



Administration and Finance Committee Minutes

October 5, 2017

3:00 PM

SeaTac City Hall – Riverton Room 128

Members:	Present:	Absent:	Commence:	3:01 P.M.
			Adjourn:	4:49 P.M.
Erin Sitterley, Chair	X			
Peter Kwon		X		
Pam Fernald	X			

Other Council Members Present: Mayor Michael Siefkes (arrived @ 4:03pm); Tony Anderson (arrived @ 4:25pm)

Staff Coordinator: Gwen Pilo, Finance Director

1. Public Comment	<i>None</i>
2. Review of the 9/7/2017 Minutes	<p><u> X </u> Recommended for Approval</p> <p><i>A copy of the September 21, 2017 minutes was provided to the committee for review. The committee had no revisions and the minutes were approved as written.</i></p>
3. Council/City Manger Travel Pre-Approval or Final Approval	<i>No approvals at this time</i>
4. Vacant Positions Update	<p><u> X </u> Informational Update</p> <p><i>Human Resources Analyst, Maria Woods, presented the committee a handout detailing the status of current vacant positions within the City.</i></p>
5. 2017-2018 Mid-Biennium Budget Decision Cards – General Fund	<p><i>Finance & Systems Director, Gwen Pilo, presented the committee with the 2018 Decision Cards for the General Fund. The committee reviewed and discussed each decision card and gave their recommendation individually. Human Resources Decision Cards were deferred to the October 19th A&F Meeting, due to the absence of the Human Resources Manager. The results are as follows:</i></p> <p><i>1. SCA and AWC Annual Dues Increases: Move forward to Council</i></p>

	<p><i>without a recommendation. The committee would like to look into evaluating the benefits of membership during the next budget cycle.</i></p> <ol style="list-style-type: none"> <i>2. Assessment of Police & Fire Contracted Services: Recommendation pending additional information to be presented at the October 19th A&F meeting. Committee directed staff to bring back more information on evaluating the Police contract, including the scope of work, duration of study, and other Cities participating in similar studies.</i> <i>3. City Manager Transition – 4 Month Salary Overlap: Recommended for approval</i> <i>4. Transfer and Dissolve Facility Repair & Replacement Fund: Recommended for approval</i> <i>5. A/V Equipment Maintenance Increase: Recommended for approval. Staff informed the council they will be looking at the cost of replacing the equipment in the future.</i> <i>6. King County Voter Registration Fee: Recommended for approval.</i> <i>7. SCORE Jail Contract Increase: Finance Director, Gwen Pilo, explained the reason for this large increase and also shared the City’s intent for SCORE jail to consider other cost allocation methods. City staff will continue to advocate for making this change and will update Council in the future of any progress. This item was recommended for approval.</i> <i>8. Two Additional Police Officers – COPS Hiring Grant: Recommended for approval.</i> <i>9. Additional Police Overtime Cost: Recommended for approval</i> <i>10. Regional Animal Services of King County Increase: Recommended for approval</i> <i>11. LED Lights for SeaTac Community Center Parking Lot: Recommended for approval</i> <i>12. Special Events at Riverton Heights Park: Recommended for approval.</i> <i>13. Arts Master Plan Development: Recommended for approval</i> <i>14. Ballistics Panels for Council Chambers & Court Room: Recommended for approval. The committee directed staff to obtain additional information before the Council meeting, including if other Cities utilize ballistic panels in their chambers.</i> <i>15. Replace Two Inspector Vehicles: Recommended for approval.</i>
<p>6. Future Meeting Schedule/Topics</p>	<p><i>The next A&F Meeting will be held on October 19th at 3:00 pm in Riverton Room 128. This meeting will discuss the remaining 2017-2018 Mid-Biennium Review decision cards.</i></p>



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Mayor
Michael J. Siefkes

Deputy Mayor
Pam Fernald

Councilmembers
Rick Forschler
Kathryn Campbell
Peter Kwon
Tony Anderson
Erin Sitterley

City Manager
Joseph Scarcio

City Attorney
Mary Mirante Bartolo

City Clerk
Kristina Gregg

CITY OF SEATAC 2017-2018 LEGISLATIVE PRIORITIES

- **Sea-Tac International Airport:** Because the airport is one of the state's primary economic engines, the City of SeaTac requests mechanisms to sufficiently fund ongoing services necessary to keep the City a safe, welcoming location for travelers and for efficient movement of cargo into and out of Washington State.
- **Complete SR 509 Extension to I-5:** SeaTac will advocate for the efficient and on-time completion of SR 509 with adequate access to the City, which was fully funded in the Connecting Washington transportation package. [The City supports equitable assignment of local match contributions to the SR 509 corridor.](#)
- **Foreclosed Homes:** SeaTac supports legislation that requires notification to cities identifying foreclosed homes and the maintenance of tax- and bank-foreclosed properties.
- ~~**Mobile Home Parks:** SeaTac supports increased funding to ensure adequate relocation assistance for displaced residents of redeveloped mobile home parks, and legislation that provides greater rights to mobile home park tenants.~~
- ~~**Public Records Reform:** SeaTac supports efforts to responsibly reform the Public Records Act. The city supports the efforts of the legislator led interim work group that has sought to develop legislative proposals that integrate feedback from a large and diverse stakeholder group.~~
- **Economic Development and Infrastructure:** SeaTac supports legislation to enhance State funding, tools and programs for local economic development and infrastructure that further the economic development and growth of the city through investments that attract, retain and expand business and create living wage jobs.
- **Funding for Public Defense:** SeaTac supports additional state funding for the provision of public defense services in order to meet the requirements of the Court-adopted public defense standards and caseload limits.
- ~~**Local Control:** SeaTac supports legislation that enforces local solutions and flexibility and opposes legislation that pre-empts cities' local control over regulations, finances, and planning at the expense of cities.~~
- **State Agency Rulemaking:** SeaTac supports legislation requiring statutorily mandated agency rules be ratified by legislative action prior to their effective date(s) and require that rules drafted to implement legislation include an analysis and description of potential impacts to local businesses and economic development.
- **Unfunded Mandates:** SeaTac recognizes that jurisdictions have limited fiscal capacity and opposes unfunded and under-funded mandates.

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20187 Legislative Session
City of SeaTac Internal Legislative Agenda:
(Additional direction to City staff and lobbyists only—not for distribution)

- ~~**Animal Control:** SeaTac will oppose any state law that preempts local animal control authority, including cities' authority to choose whether to ban specific dog breeds or reduce the amount of liability insurance required of owners of potentially dangerous dogs.~~
- ~~**Business Licenses and Taxes:** SeaTac will monitor the recommendations of the Department of Revenue led task force on business licenses and taxes—work group of city and business stakeholders to explore changes to the apportionment of local business & occupation taxes.~~
- **Gang Prevention:** SeaTac supports legislation that will provide a comprehensive approach to the growing gang problem including increased prevention and intervention efforts and sentencing enhancements for some types of gang-related crime.
- **Housing Choice:** SeaTac supports legislation that provides tools for the preservation, maintenance and development of a range of housing options.
- **Human Services:** SeaTac will encourage full participation by the State and counties in a comprehensive approach to complex social issues such as public health, mental health, substance abuse, health care, emergency and transitional housing, at-risk youth and immigration.
- **Initiative Process:** SeaTac supports the Legislature's consideration of limiting the consecutive filing of identical petitions without some mandated intervening time period.
- **Legal Challenges to State Agency Mandates:** SeaTac supports establishing criteria that require equal judicial consideration of testimony and evidence provided by outside experts on the same basis as testimony provided by public agency staff or their consultants.
- ~~**Local Control:** SeaTac supports legislation providing cities with local control over regulations, finances, planning, etc. Similarly, the city opposes legislation that pre-empts local control.~~
- **Lodging Tax and Tourism Promotion Area Administration:** SeaTac will work with the Legislature to ensure lodging tax revenues diverted from stadium bonds are allocated to the city's priority projects and programs, particularly that a portion of lodging tax revenues continue to be available for tourism operations.
- **Plumbing Codes:** SeaTac supports legislation adding the International Plumbing Code as an optional alternative plumbing code of the state building code.
- **Product Stewardship:** SeaTac supports product stewardship proposals including legislation creating a privately-funded pharmaceutical disposal program and a paint stewardship program.
- ~~**State-Shared Revenues:** SeaTac supports maintaining funding for state-shared revenues. These funds include the Criminal Justice Assistance account, the Liquor Excise Tax account, and Liquor Profit Revenues. Additionally, the City opposes any cuts to state-funded programs that would negatively impact the city's ability to deliver services to its citizens.~~
- ~~**Telecommunications:** SeaTac opposes legislation that removes local control in the siting and regulation of small cell network facilities. Furthermore, the City supports legislation that makes statutory changes to clarify and improve the deployment of small cell network facilities.~~
- ~~**Mobile Home Parks:** SeaTac supports increased funding to ensure adequate relocation assistance for displaced residents of redeveloped mobile home parks, and legislation that provides greater rights to mobile home park tenants.~~

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