



City Manager's Weekly Update

May 7, 2010

Dear Mayor, Councilmembers, Residents, and Employees:

2010 Annual Photo Exhibit: The City has purchased four outstanding photos from the annual Photo Exhibit. We received a record 89 pieces of photography for this year's exhibit. The Purchase Award winners are: "Seattle from the Pier" by Morrie Carter, "Surf's Up" by Terry Eggers, "Train Symmetry" by Frank Dobrushken and "Fields of Spring" by Alan Caddey. The City has a total of 115 art pieces and photos displayed throughout City Hall, SeaTac Community Center, the SeaTac Maintenance Facility and will soon have some displayed at Fire Station 46.

An awards reception will be held on Thursday, May 27 at 6:30 PM in Council Chambers. The 2010 Annual Photo Exhibit is currently on display in the lobby on the first and third floors of City Hall and can be viewed during normal business hours.

This exhibit allows local and regional photographers to display their works, and for the public and city employees the opportunity to view and purchase pieces directly from the photographer without the added expense of a gallery.

City is recipient of grant from 4Culture: The Parks and Recreation Department received an award in the amount of \$7,500 from the 2010 Sustained Support Program. The Sustained Support Program is part of the King County 4Culture program that provides operational support to local art agencies and organizations. The funding will help support the annual Music in the Park Concert Series and Theater in the Park programs.

The Music in the Park Concert Series begins Sunday, July 11.

Effective May 1, 2010, City of SeaTac accepts online employment applications only: In 2009, the City contracted with NEOGOV to use their web based recruitment and application screening system for online employment applications. Effective May 2010, the City is switching to a paperless employment application process. All applications must be submitted online, this allows the City to fully utilize the technology offered through NEOGOV, which includes automated position requisition and approval, minimum qualification screening, testing statistics and analysis, and EEO reporting. Managers will now be able to review applications online. This will eliminate staff time previously spent data entering applicant information from paper applications, and it will significantly reduce printing/copying. In addition, the City's job announcements are automatically advertised on <http://www.governmentjobs.com>, which reduces the City's advertising costs.

The online NEOGOV application system has benefits for applicants too. Once an applicant creates a profile with SeaTac or another government agency which uses NEOGOV, the applicant can update their application or resume online, check the status of their application(s), submit a job interest card, select their own interview time if invited, and many other exciting features.

For those individuals who do not have computer internet access at home, the City has a kiosk set up in the lobby of the Human Resources Department for electronic application submittals. Public libraries also offer computer internet access.

City of SeaTac job announcements can be found at www.ci.seatac.wa.us. Click 'Employment', then 'Job Opportunities'.

SeaTac Domestic Violence Task Force Activities: On April 24, the task force conducted a food drive at the Tye Educational Complex. They collected \$321.00 for the Domestic Violence Women's Network and 419 pounds of food for the Highline Area Food Bank. Earlier this month, they collected \$744.00 and 211 pounds of food. Our total cash and food donations for the month of April, was \$1,065.00 and 640 pounds of food.

The King County Coalition Against Domestic Violence, held their meeting at SeaTac City Hall, on April 27. The discussion focused on the review of a Domestic Violence Initiative to deliver practical improvements to the region's legal and "systems-response". There were significant updates to the Domestic Violence Protection Orders, processing current and correct information on offenders, notification to victims, and following checklists for participants, advocates, police, prosecutors and judges. There was also a check list for conducting Civil Stand-bys with a panel of police officers. Officer Doug Reynolds represented the SeaTac Police Department regarding our policies and procedures for these types of calls.

Police Community Presentations: On April 30, School Resource Officer Karen Davy and Community Service Officer Mechee Burnett attended the Bow Lake Elementary School Science Fair with King County Sheriff's Office Automated Fingerprint Identification System (AFIS) personnel. They brought displays on fingerprinting techniques utilized at crime scenes and demonstrated the activity. Students were given the opportunity to fingerprint items and then transfer the lifted prints to a card. The event was a success and was also used as a fundraiser to collect money to purchase projector bulbs for the school.

Community Service Officer Eloise Kruger and Traffic Officer Andy Conner gave a presentation on May 4, to Cub Scout Pack 381 on bicycle safety. The Cub Scout Pack set up a bike rodeo for the kids to ride around an obstacle course, and received numerous police promotional items for their attendance. The bicycle safety discussion focused on wearing proper protective gear (helmets, gloves, pads and shoes) as well as the rules of the road.

Safe Rider Citation: In the near future, SeaTac Police will be rewarding non-motorized riders (those riding bikes, scooters, skateboards or zipping along on skates) for wearing proper protective gear, with a "Safe Rider Citation" card. This program is intended to increase safety on the streets and reduce the risk of injury. This citation card will be good for a free reduced-fat vanilla ice cream cone at local participating McDonald's Restaurants.

Agendas:

Civil Service Commission	5.10.10
Zoning Code Update Ad Hoc Committee	5.10.10
Library Advisory Committee	5.11.10
Administration & Finance Committee	5.11.10
Public Safety & Justice Committee	5.11.10
Hotel/ Motel Tax Advisory Committee	5.12.10

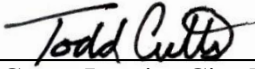
Minutes:

Land Use and Parks Committee

4.27.10

You can view the City's Event Calendar at:

<http://www.ci.seatac.wa.us/index.aspx?page=16>

A handwritten signature in black ink that reads "Todd Cutts". The signature is written in a cursive style with a horizontal line underneath it.

Todd Cutts, Interim City Manager



4800 South 188th Street
SeaTac, WA 98188-8605

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AGENDA

City of SeaTac

Civil Service Commission

Chair: Richard Jordan

Commissioners: Donna Thomas, Erin Sitterley

Chief Examiner: Stephanie Johnson

Meeting: Monday, May 10, 2010 at 3:30pm.

Location: SeaTac City Hall, Conference Room 128

AGENDA

1. Call to Order – By Committee Chair

2. Public Comment – If requested

3. Regular Business:

- a. Approval of Minutes:
 - i. Meeting held on March 8, 2010.
- b. Certification of Fire Captain eligibility register
- c. Update on Battalion Chief promotional examination.
- d. Chief Examiner vacancy.
- e. Chief Examiner/Assistant Chief Examiner paid/volunteer position.
- f. Civil Service Budget – Human Resources.
- g. Other items from the Commission members.

4. Next Meeting – Monday, June 14, 2010 at 3:30 p.m. at SeaTac City Hall, Conference Room 128.

Mayor
Terry Anderson

Deputy Mayor
Gene Fisher

Councilmembers
Rick Forschler
Tony Anderson
Ralph Shape
Pam Fernald
Mia Gregerson

Interim City Manager
Todd Cutts

City Attorney
Mary Mirante Bartolo

City Clerk
Kristina Gregg

City of SeaTac
Zoning Code Update Ad Hoc Committee (AHC)

May 10, 2010
5:00 p.m. to 8.00 p.m.

Meeting Agenda

- I. Introductions/Review of the Agenda [*10 minutes*]
- II. Approval of 4/12/10 Meeting Summary Notes [*10 minutes*]
- III. Public Comment [5 minutes]
- IV. Old Business [*45 minutes*]
 - A. Responses to 4/12/10 AHC Requests
 - B. Review “4/12/10 AHC Meeting – Code Revisions Matrix”
- V. New Business [*1 hour 45 minutes*]
 - A. Continued Review of Proposed Land Use Chart
(Division II - Chapter 15.205)
- VI. Public Comment [5 minutes]
- VII. Adjournment

Review Items for Upcoming Meetings

<p>City Center Overlay District Use Chart</p> <p>S. 154th Street Station Area Overlay District Use Chart</p> <p>Division IV. Development Standards and Regulations</p>

**City of SeaTac
Library Advisory
Committee**

*Cheryl Forbes
Chair*

*Harlan Feinstein
Vice Chair*

Jacqueline Krutz

John Glover

Vacancy

—

*The Library Advisory Committee
reports to the City Council
regarding library issues including:*

*Literacy
Intellectual Freedom
Diversity*

—

City Clerk's Office

*Kristina Gregg
Coordinator*

*Zenetta Young
Staff Liaison*

*City of SeaTac
4800 S. 188th Street
SeaTac, WA 98188*

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**Library Advisory Committee Meeting
Agenda**

Tuesday, May 11, 2010

5:00 p.m.

Valley View Library

Book Reviews will be shared before the meeting is called to order.

5:00 pm Call to Order

Public Comments

Reports

- Chairperson
- Friends of the Library
- City of SeaTac
- Valley View Library

Continuing Business

- Approval of January 12, 2010 Minutes
- Approval of March 9, 2010 Minutes (No Quorum)

New Business

- Impact of Renton Libraries
- Valley View's new "cyberbar"
- Summer Plans
- Visit by Redmond friends
- Summer Reading Program
- Mobile barcodes/AR

Around the Table

Announcements

Adjournment

Cc: Valley View Managing Librarian Bruce Greeley
KCLS Director Bill Ptacek
KCLS Library Cluster Manager Angelina Benedetti



Administration and Finance Committee Agenda

Tuesday, May 11, 2010
3:00 PM
Airport Conference Room 345

REVISED AGENDA

Members:

Gene Fisher, Chair
Tony Anderson
Rick Forschler

Staff Coordinator: Mike McCarty, Finance Director

1. Ordinance Authorizing the City Manager to Contract with Seattle Southside Visitor Services (SSVS) to Implement a SeaTac-specific Tourism Campaign, and Amending the 2010 Annual City Budget for the Related Expenditures – Jeff Robinson/Katherine Kertzman, Seattle Southside Visitor Services/Elizabeth Paulsen, President, Cascade e-Commerce Solutions (15 minutes)
2. PVRB Recommendation for Preschool Instructor – Brian Tomisser (5 minutes)
3. PVRB Recommendation for Administrative Assistant 3 Job Share – Anh Hoang (5 minutes)
4. Discussion Regarding Filling Planning Department Intern Position – Steve Butler (5 minutes)
5. Discussion Regarding Reorganization Consultant – Todd Cutts (10 minutes)
6. Authorization to Apply for 2011 CDBG for Design and Construction of Skate Park at SeaTac Community Center – Kit Ledbetter (5 minutes)
7. Meeting Times for Advisory Committees – Mark Johnsen (5 minutes)
8. City Hall Roof Replacement – Pat Patterson (10 minutes)
9. Redundant Cooling System for the Computer Server Room – Pat Patterson (5 minutes)
10. 2010 Budget Amendment for Miscellaneous Items – Mike McCarty (5 minutes)

Items #11 through #15 to be reviewed jointly with the Public Safety & Justice Committee

11. Discussion Regarding Communities Putting Prevention to Work Grant – Todd Cutts/Highline Cities and Schools Partnership (15 minutes)
12. Fire Station #47 Roof Replacement – Pat Patterson (5 minutes)
13. Discussion of Cessation of the Design Work on Station 45 – Pat Patterson (10 minutes)
14. Purchase Computers for ECC – Brian Wiwel (10 minutes)
15. Animal Control Services Update – Soraya Lowry (10 minutes)
16. Next Meeting – June 8, 2010



Public Safety and Justice Committee Agenda

May 11, 2010
4:00 PM
Airport Conference Room 345
Revised Agenda

Members:

Councilmember Tony Anderson, Chair
Councilmember Pam Fernald
Councilmember Gene Fisher

Staff Coordinator: Acting Fire Chief Brian Wiwel; Police Chief Jim Graddon

Item #1- #5 to be reviewed jointly with the A & F Committee

1. Discussion Regarding Communities Putting Prevention to Work Grant – Todd Cutts/ Highline Cities and Schools Partnership (*15 minutes*)
2. Fire Station #47 Roof Replacement – Pat Patterson (*5 minutes*)
3. Discussion of Cessation of the Design Work on Fire Station #45 – Pat Patterson (*10 minutes*)
4. Purchase Computers for ECC – Brian Wiwel (*10 minutes*)
5. Animal Control Services Update – Soraya Lowry (*10 minutes*)
6. Prostitution Booking/Incarceration Alternatives – Judge Elizabeth Bejarano/Jim Graddon (*10 minutes*)
7. Pit Bull Muzzle & Leash Law Ordinance Change – Animal Control Officer Pam McLaren (*10 minutes*)
8. Crime Statistics – Jim Graddon (*5 minutes*)



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HOTEL/MOTEL COMMITTEE

May 12, 2010

3:00 – 5:00 PM

**SeaTac City Hall, Airport Conference Room
4800 S. 188th Street**

Chair: Mayor Terry Anderson

***Draft* AGENDA**

- 1. Introductions – All (5 minutes)**
- 2. Review & Approval of April 14, 2010 Minutes – Councilmember Anderson (5 minutes)**
- 3. SSVS Updates – Katherine Kertzman, SSVS (10 minutes)**
- 4. STR Discussion – Jerry Stotler (10 minutes)**
- 5. Update on SeaTac-Specific Tourism Marketing Concept -- Jeff Robinson / Katherine Kertzman (10 minutes)**
- 6. 2011 H/M Tax Fund - Request for Funding Proposals -- Jeff Robinson (10 minutes)**
- 7. Mayor's Recommendation of New H/M Committee Member(s) – Mayor Anderson (15 minutes)**
- 8. Other Business**
- 9. Adjourn**



(Note: To be Approved by the City Council on 5/11/10)

City Council Committee Meeting Land Use and Parks Committee (LUP)

April 27, 2010

2:30 PM/Airport Conference Room – 345

Council Members

Mia Gregerson, Chair
Ralph Shape
Pam Fernald

Present:

X
X
X

Absent:

Commence: 2:30 P.M. Adjourn: 4:00 P.M.

Others Present:

Terry Anderson	Kit Ledbetter	Norman Hines	Earl Gipson
Steve Butler	Todd Mason	Sarah Telschow	
Jack Dodge	Robert Brown	Chad Osvog	

Staff Coordinator: Steve Butler, Director, Department of Planning & Community Development

AB #	Topic	Disposition
	<p>1. Discussion about a Potential Code Amendment Allowing Commercial Parking in Single-Family Zones, in Certain Situations.</p> <p>Steve Butler</p>	<p><input checked="" type="checkbox"/> Informational Update</p> <p><input type="checkbox"/> Recommended for:</p> <p style="padding-left: 40px;"><input type="checkbox"/> Approval</p> <p style="padding-left: 40px;"><input type="checkbox"/> Approval with modifications</p> <p style="padding-left: 40px;"><input type="checkbox"/> Denial</p> <p><input checked="" type="checkbox"/> Referred to <u>Staff will research if it is possible to allow on this site only (on a case-by-case basis)</u></p>
	<p>Comments:</p> <p><i>Angle Lake Church was contacted about using their parking lot for off-site employee parking for approximately two to three years during the Bow Lake Transfer Station expansion. Details of how workers would be transported to the construction site are currently unknown, possibly using between twenty and sixty vans. Angle Lake Church would allow a maximum of 60 vehicles. It was suggested that adjacent residents be notified of the proposed use. LUP directed staff to research whether or not the City can legally allow the use on this property only, and have discretionary approval authority on a case-by-case basis if similar requests are received. If it is able to be done on a case-by-case basis, LUP recommended that Angle Lake Church be allowed to share their parking lot as requested, and that a letter of intent or support be provided to them.</i></p>	
	<p>2. Presentation about a Possible Radio-controlled Car Track in North SeaTac Park.</p> <p>Kit Ledbetter</p>	<p><input checked="" type="checkbox"/> Informational Update</p> <p><input type="checkbox"/> Recommended for:</p> <p style="padding-left: 40px;"><input type="checkbox"/> Approval</p> <p style="padding-left: 40px;"><input type="checkbox"/> Approval with modifications</p> <p style="padding-left: 40px;"><input type="checkbox"/> Denial</p> <p><input checked="" type="checkbox"/> Referred to <u>Staff to provide additional information regarding parking, the number of trees that may be removed, and potential issues with the Port, i.e. ILA.</u></p>
	<p>Comments:</p> <p><i>Electric cars only would be allowed, similar to those used in Seattle parks. Some trees would need to be removed. Concern was raised about parking issues, tree replacement, and potential</i></p>	

	<i>issues with the Port. LUP recommended that, since they need additional information and the Committee meets only once a month, discussions should be held separately to ensure the project continues to move forward.</i>	
	3. Discussion about the City Contracting with Verizon for a Temporary Cell Phone Site in Grandview Park, if the Valley Floods. Kit Ledbetter	<input checked="" type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval ___ Approval with modifications ___ Denial ___ Referred to
	Comments: <i>A Verizon representative advised that an emergency site was needed due to potential flooding in the Green River Valley. A five year term is being requested. Staff indicated that Verizon would also need to contact the Save Our Dog Areas (SODA) group that currently leases the park.</i>	
	4. Monthly Update on the Zoning Code Update Ad Hoc Committee's Progress. Steve Butler	<input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: ___ Approval ___ Approval with modifications ___ Denial ___ Referred to
	Comments: <i>Staff is recommending that the new Zoning Code be adopted in sections, this may be the best approach in terms of City Council review and adoption. No firm timelines have been established. The LUP Committee agreed this would be the best way to handle the proposed changes.</i>	
	5. Discussion about the 2010 Comprehensive Plan Amendment Process, Potential 2010 Amendments, and the Option of Changing the Schedule to Allow Amendments Only Once Every Two Years. Mike Scarey	<input checked="" type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <u>Keep one year schedule.</u> <u>Consider modest application fee.</u> ___ Approval ___ Approval with modifications ___ Denial ___ Referred to
	Comments: <i>The deadline for submittal is April 30. Proposed amendments received from the public and those developed by staff were reviewed and discussed, as well as proposals the City anticipates will be submitted. Comprehensive Plan Amendment processes of other jurisdictions were reviewed. Discussion was held about SeaTac changing from a one year to a two year cycle, and consideration of a modest application fee. LUP felt that a one year process is a benefit to the citizens.</i>	

	<p>6. Discussion about King County's Proposed Amendments to the Countywide Planning Policies Regarding Growth Targets.</p> <p>Mike Scarey</p>	<p><input checked="" type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to</p>
<p>Comments: <i>Countywide Planning Policies was developed by King County and its cities in the early 1990's to comply with state Growth Management Act regulations. The Policies were updated in 2009 calculating existing growth "targets" through 2031. Each City must demonstrate the ability to accommodate their 20-year growth "target", but is not required to reach said target. Cities are tentatively scheduled to ratify the Countywide Planning Policies in May.</i></p>		
	<p>7. Discussion about Riverton Heights Public Engagement and Site Design Project.</p> <p>Soraya Lowry</p>	<p><input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to</p>
<p>Comments: <i>A Steering Committee will be formed, to include two or three Council members. Public meetings and events will be scheduled to determine how the property will be used. Consultants have been interviewed. It was suggested that a fire station be sited.</i></p>		
	<p>8. Discussion about Proposed Postponement of "Construction Storage/Laydown as a Temporary Use" Zoning Code Amendment.</p> <p>Jack Dodge</p>	<p><input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to</p>
<p>Comments: <i>This issue is being postponed until after the summer construction season. At that time, it will be reviewed again and appropriate amendment proposals brought forward.</i></p>		