



City Manager's Weekly Update

May 28, 2010

Dear Mayor, Councilmembers, Residents, and Employees:

2010 Human Services Award: We are pleased to announce that Colleen Brandt-Schluter, our City's Human Services Manager, has been selected by the South King Council of Human Services as the recipient of the 2010 Human Services Award. Colleen is being recognized for her work over the years, including the creation of a partnership between Community Schools and the Highline School District; advocacy for community members; and, for providing consistent, reliable analysis of needs and understanding of policy and funding. One of the nomination letters stated that "Professionals from all over South King County know Colleen and turn to her for advice. She is the ultimate collaborator." Please join me in congratulating Colleen on this important recognition.

City of SeaTac honored as a WellCity: The City of SeaTac was recently honored with the WellCity Award by the Association of Washington Cities (AWC) at their Employee Health Academy on May 19, in Richland, WA.

SeaTac was one of 35 Washington cities and towns that received recognition for its workplace wellness program. The WellCity Award recognizes cities and towns that best demonstrate practices in employee health promotion. A city must meet the minimum criteria in each of nine WellCity standards to receive the award.

Well designed worksite wellness programs help reduce employee health risks and health care costs. "Employee's health costs hit Washington's cities hard over the past decade, rising 194% from 1999-2009," said Carol Wilmes, Employee Benefit Trust Manager for AWC.

Beginning in 2011, programs that qualify for the WellCity Award will earn a 2% premium discount on medical premiums for employees and their dependents. "Wellness programs help the city operate more efficiently and contribute to maintaining affordable health care coverage for all AWC Trust-insured cities and employees," said Wilmes.

This is the city's sixth consecutive WellCity Award.

Police News: Our Police Department had a good week in the areas of community and social outreach. On Tuesday evening Karen Davy, our School Resource Officer, was a presenter at a meeting of Somali parents arranged through the school community. The gathering, held at the Tyee Educational Complex, focused on gang, drug and alcohol issues and how these parents can respond to these issues with their children. Approximately 25 parents attended to hear Karen and other speakers talk on these subjects.

The graduation of our latest Laws and Paws group took place Wednesday afternoon. Law and Paws is a program developed and overseen by SRO Karen Davy that pairs, at-risk youth in

Chinook Middle School with dogs in rescue shelters needing socialization, love and support. This very positive and uplifting program benefits both the trainer and pet, instilling traits such as responsibility and care-giving in our youth. This is the third such session held over the last couple of years. Council members, Tony Anderson and Pam Fernald were in attendance representing our city elected officials. Seven teams graduated out of the program.

Wednesday evening Doug Reynolds, our Crime Prevention Officer, presented information at a McMicken Heights neighborhood community crime watch meeting. Nearly 70 of our residents attended the gathering that was held at our Headquarters fire station and received timely, important information on crime prevention and related topics. We wish to thank the Neighbors Without Borders Action Committee for their work in arranging this meeting, and getting the word out so that so many folks could attend. Council member Pam Fernald played a critical role in making this meeting possible.

Regional Transportation Plan Adopted: The Puget Sound Regional Council (PSRC) adopted Transportation 2040 as the region's new 30-year transportation plan at its annual General Assembly meeting on May 20.

Transportation 2040 includes:

- Transit, bike, pedestrian, and roadway investments needed to support the region's expected growth (1.5 million more people and 1.2 million more jobs by 2040).
- Strategies for reducing greenhouse gas emissions and protecting the health of Puget Sound. These strategies are intended to complement steps being taken at the national level and are consistent with state programs and direction.
- Transportation investments that fully support the region's growth strategy, VISION 2040, focusing job and housing growth in vibrant centers and supporting livability throughout the region.
- An innovative and equitable financing plan that shifts how transportation improvements are funded, replacing traditional sources that are declining or no longer available.
- Completion of SR 509 and its connection to I-5 which are critically important to the City of SeaTac, freight and regional mobility.

Details of the plan and its documents can be found on PSRC's web site:

<http://www.psrc.org/transportation/t2040/t2040-pubs/final-draft-transportation-2040/>

Agendas:

Planning Commission 6.1.10

Minutes:

Hotel Motel Tax Advisory Committee 5.12.10

Transportation and Public Works Committee 5.25.10

Council Actions 5.25.10

You can view the City's Event Calendar at:

<http://www.ci.seatac.wa.us/index.aspx?page=16>



Todd Cutts, Interim City Manager

**CITY OF SEATAC
PLANNING COMMISSION MEETING**

**June 1, 2010
Council Chambers, SeaTac City Hall, 4800 S. 188th Street
5:30 p.m. to 7:00 p.m.**

MEETING AGENDA

1. Call to Order/Roll Call – 5:30 P.M.
2. Approve Minutes of May 18, 2010 Meeting – 5:30 to 5:35 P.M.
3. New Business – 5:35 to 6:30 P.M.
 - Briefing on Recent and Upcoming Airport Activities by Tom Hooper, Aviation Division, Port of Seattle
 - Presentation on City's Proposed 2011- 2020 Transportation Improvement Program (TIP) by Susan Sanderson, City Engineer
 - Initial Discussion about Proposed Zoning Code Amendments Regarding Electric Vehicle Charging Stations
4. Old Business – 6:30 to 6:45 P.M.
 - Continued Review of the “Final Docket” of 2010 Proposed Comprehensive Plan Amendments and Recommendation to the City Council (if possible), along with Discussion about a Proposed Approach to Encourage Public Participation
 - Discussion about Joint City Council/Planning Commission Workshop Topics
5. Detailed Commission Liaison's Report – 6:45 to 6:50 P.M.
6. Planning Director's Report – 6:50 to 6:55 P.M.
7. Planning Commission Comments (*including suggestions for next meeting's agenda and review of the Planning Commission's three month work schedule*) – 6:55 to 7:00 P.M.
8. Adjournment – 7:00 P.M.

City of SeaTac

Hotel/Motel Tax Advisory Committee Meeting

May 12, 2010

Meeting Notes

Hotel-Motel Members Present: Substitute Chair, Councilmember Ralph Shape; Jeff Hart; Cathy Heiberg; Roger McCracken; Jerry Stotler; Frank Welton
Members Absent: Nancy Hinthorne

Others Present: Patrick Baker, Alaska Airlines; Doris Cassan, Dollar; Natalie Elert, Dollar Rent-a-Car; Rick Forschler, SeaTac City Council; Katherine Kertzman, SSVS; Kenneth Lee, Dollar Development; Wendy Morgan, Highline Botanical Garden Foundation; Perry Wall, Clarion Hotel

Meeting Duration: 3:00 – 4:30 p.m.

Staff Present: Jeff Robinson, Interim Assistant City Manager / Economic Development Manager

AB #	Topic	Disposition
	2. Adoption of Minutes of April 14, 2010 – CM Shape	<input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval(s) <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Motion by McCracken, Second by Hart
	3. Seattle Southside Visitor Services (SSVS) – Katherine Kertzman	<input type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to: <ul style="list-style-type: none"> • <i>Kertzman provided information and a mock-up of the new vacation planner which will be available on-line. The impetus for the change is to move away from a directory-style document to something that also includes feature stories and other information about Seattle Southside tourism venues and activities. She explained that the planner will still have detailed information on the tourism-related businesses in the area in directory format. In addition the new format will have paid advertising to help defray the cost of production. There will be at least two additional drafts of the planner and the Committee will be asked to give feedback.</i> • <i>Kertzman reminded the Committee of the SSVS</i>

		<p><i>grand opening of the new offices at 3100 South 176th Street in SeaTac. The event will occur on Thursday May 13th between 4 & 8pm. Committee members expressed their gratitude for the work that SSVS has done over the years and how pleased they were to have the headquarters in SeaTac.</i></p> <ul style="list-style-type: none"> • <i>It was announced that this week is National Travel and Tourism Week, and that here in Washington State there has been a big reduction in State funding for tourism efforts and with the Washington State Visitors and Convention Bureau now designated as a Public facilities District, future transfers of funds to statewide efforts will be discontinued. Stotler asked where in the U.S. the state ranks for tourism funding and Kertzman replied, last.</i> • <i>SSVS will be hosting a meeting in SeaTac of industry thought leaders for the WA State Tourism Commission to begin developing options for a new funding model to support tourism promotion efforts.</i>
	<p>4. Smith Travel Report Discussion – Jerry Stotler</p>	<p><input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial</p> <p><input type="checkbox"/> Referred to:</p> <ul style="list-style-type: none"> • <i>Stotler reviewed the most recent STR report and noted that occupancy was moving upward slowly, but surely. Rates remain lower but with downtown beginning to raise rates there should be upward movement here as well. The group agreed that the third quarter of 2010 looks positive and that RevPar is being positively forecasted for year-end numbers.</i> • <i>CM Shape asked about the impact, if any, thus far from the airport light rail station. Hart responded that it seems to be making a difference in group reservations.</i> • <i>Kertzman announced that there are more south-end hotels being booked this year for the Rock & Roll marathon and she thinks it has a direct correlation to the light rail service from downtown to the airport.</i>
	<p>5. Discussion of SeaTac-specific Tourism</p>	<p><input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for:</p>

	Project – CM Shape	<input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to: <ul style="list-style-type: none"> • <i>CM Shape announced that the City Council had approved funding of \$90,000 for the SeaTac specific Tourism project to cover the last 6 months of the year.</i>
	6. 2011 H/M Funding Request for Proposals – Jeff Robinson	<input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to: <ul style="list-style-type: none"> • <i>Robinson announced that applications would be sought for funding from the H/M Tax Fund for 2011 in late May with deliberation by the committee in July.</i> • <i>A discussion ensued regarding the use of the tax funds both current revenues and the reserves on hand. A request was made to bring a detailed accounting of the use of funds in 2010 including those for internal City operations and projects.</i> • <i>Welton suggested that a strategic discussion take place regarding potential capital expenditures of the funds and asked that a presentation be made at the next meeting by Ralph Morton of the Seattle Sports Commission.</i> • <i>The committee spoke to the need for ample funding of SSVS and the need to maintain and grow the organization’s ability to adequately support their mission.</i>
	7. Recommendation for new Committe members.	<input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to: <p><i>CM Shape announced that Mayor Anderson would be making recommendations to the City Council for the two current openings on the committee at the may 25th regular council meeting.</i></p>
		<i>The meeting adjourned at 5:00 pm</i>



Transportation and Public Works Committee Meeting

May 25, 2010

4:00 PM/Airport Conference Room - 345

Present:

Ralph Shape, Chair

Mia Gregerson

Rick Forschler

Other Councilmembers present:

Staff Coordinator: Tom Gut, Public Works Director

Present:

X

X

Absent:

X

Commence:

4:05pm

Adjourn:

5:20pm

(These minutes are to be approved at 6/8/10 Council Meeting)

AB #	Topic	Disposition
3224	1. Resolution adopting a Ten Year Transportation Improvement Program (TIP) for 2011-2020 (Daren Grilley)	<input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to 6/22/10 T&PW
	<i>Comments: A draft of the TIP was presented with a focus on the first two years. Background on the preparation and TIP requirements were presented. The draft TIP will be presented to the 06/01/10 Planning Commission, and a Public Hearing is scheduled for 06/22/10 RCM.</i>	
3234	2. Motion authorizing the City Manager to execute a construction contract for 2010 Overlays (Tom Gut)	<input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to 06/22/10 T&PW
	<i>Comments: Bids were opened 5/24/10. Staff is reviewing bids and checking references. A recommendation will be brought to 06/22/10 T&PW.</i>	
3232	3. Ordinance amending certain chapters of Title 13 of the SeaTac Municipal Code, repealing Chapter 13.230, related to Buildings and Construction (Gary Schenk)	<input checked="" type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to 06/08/10 RCM
	<i>Comments: The International Building Code and Uniform Plumbing Code undergo an update process every three years involving building industry representatives from across the nation. The Washington State Energy Code is also updated every three years. The State adopts all three codes on the same three year cycle. Therefore, the City needs to adopt the updates as required by the State. Modifications to the minimum state requirements and the rationale for each change were presented to the committee. Staff was requested to research the availability of codes on the web.</i>	

	<p>4. Discussion on an Electric Vehicle (EV) Plug-in station at City Hall, and City Fleet EV Purchase (Tom Gut)</p>	<p><input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to staff to pursue EV station and vehicle purchase; prepare requests for Council final approval</p>
	<p>Comments:</p> <ul style="list-style-type: none"> • <i>Grant opportunity for EV charging station was presented to the Committee.</i> • <i>King County is looking for cities interested in having charging stations installed at locations with public access and high potential for users.</i> • <i>SeaTac City Hall is a potential site and offers easy access from I-5 and the Airport. If selected, the charging station would be installed at no cost to the City. Method for metering and paying for power usage still to be determined.</i> • <i>Committee approved of communicating the City's interest to King County for consideration. It is anticipated that Council acceptance will be needed at which time a final Council decision can be made.</i> • <i>The possibility of including electric vehicle(s) in the City fleet through normal scheduled replacement was discussed.</i> • <i>The Committee approved registering for \$100 with Nissan for potential City Fleet purchase. Purchase decision will also be considered in the 2011 Budget process and Council authorization to purchase.</i> 	

CITY OF SEATAC COUNCIL ACTIONS MAY 25, 2010

The following Council actions were taken at the May 25, 2010 Regular Council Meeting:

Summary of \$5,000 - \$35,000 Purchase Requests for the period ended May 21, 2010

Passed: Twelve laptop computer for ECC Operations - \$12,820

Passed: Rebuild transmission on Fire Apparatus 117 - \$10,953

Passed: Backup HVAC System for Server Room - \$12,758

Passed: Fire Station #47 Reroof - \$12,647

Passed: Maintenance Shop Lease Agreement - \$2,875

The following Council Meeting Minutes were approved:

- **Administration and Finance Committee Meeting** held May 11, 2010.
- **Public Safety and Justice Committee Meeting** held May 11, 2010.
- **Special Council Meeting** held May 11, 2010.
- **Regular Council Meeting** held May 11, 2010.

Agenda Bill #3238; Ordinance #10-1017 adding new Sections 15.10.157 and 15.10.158 to the SeaTac Municipal Code and amending Sections 15.10.249 and 15.12.020 of the SeaTac Municipal Code related to Crisis Diversion Facilities *was adopted May 25, 2010 and becomes effective June 5, 2010.*