

City of SeaTac

Council Study Session Minutes Synopsis

January 24, 2017
5:00 PM

City Hall
Council Chambers

CALL TO ORDER: The SeaTac City Council Study Session (CSS) was called to order by Mayor Michael Siefkes at 5:00 p.m.

COUNCIL PRESENT: Mayor Michael J. Siefkes, Deputy Mayor (DM) Pam Fernald, Councilmembers (CMs) Rick Forschler, Kathryn Campbell, Peter Kwon, Tony Anderson, and Erin Sitterley.

STAFF PRESENT: Acting City Manager Joe Scorcio, Senior Assistant City Attorney Mark Johnsen, City Clerk Kristina Gregg, Chief Criminal Prosecutor Cindy Corsilles, Parks, Community Programs and Services Director Lawrence Ellis, Police Chief Lisa Mulligan, Acting Community & Economic Development (CED) Director/Economic Development (ED) Manager Jeff Robinson, Public Works (PW) Director Will Appleton, City Engineer Florendo Cabudol, Acting Finance Director Gwen Pilo, and Assistant Fire Chief Brian Wiwel, Sr. Management Analyst Tim Ramsaur, and Parks Operations Manager Mike Fitzpatrick.

PUBLIC COMMENTS (related to the agenda items listed below): Clyde Hill spoke regarding Agenda Bill #4471 and asked Council to verify the details presented.

PRESENTATION - INFORMATION ONLY:

Recently adopted Port of Seattle (POS) Real Estate Strategic Plan and its applicability to the City's economic development efforts.

CED Director / ED Manager Robinson introduced POS ED Division Managing Director David McFadden.

Mr. McFadden provided an overview of the POS ED Division that brings together traditional and new Port initiatives. The division's biggest responsibility is managing the POS real estate.

He reviewed the Des Moines Creek – North property possibilities and North SeaTac Real Estate Strategy.

He briefed on the POS focus on small business development, new initiatives, workforce development, and tourism.

Council discussion ensued regarding partnership opportunities, 55 acre site, North Employee Parking Lot, Air Cargo Facility, and Potential Food Innovation Center Locations, and initiatives / incubators.

AGENDA BILLS:

Agenda Bill #4520; A Motion authorizing the City Manager to execute a contract with Top to Bottom Janitorial for custodial work at City facilities.

Summary: In 2015, Top to Bottom was awarded a two year contract to perform custodial and janitorial services after receiving four competitive bids. Based on their level of service, staff is recommending continuing contracting with them for 2017 and 2018.

The duties listed in the contract includes cleaning all restrooms, clean and sanitize all kitchen counters and drinking fountains, vacuum floors, empty waste paper receptacles at City Hall, the Maintenance Facility and at the SeaTac and Valley Ridge Community Centers. In addition, a variety of tasks are performed daily, three times per week, once per week, quarterly and annual basis. The total number of hours performed annually is approximately 720 hours, which doesn't include emergencies that may occur throughout the year.

The contract amount for 2017-2018 will remain the same as the previous contract of \$135,202 per year. In 2018, staff will rebid the contract in advance of the next biennial budget.

The 2017-2018 budget for this item is \$270,404 (\$135,202 annual cost).

Parks, Community Services and Programs Director Ellis reviewed the agenda bill summary.

AGENDA BILLS (continued):

Agenda Bill #4520 (continued): Discussion ensued regarding the bathroom cleaning schedule, contract cost,

Council consensus: Refer to the 2/14/17 RCM Consent Agenda

Agenda Bill #4471; An Ordinance adding a new Section 2.45.156 to the SeaTac Municipal Code (SMC) related to certain boating regulations on Angle Lake for public safety training purposes.

Summary: This Ordinance authorizes the Parks, Community Services and Programs Director to authorize a limited number of public safety training events on Angle Lake through a special use permit, including boating speeds in excess of 5 knots per hour. The maximum speed of the training boats will be 20 mph, which virtually eliminates a wake on the water.

Training exercises will be conducted in the middle of the lake. The Puget Sound Regional Fire Authority (RFA) is requesting to conduct public safety training exercises two times per month throughout the year.

The Puget Sound RFA currently uses Lake Washington at Gene Coulon Park in the City of Renton to conduct their training, which takes them out of our city limits. There will be a maximum of one boat at each training session.

Parks, Community Programs and Services Director Ellis introduced Assistant Fire Chief Wiwel and District Chief Kraig Peiguss. Mr. Ellis reviewed the agenda bill summary.

Council discussion ensued regarding pros and cons of training on Angle Lake instead of Gene Coulon Park, training need (two days versus one, three hours versus six), boat speed, location of boat for responding to emergencies,

Council consensus: (1) Refer to the 2/14/17 RCM Consent Agenda, revised to one training day per month
(2) Refer to the Public Safety & Justice (PS&J) Committee a report back during the 4th quarter of 2017

PRESENTATIONS - INFORMATION ONLY:

Direction regarding the City of SeaTac participation in the 2017 Tree City USA program.

Parks Operations Manager Fitzpatrick stated the City has been a Tree City USA for 7 years. He reviewed the requirements of being a Tree City USA: (1) establishment of a Tree Board, (2) annual event to celebrate Arbor Day, (3) spending a minimum of \$2 per capita on tree related expenditures each year, and (4) creation of a public tree care Ordinance.

He highlighted the tree care plan developed by the Tree Board.

The Tree Board will be meeting in February to prepare for 2017 Arbor Day activities.

DM Fernald stated all of the requirements to be a tree City were already being done by Parks staff when SeaTac became a Tree City so there wasn't any additional cost to the City.

RECESSED: Mayor Siefkes recessed the Council Study Session to an Executive Session to review the performance of a public employee and pending litigation at 6:21 p.m.

EXECUTIVE SESSION: Review the Performance of a Public Employee RCW 42.30.110(1)(g) / Pending Litigation RCW 42.30.110(1)(i) / To consider the minimum price at which real estate will be offered for sale or lease RCW 42.30.110(1)(c) (30 minutes)

City Clerk Gregg announced that Council requested an additional five minutes.

RECONVENED: Mayor Siefkes reconvened and adjourned the Council Study Session at 7:00 p.m.

ADJOURNED: Mayor Siefkes adjourned the Council Study Session at 7:00 p.m.