



# Administration and Finance Committee Minutes

January 17, 2017  
3:00 PM

SeaTac City Hall – Riverton Room 128

Members:	Present:	Absent:	Commence:	3:01 P.M.
			Adjourn:	3:55 P.M.
Erin Sitterley, Chair	X			
Peter Kwon	X			
Pam Fernald	X			

Other Council Members Present: Mayor Michael Siefkes, Rick Forschler, Tony Anderson

Staff Coordinator: Gwen Pilo, Acting Finance Director

<p>1. Public Comment</p>	<p><i>Citizen Earl Gipson spoke in regards to the Human Services Agencies and wants to know the salaries for the staff of these non-profit agencies. His concern is that funding from the City is being used to pay the staff instead of going to the people in need. Lupita Torrez, Executive Director of Para Los Niños, introduced herself and stated she was available for any questions regarding her agency. Citizen, Barry Ladenburg, commented that he is very interested in the discussion regarding these Human Services agencies.</i></p>
<p>2. HS Contract – Global to Local</p>	<p><u>X</u> Recommended for Approval</p> <p><i>Global to Local Executive Director Adam Taylor responded by email to many of the committee’s concerns that were brought up at the last A&amp;F meeting. A copy of the email was provided. Discussion ensued. The committee agreed that at this point in time it would be best to recommend their approval for the remaining Human Services agencies on the agenda. Much of the discussion surrounded the need for developing a new process to address funding of Human Services agencies. The committee would like to amend and/or develop new guidelines that would allow City Council more input on the selection of Human Services agencies earlier on in the process. The committee also expressed the need to develop a list of “needs” for the City which would help determine where funding should be focused. City staff will work to develop this new procedure and it will be brought to the committee and City Council in the near future. The committee recommended approval for the HS contract of Global to Local and this item will appear as an action item on the next City Council Meeting.</i></p>

<p>3. HS Contract – Para Los Niños</p>	<p><u>X</u> Recommended for Approval</p> <p><i>In regards to the HS contract for Para Los Niños, Councilmember Kwon raised his concern of the lack of statistics showing how many households in SeaTac are Spanish-speaking. The Executive Director of Para Los Ninos, Lupita Torrez, responded by saying that the program does not focus on the language spoken in the household but rather the ethnicity. It is a Latino focused program which aims for “family literacy” by both educating the children and the parents by teaching ESL. The committee recommended this agency for approval for the year 2017 and this item will appear as an action item on the next City Council meeting.</i></p>
<p>4. HS Contract – South King Council of Human Services (SKCHS)</p>	<p><u>X</u> Recommended for Approval</p> <p><i>In regards to the HS contract for South King Council of Human Services, Councilmember Sitterley raised the concern of possible “duplication of service”. The committee was still in favor of approving this contract for the year 2017, but wishes to address in the new procedure how to determine and deal with possible duplication of service/effort between Human Services agencies for the City.</i></p>
<p>5. Future Meeting Schedule/Topics</p>	<p><i>The next A&amp;F Meeting will occur on February 2<sup>nd</sup> at 3:00PM in Riverton Room 128. Topics will include: Copier Lease, Use of Interpreters at Council Meetings, Senior Programs Donation Fund, Council Reimbursement/Quarterly Expense Reports, and Town Hall Rules.</i></p>