

# City of SeaTac

## Regular Council Meeting Minutes

September 13, 2016  
7:00PM

City Hall  
Council Chambers

**CALL TO ORDER:** The SeaTac City Council Regular Meeting was called to order by Mayor Michael Siefkes at 7:00 p.m.

**COUNCIL PRESENT:** Mayor Michael J. Siefkes, Councilmembers (CMs) Rick Forschler, Kathryn Campbell, Peter Kwon, Tony Anderson, and Erin Sitterley. Excused Absent: Deputy Mayor (DM) Pam Fernald.

**STAFF PRESENT:** Acting City Manager Joe Scorcio, City Attorney Mary Mirante Bartolo, City Clerk Kristina Gregg, Acting Community & Economic Development (CED) Director/Economic Development (ED) Manager Jeff Robinson, Parks & Recreation (P&R) Director Lawrence Ellis, and Police Chief Lisa Mulligan.

**FLAG SALUTE:** Mayor Siefkes led the Council, audience, and staff in the Pledge of Allegiance.

**PUBLIC COMMENTS:** Rick Harwood, representing the Duwamish Southside Rotary, requested the City amend its code to allow the Rotary to hold an event at the Highline Botanical Garden with beer and wine.

Joel Wachtel commented on the following: (1) thanked the Council for their response to an ST3 concern he had, (2) sent Council a draft proposal passed by the City of Newcastle, he questioned whether it was something Council would consider, and (3) congratulated Council for approving the recent Hydroplane races.

Roger Kadeg stated concerns regarding the critical areas ordinance.

Barbara McMichael, SoCoCulture representative, spoke regarding Port of Seattle (POS) proposed tree removal. She urged Council to do what can be done to preserve trees.

### **PRESENTATIONS:**

#### **National Recovery Month Proclamation**

King County (KC) Community and Human Services Outreach Coordinator Erin James and Sound Mental Health Community Development Manager Janet Arthur spoke regarding National Recovery Month and thanked the Council for declaring September as National Recovery Month.

Mayor Siefkes read and presented the proclamation to Ms. James and Ms. Arthur.

#### **Sound Cities Association (SCA)**

Acting City Manager Scorcio stated that the city has been involved with SCA for many years. Council requested a presentation from SCA.

SCA Executive Director Deanna Dawson reviewed SCA's mission and vision and the city's need to be regionally engaged.

She presented the 2016 Regional Committee and Board Appointments and stated SCA provides support to member cities through committee appointments and staffing; policy research, analysis, and advocacy; training and education; networking opportunities; and more.

She reviewed how policy positions are evaluated and how committee members are appointed and how policies get enacted.

#### **Quarterly Public Safety Statistics**

Deputy Chief Brian Wiwel presented 2<sup>nd</sup> quarter statistics including top 10 call types in SeaTac, responses by station, CARES response, and Fire Prevention (inspections, code enforcement, and fire investigations). Plan reviews have increased while violations have decreased.

**PRESENTATIONS (continued):**

**Quarterly Public Safety Statistics (continued):** Deputy Chief Wiwel reviewed a near drowning at Angle Lake and encouraged everyone to learn CPR.

He mentioned the Mobile Home Park fire caused by a car fire and the RFA insurance rating improvement which will be discussed in more detail next quarter.

**Council Committee Meeting Times**

Acting City Manager Scorcio stated that this was discussed at the September 12 Administration & Finance (A&F) Committee meeting. In addition, there are two other topics to be discussed, audio recordings, and process for investigations of the City Manager. All of these matters will amend the City Council administrative procedures.

- **Council Committee Meeting Times**

Senior Assistant City Attorney Johnsen stated that the A&F Committee recommended all Council committee meetings be held on Thursdays when possible. A draft schedule was presented, including the Sidewalk Committee and Code Compliance Committees also meeting on Thursdays. The only exception would be the SeaTac Airport Committee which will remain on the 3<sup>rd</sup> Monday of the month.

Council discussion ensued regarding the purpose of this change which is to make life easier for everybody.

Discussion ensued regarding changing the A&F and Public Safety & Justice (PS&J) Committee start times.

Staff will prepare amendments to the administrative procedures for Council review.

- **Recording Committee Meetings**

Mr. Johnsen stated that it is possible to record Council committee meetings, however, staff recommends Council decide to either record all Council committees or none. Audio will be posted within a two day turnaround and will include Planning Commission (PC) audio which is already recorded.

Discussion ensued regarding related costs. Mr. Johnsen stated that it would be a minimal amount of staff time.

Upon a question posed regarding audio versus video, Acting City Manager Scorcio stated that video is more expensive. He also stated that Council will need to establish how long it will remain active on the website as it takes space.

Staff will prepare amendments to the administrative procedures for Council review.

- **Investigation of City Manager**

Mr. Johnsen stated this Council requested staff create a process to address allegations against the City Manager by city staff.

A proposed process was presented. Staff will prepare amendments to the administrative procedures for Council review.

**PRESENTATIONS (continued):**

**Key City Issues Status (continued):** Acting City Manager Scorcio commented on the following:

- (1) staffing update: still recruiting for Finance & Systems Director and Senior Management Analyst positions. A memo outlining issues related to the City Manager position will be in Council mail;
- (2) Hydroplane races – Ordinance has a sunset clause. Staff will come back with a summary report in October and determine to eliminate sunset clause or not;
- (3) budget – working with A&F Committee on fundamental budget questions mostly regarding alignments, revenue sources, and financial policies for the city; budget workshop meeting dates have been proposed;
- (4) Flight Corridor Safety Program (tree removal program) – the City received the final comment letter back from the environmental official at the airport and staff is reviewing it to determine if it adequately meets the environmental requirements; October 10 - the POS is hosting a community meeting at the SeaTac Community Center related to the program;
- (5) September 24 – 10 a.m., Sound Transit official opening of Angle Lake station, 11 a.m. - Party on the Plaza;
- (6) September 16 – noon, Graduate Highline Kickoff at YMCA;
- (7) September 16 – noon, Stakeholders meeting at City Hall;
- (8) new tenants on 2<sup>nd</sup> floor; and
- (9) grant applications: Hazardous Waste Program, Waste Reduction Program, three Washington Traffic Safety Programs.

**CONSENT AGENDA:**

Approval of claims vouchers (check no. 115501) in the amount of \$27.55, (check no. 11502 115647) in the amount of \$3,083,702.29, and (check no. 115648) in the amount of \$100.00 for the period ended August 19, 2016.

Approval of claims vouchers (check no. 115649 - 115749) in the amount of \$604,765.84 for the period ended September 2, 2016.

Approval of payroll vouchers (check no. 53448 - 53473) in the amount of \$82,164.83 for the period ended August 15, 2016.

Approval of payroll electronic fund transfer (check no. 88644 - 88768) in the amount of \$301,620.22 for the period ended August 15, 2016.

Approval of payroll wire transfer in the amount of \$52,596.91 for the period ended August 15, 2016.

Approval of payroll vouchers (check no. 53474 - 53502) in the amount of \$223,994.46 for the period ended August 31, 2016.

Approval of payroll electronic fund transfer (check no. 88769 - 88895) in the amount of \$294,119.38 for the period ended August 31, 2016.

Approval of payroll wire transfer in the amount of \$50,894.47 for the period ended August 31, 2016.

Pre-approval or final approval of City Council and City Manager travel related expenses for the period ended September 7, 2016.

**Approval of Council Meeting Minutes:**

Administration & Finance Committee Meeting held August 1, 2016

Public Safety & Justice Committee Meeting held August 4, 2016

Land Use & Parks Committee Meeting held August 11, 2016

Administration & Finance Committee Meeting held August 15, 2016

Land Use & Parks Committee Meeting held August 25, 2016

Administration & Finance Committee Meeting held August 29, 2016

MOVED BY CAMPBELL, SECONDED BY FORSCHLER TO ACCEPT THE CONSENT AGENDA AS PRESENTED.

MOTION CARRIED UNANIMOUSLY.

**PUBLIC COMMENTS (related to Action Items and Unfinished Business):** There were no public comments.

**UNFINISHED BUSINESS:** There was no Unfinished Business.

**NEW BUSINESS:**

CM Kwon questioned the airport tree removal project and the fact that there won't be an environmental impact study. The deadline to file an appeal is Friday.

Acting City Manager Scorcio reiterated that staff is currently reviewing this to determine whether an appeal is necessary, however, Council can instead direct an appeal be filed. . He clarified that the appeal would not be about the tree cutting but about the environmental review.

Council concurred to direct staff to file an appeal.

**CITY MANAGER'S COMMENTS:** Acting City Manager Scorcio commented on the following calendar items: September 14 – Hotel/Motel Tax Advisory Committee, September 15 – PS&J, September 16 – Stakeholder meeting, September 19 – SeaTac Airport Committee, September 20 – Transportation & Public Works (T&PW), September 20 - PC, September 22 – Land Use & Parks (LUP), and September 24 - Angle Lake Station Opening.

**COMMITTEE UPDATES:** CM Sitterley suggested everyone review the Public Issues Committee (PIC) agendas and provide input to her. She also reviewed the most recent discussion related to Sound Transit parking.

CM Campbell provided an update from the SCORE.

CM Forschler stated that the LUP Committee will continue to discuss the critical areas ordinance and hydroplane races. The Hotel/Motel Committee is meeting tomorrow.

CM Kwon reviewed the most recent T&PW Committee discussion on the Low Impact Development (LID).

**COUNCIL COMMENTS:** CM Campbell commented on the following: (1) King County Conservation District harvest party, (2) SeaTac community garden, and (3) September 24 - Party on the Plaza.

CM Kwon commented on the Hydroplane races and SeaTac Photography Exhibit.

CM Anderson commented on the following: (1) back to school fair, (2) kudos to Police Chief and CSO Burnett for their work efforts, and (3) Hydroplane races.

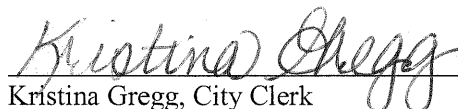
Mayor Siefkes stated the hydroplane races was a good addition. He also stated September 14 is his wedding anniversary.

**ADJOURNED:**

MAYOR SIEFKES ADJOURNED THE REGULAR MEETING OF THE SEATAC CITY COUNCIL AT 9:01 P.M.



Michael J. Siefkes, Mayor



Kristina Gregg, City Clerk