

CITY OF SEATAC

Request for Qualifications Landscape Architecture Services

South 166th Street Pedestrian Improvement Project Military Road to 34th Avenue South

Submittal Due Date: December 1, 2017

INTRODUCTION:

The City of SeaTac (“City”) is requesting Statements of Qualifications (SOQ) to provide Landscape Architecture services for the South 166th Street Pedestrian Improvement Project. All services are to be performed or supervised by persons appropriately licensed or registered under state laws governing the practice of engineering and surveying. Consultants must be experienced in the preparation of construction drawings, bid specifications, construction cost estimates, as well as construction management services associated with public works projects utilizing WSDOT standard specifications.

PROPOSED IMPROVEMENTS:

The project shall construct approximately 2900 linear feet of 6 foot wide pedestrian sidewalks from the intersection of Military Road South and South 166th Street to the intersection of 34th Avenue South and South 166th Street. Additional design and construction elements will include the installation of cement concrete curb and gutter adjacent to the sidewalks in conjunction with storm water conveyance and water quality improvements. The project will also include a Rapid Rectangular Flashing Beacon (RRFB) for enhanced safety for crossing pedestrians, pedestrian illumination, project landscaping and irrigation system, ADA compliant curb ramps, and RADAR based speed information sign along the frontage of South 166th in front of McMicken Heights Elementary.

All work shall comply with current City of SeaTac Standards, as well as WSDOT and Federal Guidelines and Regulations.

WORK TO PERFORMED BY THE CONSULTANT:

The successful consultant shall anticipate providing design assistance on landscape strip locations and plant/tree selection, irrigation system design and development of public information and outreach exhibits.

ANTICIPATED SCHEDULE:

The anticipated schedule for consultant selection:

- November 16, 2017 – Advertise for Statement of Qualifications for Landscape Services
- December 1, 2017 - Statement of Qualifications Due
- December 4-7, 2017 – City review
- December 8, 2017 – Consultant Selection

RESPONSE TO THE REQUEST FOR QUALIFICATIONS:

At a minimum, your response to the RFQ must include the following information:

1. General qualifications of the firm to perform the work as described in this RFQ.
2. Representative List of Projects –Successfully completed projects, including the firm’s project team members and their assignments.
3. Include references for each project listed above identifying the owner, contact person’s name, title, address, and telephone number.
4. Identification of proposed team members for the City’s project with organizational chart and qualifications of the project manager, project engineer, and all key personnel proposed for this project. Identify similar projects on which the proposed team members have jointly worked and discuss their availability to work on the City’s project.
5. Ability to obligate staff and meet the project schedule.

SUBMITTAL DEADLINE:

Interested firms must submit four (4) complete hard copies and one (1) electronic copy (PDF) of their Statements of Qualifications in a sealed package clearly labeled “South 166th Street Pedestrian Improvement Project SOQ – Landscape Architecture Services”. Statements of Qualifications should be limited to five (5) 8 ½” x 11” pages, including cover, cover letter and resumes.

The Statement of Qualifications must be delivered to the City of SeaTac no later than **4:00 PM on December 1, 2017** to be considered. Submittals received after this date and time will be automatically rejected and will not receive further consideration by the City.

Statements of Qualifications are to be addressed to:

Gus Garcia, Civil Engineer II
City of SeaTac
4800 S 188th St
SeaTac, WA 98188

Deliveries in person will be accepted by the City Clerk. No submissions will be personally accepted or received in any other office.

No email or facsimile submissions will be considered.

For specific questions, please email Gus Garcia at ggarcia@ci.seatac.wa.us

EVALUATION OF SUBMITTALS:

1. A City evaluation committee will review the responses to this RFQ for the purpose of identifying and recommending those firms offering, in total, the highest qualifications and experience with this type of project.
2. The City will evaluate the RFQ submissions based on the criteria and weighting referenced in Items 1 – 5 above. All submittals will be reviewed and ranked according to competence and professional qualifications as well as a demonstrated ability to perform the work.
3. On the basis of the information submitted, and at the City's discretion, the City may select a shortlist of firms for interviews. The lead members of the project team will be expected to attend any interviews scheduled with the City.
4. Final selection of a consultant will be based on submitted materials, the interview if conducted, and responses from references.
5. The selection of a consultant and the execution of a contract, while anticipated, are not guaranteed by the City. The City reserves the right to determine which submittal is in the City's best interest and to award the contract on that basis, to reject any and all submittals, waive any irregularities of any submittal, and negotiate with any potential consultant if such is deemed to be in the best interest of the City.

The City makes no commitment to any respondent to this request for Statements of Qualifications beyond consideration of the written response to this request. Preparation of materials in response to this RFQ are solely the responsibility of the consultant.

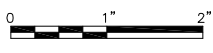


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Public Works Department
 William Appleton, P.E., Public Works Director
 Florendo Cabudol, P.E., City Engineer
 4800 South 188th Street, SeaTac, Wa 98188-8605
 Telephone: (206) 973-4730, Engineering Division

**S. 166TH STREET PEDESTRIAN IMPROVEMENT
 SRTS 2017
 VICINITY MAP**



FILENAME	
SCALE	1" = 150'

EXHIBIT	
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