



Code Compliance Committee Minutes

Thursday, April 13, 2017
4:00 PM
SeaTac City Hall – Riverton Room

Members:	Present:	Absent:	Commence: 4:11 P.M.
			Adjourn: 5:35 P.M.
Peter Kwon, Chair	X		
Rick Forschler	X		
Pam Fernald	X		

Staff Coordinator: Steve Pilcher, Planning Manager

Other Staff Present: Cindy Corsilles, Asst. City Attorney; Gail Cannon, Court Administrator; Trudy Olson, Resource Conservation/Neighborhood Programs Coordinator; Margarita Flores, Administrative Assistant/Code Compliance

1. Approval of minutes	The minutes of the February 9, 2017 meeting were approved as written.
2. Citations	<p style="text-align: center;"><u>X</u> Discussion</p> <p><i>Planning Manager Steve Pilcher reviewed a report of the number and value of citations that have been issued beginning in January 2015. He noted there is large amount of unpaid citations.</i></p> <p><i>Court Administrator Gail Cannon reviewed the Court's role in the citation process and the collections process. She noted that unpaid citations accrue interest and stay in collections for 10 years.</i></p> <p><i>The Committee discussed the various ways that citations can be dismissed (enforcement officer, prosecutor, judge). It was agreed that compliance is the primary goal, not payment of citations. No changes to the existing process were recommended.</i></p>
3. 1 st Quarter Stats	<p style="text-align: center;"><u>X</u> Discussion</p> <p><i>Planning Manager Pilcher reviewed the statistics for the first quarter of 2017; these have been posted on the City's webpage. Complaints are down slightly from the past two years.</i></p>

<p>4. Mandatory curbside garbage collection for rental properties</p>	<p><u>X</u> Discussion & decision</p> <p><i>Assistant City Attorney Cindy Corsilles presented potential language for amending the Municipal Code to make curbside collection for single family rental properties mandatory. She also provided examples from the cities of Shoreline and Covington.</i></p> <p><i>The Committee discussed the issue in terms of the percentage of rental properties in violation and whether this was an appropriate step to take.</i></p> <p><i>The Committee also discussed whether owners of rental properties should be required to obtain city business licenses (which is currently required by City code, but not actively enforced). It was agreed to table this question to a future meeting.</i></p> <p><i>It was also agreed to not proceed with implementing mandatory curbside garbage collection for single family rental properties.</i></p>
<p>5. Public vs. Private Nuisances</p>	<p><u>X</u> Discussion</p> <p><i>Assistant City Attorney Cindy Corsilles provided a brief overview of the difference between public and private nuisances.</i></p>
<p>6. New Business</p>	<p><i>Councilmember Forschler inquired of the status of his request to access the CodeTrak database. The Committee discussed the appropriateness of this at length and asked they be provided with a demonstration of how staff uses the program at a future meeting.</i></p>
<p>7. Public Comment</p>	<p><i>Vicki Lockwood thanked Trudy Olson for her work on garbage collection issues.</i></p>
<p>8. Adjourn</p>	<p><i>The meeting then adjourned at 5:35 p.m.</i></p>