

City of SeaTac

Regular Council Meeting Minutes

March 8, 2016
6:30PM

City Hall
Council Chambers

CALL TO ORDER: The SeaTac City Council Regular Meeting was called to order by Mayor Rick Forschler at 6:34 p.m.

COUNCIL PRESENT: Mayor Rick Forschler, Deputy Mayor (DM) Michael J. Siefkes, Councilmembers (CMs) Kathryn Campbell (*participated by phone*), Peter Kwon, Tony Anderson (*participated by phone*), Pam Fernald, and Erin Sitterley.

STAFF PRESENT: Interim City Manager (ICM) Donny Payne, City Attorney Mary Mirante Bartolo, City Clerk Kristina Gregg, Senior Assistant City Attorney Mark Johnsen, Program Manager Soraya Lowry, Community & Economic Development (CED) Director Joe Scorcio, Planning Manager Steve Pilcher, Deputy Fire Chief Brian Wiwel, Economic Development (ED) Manager Jeff Robinson, Human Resources (HR) Manager Vanessa Audett, and Police Chief Lisa Mulligan.

FLAG SALUTE: Ray Overholt led the Council, audience, and staff in the Pledge of Allegiance.

PUBLIC COMMENTS: Earl Gipson spoke regarding the Council's proposed Code of Ethics (Agenda Bill #4266) and OPMA that was discussed during the Council Study Session (CSS).

PRESENTATIONS:

Introduction of new City employee: Senior Resident Civil Engineer John Lee

ICM Payne introduced Mr. Lee.

20 Year Service Award to Executive Assistant Lesa Ellis

ICM Payne presented the service award to Ms. Ellis.

Key City Issues Status

ICM Payne commented on the following: (1) Code compliance update: bill passed by the state giving the city first lien status for up to \$2,000, Code Compliance Committee meeting, requesting Washington State Department of Transportation (WSDOT) buy problematic properties within their SR 509 buyout, and staff is drafting code amendments to increase fines for code violations, (2) March 27 – 5:00 p.m., Port of Seattle (POS) informational open House, (3) loitering for-hire vehicles plan, and (4) instituted a citizen concern hotline.

Economic Development (ED) Project Showcase: The Reserve at SeaTac

ED Manager Robinson introduced CG Engineering - AVS Communities Planner Carmel Gregory and Principal Chevy Chase and reviewed the project timeline (May 2014 – November 2016).

Ms. Gregory reviewed the project: 289 unit-affordable senior apartments, 2.86 acres, using a previous rental car lot, and construction cost of \$25 million, and location.

Mr. Robinson stated the city's project-related budget revenue is \$501,390 and estimated annual property tax is \$101,041.

Discussion ensued regarding the project, zoning, parking, and potential airport impact on the development.

Discussion of 2017-2018 Budget draft timeline

Finance & Systems Director Antin reviewed the draft timeline for 2017-2018 budget: June - macro budget workshop, July-August - staff budget preparation, September - filing of preliminary budget by City Manager, October - Council budget workshops, November - property tax public hearing (PH) and actions on levy rate, and November/December – PH and final adoption of budget.

2016 budget actions: Council drafted vision, mission, and goals to inform budget, departments have independently continued to take actions to monitor and under spend their budgets for 2016

PRESENTATIONS (continued):

Discussion of 2017-2018 Budget draft timeline (continued): Anticipated year end fund balance is \$6.1 million.

Key questions: what is Council's definition of a balanced budget? What would you like to direct the ICM to do to balance the 2017-2018 budget? How does the Council wish to prioritize funding services?

Mr. Antin reviewed 2015-2016 budget balancing measures used – proposed fee increases, Utility Tax, reductions, General Fund (GF) Revenue Drivers, and GF Major Expenses – Fire/Police = 55% of GF.

Topics to consider looking forward include capital infrastructure, operational impact of new capital improvements, legislative outlook, and current AFSCME Labor contract ends in 2016.

Discussion ensued regarding fire increase, how the \$3 million shortfall happened - expenditures faster than revenues, reserves - shoot for 33% reserve, labor contract, and annual versus biennial budget.

Human Services (HS) Voucher Discussion

HS Program Manager Brandt-Schluter provided some history of human services, to address the City's commitment to meeting the human service needs of its residents. She commented on the Human Services Advisory Committee (HSAC), results- based accountability, Human Services Funding Collaborative, and memorandum of understanding's (MOUs) with "Lead Cities".

Discussion ensued regarding partner cities and cost differences, staffing, and need for more detailed information for Council review.

CONSENT AGENDA:

Approval of claims vouchers (check no. 113858- 114001) in the amount of \$1,044,760.62 for the period ended February 26, 2016.

Approval of claims vouchers (check no. 114002- 114101) in the amount of \$684,104.53 for the period ended March 4, 2016.

Approval of payroll vouchers (check no. 53193- 53213) in the amount of \$231,164.05 for the period ended February 29, 2016.

Approval of payroll electronic fund transfer (check no. 87190- 87323) in the amount of \$319,795.27 for the period ended February 29, 2016.

Approval of payroll wire transfer in the amount of \$53,823.39 for the period ended February 29, 2016.

Pre-approval or final approval of City Council and City Manager travel related expenses for the period ended March 1, 2016.

Approval of Summary of Grant Acceptance for the period ended February 16, 2016.

Approval of Council Meeting Minutes:

Council Retreat held February 5, 2016

Council Safety Training Meeting held March 1, 2016

DM Siefkes requested Claims Voucher 114063 regarding National League of Cities (NLC) yearly dues and Travel Expenses removed from the consent agenda to be discussed under unfinished business.

MOVED BY FERNALD, SECONDED BY SIEFKES TO ACCEPT THE CONSENT AGENDA AS PRESENTED, WITH THE REMOVAL OF CLAIMS VOUCHER 114063 AND TRAVEL EXPENSES.

MOTION CARRIED UNANIMOUSLY.

PUBLIC COMMENTS (related to Action Items and Unfinished Business): Earl Gipson urged Council to be more organized when it comes to public comments.

ACTION ITEM:

Approval of Claims Vouchers 113661-113665

MOVED BY CAMPBELL, SECONDED BY FERNALD TO APPROVE CLAIMS VOUCHERS 113661-113665.

MOTION CARRIED UNANIMOUSLY.

Agenda Bill #4265; A Resolution #16-009 amending Council Policies and Procedures

MOVED BY SITTERLEY, SECONDED BY SIEFKES TO PASS AGENDA BILL #4265 (RESOLUTION #16-009).*

Discussion ensued regarding the meeting times. City Attorney Mirante Bartolo stated the time change will be effective for the March 22 meetings if passed tonight.

*MOTION CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS:

Approval of Claims Voucher 114063

MOVED BY ANDERSON, SECONDED BY CAMPBELL TO APPROVE CLAIMS VOUCHER 114063.*

Discussion ensued regarding the pros and cons of the City having a NLC membership.

*UPON A ROLL CALL VOTE, MOTION CARRIED UNANIMOUSLY.

Pre-approval or final approval of City Council and City Manager travel related expenses for the period ended March 1, 2016.

MOVED BY FERNALD, SECONDED BY SITTERLEY TO APPROVE PRE-APPROVAL OR FINAL APPROVAL OF CITY COUNCIL AND CITY MANAGER TRAVEL RELATED EXPENSES FOR THE PERIOD ENDED MARCH 1, 2016.*

Discussion ensued regarding expenses and whether to approve. These amounts were preapproved at a meeting in December.

*MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS:

Sidewalk Committee

MOVED BY FERNALD TO RE-ESTABLISH THE SIDEWALK COMMITTEE.

Discussion ensued regarding the status of the current Sidewalk Committee and whether there is a need for the committee.

Staff will research the issue and bring back a recommendation.

Establishing a Committee to address issues related to Sea-Tac Airport

City Attorney Mirante Bartolo read the proposed Resolution.

MOVED BY SIEFKES, SECONDED BY FERNALD TO PASS A RESOLUTION ESTABLISHING A COMMITTEE TO ADDRESS ISSUES RELATED TO SEA-TAC AIRPORT.*

Discussion ensued regarding the proposed committee.

*MOTION CARRIED UNANIMOUSLY.

Town Hall Meeting

CM Fernald requested Council consensus to hold a Town Hall. Council concurred.

NEW BUSINESS (continued):

Comprehensive Plan (CP)

CM Kwon stated at the last presentation to Council, the hybrid option seemed to be the best option. Since then, he has met with businesses who are in favor of opening up the CP as soon as possible.

CED Director Scorcio stated Council concurred with moving the hybrid option forward based on workload with a June start frame.

Discussion ensued regarding the time frame.

Council concurred to have topic discussed at a Land Use & Parks (LUP) Committee meeting.

CITY MANAGER'S COMMENTS: ICM Payne commented on the following: (1) a new functionality for Council on the website that will allow individual information to be posted, and (2) requested Council to consider whether it would be okay to communicate with residents using code red for things outside of full blown emergencies.

COMMITTEE UPDATES: CM Campbell provided an update from her first Energy, Environment, and Natural Resources Committee Meeting at the NLC Conference.

CM Kwon stated two bills he testified on in Olympia regarding code enforcement have passed but are still waiting for signature. He reviewed the Code Compliance Committee meeting and stated the Hotel/Motel (H/M) Tax Advisory Committee will meet March 9, 2016.

CM Anderson reviewed the NLC Conference.

CM Sitterley stated CM Fernald and she will be attending the Public Issues Committee (PIC) meeting March 9 and the Administration & Finance (A&F) Committee meeting is scheduled for March 17.


CM Fernald stated she wrote a Council Information Request (CIR) based on citizen input for SeaTV scheduling of Council Meetings. The meetings are now scheduled to show at 8 a.m., 2 p.m., 8 p.m., and 2 a.m.

COUNCIL COMMENTS: Mayor Forschler suggested Council Committees and Council Comments be combined for future meetings.

Mayor Forschler stated there is a LUP meeting scheduled for March 14 and the next CSS will begin at 5:30 p.m. and the RCM will begin at 7 p.m.

ADJOURNED:

MAYOR FORSCHLER ADJOURNED THE REGULAR MEETING OF THE SEATAC CITY COUNCIL AT 9:41 P.M.


Rick Forschler, Mayor


Kristina Gregg, City Clerk