



Administration and Finance Committee Agenda

August 3, 2017
3:00 PM

SeaTac City Hall – Riverton Room 128

Councilmembers:
Erin Sitterley, Chair
Peter Kwon
Pam Fernald

Note: A quorum of the Council may be present.

Staff Coordinator: Gwen Pilo, Finance & Systems Director

ITEM	TOPIC	PROCESS	WHO	TIME
1	Call to Order		Chair	
2	Public Comment	Please raise your hand if you'd like to speak so the Chair can call on you. Public comments are limited to 10 minutes total and three minutes per individual speaker. Time may be reduced for each speaker to stay within the 10-minute time limit.	Chair	10
3	Vacant Positions Update	Update	Joe	5
4	Review of the July 6, 2017 Minutes	Recommendation	Gwen	5
5	Council/City Manager Travel Pre-Approval or Final Approval	Approval	Gwen	5
6	2016 Audit Entrance Conference	Report	Gwen/Brandon Tecca; Auditor	10
7	City Manager Recruitment Update	Discussion/Input	Joe/Vanessa	10
8	Council Reimbursement Policy & Post Conference Trip Report	Discussion/Recommendation	Joe	15
9	Performance Measures/Report Card for HS Contracts	Discussion/Recommendation	Larry/Colleen	20
10	2 nd Qtr. Financial Statements (if available)	Presentation	Gwen	5
11	<i>Future Meeting Schedule/Topics August 17-Mechanics of Public Records Requests, Mid-Biennium Budget Adjustment Schedule,</i>	Discussion	All	5

	<i>Passport Cost/Benefit Analysis Sept 7-Business License Update</i>			
12	Adjourn			