

SENIOR CITIZEN ADVISORY COMMITTEE

Meeting Minutes

July 18, 2017
9:00 a.m.

SeaTac Community Center
Conference Room

CALL TO ORDER: The Senior Citizen Advisory Committee meeting was called to order at 9:00 a.m.

ROLL CALL: Present: Fred Geraldson, Alice Belenski, Judy Beste, Vicki Lockwood and Donna Ellenberger. Excused: Dennis Anderson

ADMINISTRATIVE STAFF: Kathleen Cummings, Senior Services Supervisor and Linda Croasdill, Recreation Program Specialist.

APPROVAL OF MINUTES: Minutes dated June 20, 2017 were approved as written.

SEATAC CAFÉ UPDATE: Linda reported on the issues in the kitchen the past two weeks which included a refrigerator that went out and drainage issues that created a mess. Both issues were resolved but there was a lot of juggling of food, disposal of items and menu changes. Kathleen noted that Linda and the crew did a great job managing everything.

MONEY MANAGEMENT UPDATE: The agreement with the Renton Community Foundation has not been signed. Legal has some concerns about who can access the money. At the present time the following measures are in place: Before any money can be withdrawn/requested it must first appear in the minutes of the Advisory Committee. Any request must be made with a written copy of the minutes and have two signors. One signor is a designated Advisory Committee member and the other is a department supervisor or above.

PURCHASES: Linda purchased a DVD player and cable at Video Only for just under \$100. The plan is to use the new machine and keep the older one as back up. Linda suggested we might want to look at Netflix now that the new machine can stream videos.

HOLIDAY BAZAAR: Vendor registration opened yesterday. The mail-in process worked quite well. We probably have about 30 tables sold so far. Early bird registration ends on July 31. Staff will see if they can locate several sponsors for the bazaar – maybe \$250 each and have their logos on our promotional material. The Committee talked about promoting the bazaar to attract more attendees. Suggested locations included City Hall, local senior housing and various newsletters.

NEW BUSINESS: Dennis Anderson will be appointed to fill the current vacancy on the Committee.

OLD BUSINESS: The August meeting has been cancelled. The Committee meets again on September 19.

ADJOURNMENT: Meeting was adjourned at 9:25 a.m.