



Administration and Finance Committee Agenda

September 7, 2017

3:00 PM

SeaTac City Hall – Riverton Room 128

Councilmembers:
Erin Sitterley, Chair
Peter Kwon
Pam Fernald

Note: A quorum of the Council may be present.

Staff Coordinator: Gwen Pilo, Finance Director

ITEM	TOPIC	PROCESS	WHO	TIME
1	Call to Order		Chair	
2	Public Comment	Please raise your hand if you'd like to speak so the Chair can call on you. Public comments are limited to 10 minutes total and three minutes per individual speaker. Time may be reduced for each speaker to stay within the 10-minute time limit.	Chair	10
3	Vacant Positions Update	Update	Vanessa	5
4	Review of the 8/17/2017 Minutes	Approval	Gwen	5
5	Council/City Manager Travel Pre-Approval or Final Approval	Approval	Gwen	5
6	Follow up on Electric Car Charging Stations	Discussion	Brian Ruda	15
7	City Manager Recruitment – Online survey questions follow-up	Discussion	Vanessa	15
8	Council Travel Pre-Approval Form Options	Discussion	Gwen	
9	Business License Update	Presentation	Gwen/Alexis	20
10	Future Meeting Schedule /Topics <i>Sept 21 - Mechanics of Public Records Requests</i> <i>TBD - Analysis of Outside Service Contracts (Police, Fire, Jail)</i> <i>Council Reimbursement Policy & Post Conference Reporting</i>	Discussion	All	5
11	Adjourn			