

# City of SeaTac

## Regular Council Meeting Minutes

February 23, 2016  
6:30PM

City Hall  
Council Chambers

**CALL TO ORDER:** The SeaTac City Regular Council Meeting (RCM) was called to order by Mayor Rick Forschler at 6:31 p.m.

**COUNCIL PRESENT:** Mayor Rick Forschler, Deputy Mayor (DM) Michael J. Siefkes, Councilmembers (CMs) Kathryn Campbell, Peter Kwon, Tony Anderson, Pam Fernald, and Erin Sitterley.

**STAFF PRESENT:** Interim City Manager (ICM) Donny Payne, City Attorney Mary Mirante Bartolo, City Clerk Kristina Gregg, Senior Assistant City Attorney Mark Johnsen, Program Manager Soraya Lowry, Community & Economic Development (CED) Director Joe Scorcio, Planning Manager Steve Pilcher, Deputy Fire Chief Brian Wiwel, Economic Development (ED) Manager Jeff Robinson, Human Resources (HR) Manager Vanessa Audett, and Police Chief Lisa Mulligan.

**FLAG SALUTE:** Veteran Alfred Johnson led the Council, audience, and staff in the Pledge of Allegiance.

**PUBLIC COMMENTS:** Toby Nixon, Washington Coalition for Open Government President, spoke regarding SeaTac's limitation on public comment stating it is in accordance with open government.

Tom Dantzler spoke regarding the South 200<sup>th</sup> Street station area and how the Sustainable Airport Master Plan (SAMP) could affect it.

Jeff Wells spoke regarding a code compliance issue, dilapidated fence bordering the properties at 16425 48<sup>th</sup> Avenue South and 16422 47<sup>th</sup> Place South due to dirt brought in for a retaining wall at the 16422 property.

Cathy Boysen Heiberg spoke regarding the SAMP process and outcome for the business community. She is the General Manager for a family commercial real estate company in SeaTac and airport access is vital. She requested all current roads be kept open as well as establish new accesses.

Jed Goniou, Master Park, echoed Ms. Boysen Heiberg's comments.

Earl Gipson commented on the SAMP stating there is not enough space for the projected airplanes. He stated his concerns with the current Port of Seattle (POS) Interlocal Agreement (ILA), specifically the fact that SeaTac code does not allow the city to collect a traffic impact fee (TIF).

Amina Ahmed stated that Council needs to comprehensively research economic changes. SeaTac needs a 101 regarding the demographic of SeaTac and the needs of the community.

Cindy Edens, Wright Runstad and Company, commented on the SAMP and stated it will be highly unfortunate to have it come that close to the South 200<sup>th</sup> Street Station development.

### **PRESENTATIONS:**

*This item was added to the agenda:*

**Introduction of new City employees: Public Works (PW) Director William "Will" Appleton and Code Compliance Program Coordinator Cortlee Harris**

ICM Payne introduced Mr. Appleton and Mr. Harris.

### **Washington Coalition for Open Government Award**

Washington Coalition for Open Government President Toby Nixon presented the Key Award to the SeaTac Council for posting the preamble to the Open Public Meetings Act in the Council Chambers.

### **Sexual Assault Awareness Month Proclamation**

Mayor Forschler read the proclamation.

**PRESENTATIONS (continued):**

*This item was removed from the agenda during the meeting due to the applicant being assigned to another business location outside of the city:*

**Council consideration and confirmation of Mayoral appointment of Daniel Dickhart to the Hotel/Motel Tax Advisory Committee**

**Introduction of new Sea-Tac Airport Aviation Managing Director Lance Lyttle**

CED Director Scorcio introduced Sea-Tac Airport Aviation Managing Director Lance Lyttle and Port Commissioner Tom Albro.

Commissioner Albro welcomed new CMs and highlighted a few items the commission thinks about all of the time. The POS is a countywide port district so every citizen of SeaTac is a constituent of the POS. Ports in Washington State have become ED agencies. Their focus is build bridges between the communities surrounding the airport and the airport.

Mr. Lyttle stated it is important for the airport to have a good relationship with the city.

**Sustainable Airport Master Plan (SAMP) Update by the Port of Seattle (POS)**

CED Director Scorcio introduced Aviation Planning and Environmental Services Director Elizabeth Leavitt and Public Affairs Manager Clare Gallagher.

Ms. Leavitt highlighted the Sea-Tac Airport as it is today: 37.5 million passengers in 2014 and 42.3 million in 2015; and major current projects – north satellite expansion, international arrivals facility, center runway reconstruction, and baggage system reconstruction.

She also reviewed the airport activity forecast, unconstrained activity forecast (passengers and operations). Master Plan will assess if, and plan how, Sea-Tac can meet the demand, implications - airfield, terminal, and landside, constraints – environmental, airspace, and land use constraints severely limit expansion options, planning process, major plan elements, current status, development concepts – airfield, major plan elements – 4 Concepts in accommodating additional gates (Can we live within existing terminal or need to expand or build a new one?), development concepts - terminal/landside, development constraints – landside, mid-term landside strategy – issues with drives approach, curbside, and exit ramps, environmental stewardship, and sustainability.

Next steps in sustainability process: Evaluate the gap between goals and future emissions, develop management approaches to reduce the gap, and conduct formal environmental review for SEPA/NEPA.

Ms. Gallagher briefed on the Planning Schedule: development of integrated preferred alternative(s) through second quarter of 2016, program plan of finance during the first and second quarter of 2016, FAA Airport Layout Plan (ALP) review during the second quarter of 2016 through the second quarter of 2017, and environmental review through the first quarter of 2017.

Public Outreach includes: community open houses; forums and focus groups; federal, state, regional and local government briefings; regional and local community groups and associations; and ongoing engagement with tenants, operators, FAA, and TSA.

Discussion ensued regarding access points and their importance, Alaska and Delta maintenance functions, and concept 4.

CM Sitterley read a letter from Daryl Tapio, local developer, regarding his concerns related to the SAMP.

**CONSENT AGENDA:**

**Approval of payroll vouchers (check no. 53176- 53192) in the amount of \$80,381.42 for the period ended February 15, 2016.**

**Approval of payroll electronic fund transfer (check no. 87056- 87189) in the amount of \$465,902.66 for the period ended February 15, 2016.**

**Approval of payroll wire transfer in the amount of \$81,194.01 for the period ended February 15, 2016.**

**The following items were reviewed at the February 9, 2016 Council Study Session and recommended for placement on this Consent Agenda:**

**Agenda Bill #4237; A Motion authorizing the City Manager to execute a design contract amendment for the Connecting 28th/24th Avenue South project.**

**Agenda Bill #4238; A Motion authorizing the City Manager to enter into lease agreement extensions with Kuldeep Singh, Sidhu's LLC, doing business as the India Plaza Market in the SeaTac Center.**

MOVED BY ANDERSON, SECONDED BY SIEFKES TO ACCEPT THE CONSENT AGENDA AS PRESENTED.

MOTION CARRIED UNANIMOUSLY.

**PUBLIC HEARING (PH):**

**Vacating a 30-foot easement located at 2825 South 154th Street**

Mayor Forschler opened the PH at 8:06 p.m.

City Engineer Cabudol stated presentation was made at the February 9 Council Study Session (CSS).

There weren't any public comments.

Mayor Forschler closed the PH at 8:08 p.m.

**ACTION ITEM:**

**Agenda Bill #4203; An Ordinance #16-1002 vacating a 30-foot easement located at 2825 South 154th Street.**

MOVED BY SIEFKES, SECONDED BY CAMPBELL TO PASS AGENDA BILL #4203 (ORDINANCE #16-1002).

MOTION CARRIED UNANIMOUSLY.

**PUBLIC COMMENTS (related to Action Items):** There were no public comments.

**Approval of Claims Vouchers 113661-113665**

MOVED BY SIEFKES, SECONDED BY SITTERLEY TO MOVE APPROVAL OF CLAIMS VOUCHERS 113661-113665 TO THE MARCH 8, 2016 REGULAR COUNCIL MEETING.\*

ICM Payne stated he tried to respond to previous questions by having the Voucher 101 presentation. There will be another opportunity to redo this and provide information at a later date.

\*MOTION CARRIED WITH CAMPBELL VOTING NO.

**UNFINISHED BUSINESS:** There was no Unfinished Business

**NEW BUSINESS:**

**Recruitment Process for Permanent City Manager**

MOVED BY CAMPBELL, SECONDED BY FERNALD TO DIRECT THE INTERIM CITY MANAGER TO HAVE THE HUMAN RESOURCES DEPARTMENT BEGIN THE RECRUITMENT PROCESS FOR A PERMANENT CITY MANAGER, TO INCLUDE A PRESENTATION OF A RECRUITMENT PLAN AND PROPOSED TIMELINE AT THE NEXT CITY COUNCIL STUDY SESSION ON MARCH 8, AND UPDATES TO THE CITY COUNCIL ON RECRUITMENT PROGRESS AT EACH CITY COUNCIL STUDY SESSION UNTIL A PERMANENT CITY MANAGER IS SELECTED.\*

Discussion ensued regarding whether this is the appropriate time to do the search,

**Public Comments:** Earl Gipson urged Council to not underestimate people as special degrees aren't needed in order to get the job done. He urged Council to begin the search.

Amina Ahmed urged Council to be transparent in the hiring process and put the information in other languages. She also urged the city to begin the search now.

John Thompson stated urged Council to start the process now.

\*UPON A ROLL CALL VOTE, MOTION FAILED WITH CAMPBELL, ANDERSON, AND FERNALD VOTING YES, AND SIEFKES, SITTERLEY, KWON, AND FORSCHLER VOTING NO.

CM Sitterley requested staff look into the possibility of changing the CSS meeting time to 5:30 p.m. and the Regular Council Meeting time (RCM) to 7 p.m.

Discussion ensued regarding the proposal.

City Attorney Mirante Bartolo stated staff will present an agenda bill and resolution at the next CSS and RCM to be effective for the following meeting.

CM Kwon requested staff explore ways to change the process so vouchers are paid after Council approval.

Discussion ensued regarding this request with a suggestion to provide how other cities process their vouchers.

CM Kwon also questioned the status of the Code of Ethics. Ms. Mirante Bartolo stated it will be presented at a future CSS.

CM Kwon requested the Council have an assistant dedicated to responding and assisting them, such as an ombudsmen or Council analyst.

Discussion ensued regarding this request.

This issue will be presented to the Administration & Finance (A&F) Committee to bring a recommendation back to Council.

**CITY MANAGER'S COMMENTS:** ICM Payne commented on the following: (1) staff will be sending out a poll for date preference for Council retreat to finalize Vision, Mission, and Goals, (2) Cortlee Harris has been promoted to the Code Compliance Coordinator position in the CED Department, (3) Administrative Assistant III Amber Russ has transferred from the City Manager's Office to the City Clerk's Office, the position in the City Manager's Office will remain unfilled at this time, and (4) February 24 – 5 p.m., A&F Committee meeting, and February 29 – 5 p.m., Code Compliance meeting.

**COMMITTEE UPDATES:** CM Campbell reviewed the WRIA 9 meeting she attended with CM Kwon. She also stated the SCORE meeting will be held February 24.

CM Kwon provided an update from the Planning Commission (PC) and stated the Code Compliance Meeting is scheduled for February 29.

CM Sitterley updated the Council on the Kent Regional Fire Authority (RFA) board meeting. She stated she also attended the Human Services Advisory Committee (HSAC) meeting February 22.

**COUNCIL COMMENTS:** CM Campbell stated she has sent emails to the Mayor without any responses.

CM Kwon stated he went to Olympia today and testified on Senate Bill 5694 regarding code enforcement.

CM Anderson thanked CM Kwon for his efforts in Olympia. He stated the Highline Public Schools is holding a meeting on the future of high schools on February 26.

CM Anderson read his response to an email received from a resident.

CM Fernald stated that time will tell if SeaTac is an open government.

DM Siefkes stated his opinion that CM Anderson shouldn't have spoken against a private citizen in an open meeting.


CM Anderson stated he was trying to avoid an Open Public Meets Act (OPMA) violation.

Mayor Forschler reviewed a memo Council received from the Legal Department regarding OPMA related to Council communications. He responded to CM Campbell's earlier comment about emails stating he does not always respond because he is trying to not violate the OPMA.

Discussion ensued regarding examples of potential OPMA violations.

**ADJOURNED:**

MAYOR FORSCHLER ADJOURNED THE REGULAR MEETING OF THE SEATAC CITY COUNCIL AT 9:25 P.M.

  
Rick Forschler, Mayor

  
Kristina Gregg, City Clerk