



City Manager's Weekly Update

March 5, 2010

Dear Mayor, Councilmembers, Residents, and Employees:

SeaTac Center Property Management: On March 1, the Real Estate Management Services Division of Colliers International assumed full-time management duties of the SeaTac Center. The Real Estate management group of Colliers currently manages approximately 300,000 square feet of commercial real property in the area, which now includes the approximately 65,000 square feet at the City of SeaTac owned SeaTac Center. Colliers will have full control of all day-to-day operations of the property and work closely with the City on issues such as tenant improvements, budgeting and expenditures, and capital improvements. Colliers has also been managing a 50,000 square foot retail property for the past eight years that is owned by the City of Kenmore.

City Submits Update on Development of Stormwater Management Programs: Public Works staff recently submitted its third Annual Report and Stormwater Management Plan update to the Department of Ecology (DOE) in compliance with the Western Washington Phase II Municipal Stormwater Permit. The Phase II Permit is a general municipal stormwater permit required under the Federal Water Pollution Control Act (commonly known as the Clean Water Act) which establishes requirements that cities and counties must meet in order to legally discharge stormwater into waters of the state.

The overall goal of this Phase II Permit is for municipalities, like the City of SeaTac, to establish stormwater management programs which will reduce both point source and non-point source pollution carried by stormwater. These stormwater management programs include: 1) Public Education and Outreach, 2) Public Involvement and Participation, 3) Illicit Discharge Detection and Elimination (IDDE), 4) Construction Site Runoff and 5) Pollution Prevention/Operations and Maintenance.

The two documents submitted to DOE are intended to provide a description of SeaTac's status of compliance with the Phase II Permit and describe the development of our stormwater management programs for the year of 2009. The recent submittal to DOE indicated that the City has met all of the stormwater program implementation deadlines for 2009 including, but not limited to:

- Creating tools to track the costs of implementing the permit.
- Creating and publicizing a 24-Hour Spill Hotline, where spills and other water quality violations can be reported (973.4700 weekdays 7:00 AM - 3:30 PM and 296.8100 after hours).

- Creating and implementing an IDDE ordinance (a.k.a. water quality ordinance) that allows for the investigation and removal of water quality violations.
- Training field staff responsible for the investigation and removal of water quality violations.
- Developing stormwater, operations maintenance, and land management standards consistent with the permit requirements.

The City would like to hear your input on the development of the stormwater management programs. Copies of the current Stormwater Management Plan, the Annual Report, as well as the adopted stormwater maintenance and other standards, are available for review on the City's website at: <http://www.ci.seatac.wa.us/index.aspx?page=189>. Please direct any comments to Don Robinett, Stormwater Compliance Manager at drobinett@ci.seatac.wa.us.

Angle Lake Algal Bloom: As many residents around Angle Lake have noticed in the last few weeks, the clarity of the water is not as good as we like to see it. In fact, the lake has taken on a murky brown color which has reduced visibility in the water to less than one meter, so it is difficult to see the lake bottom from the shoreline or docks.

The City, through a contract with King County, has had a water sample tested and it confirmed our suspicion that the cause of murky water is an algal bloom. The good news is that none of the species found produce toxins, like the infamous blue green algae, and that algal blooms have a limited life cycle. They eat up the nutrients in the lake; then die off. So the clarity of the lake should return to normal. We are hopeful that this will occur by mid-spring. The bad news is that this type of algae can give off a strong fishy odor during the final stages of its life. Conditions on the lake may get worse in the short term before they get better. It is important to remember that while murkiness of the water and the potential odors that may appear are a nuisance, they are a natural phenomena and do not represent any health concerns.

What causes an algal bloom? Like land plants, algae need certain things to grow – water, carbon dioxide, sunlight, and nutrients. All lakes have a plentiful source of water and carbon (from decaying vegetation). In our case the likely culprits are warmer than usual winter weather and increased level of nutrients in the lake.

Has this happened before and will it happen again? According to King County records, this is the first occurrence of this algal bloom. While it is the first occurrence, it does not mean it will happen again. In fact it may never happen again, or it may re-appear periodically. All of the right conditions have to align for this bloom to reoccur.

What can we do to reduce or prevent algal blooms? To reduce or prevent algal blooms, we have to limit the elements that make it thrive. Since we cannot limit water, carbon, or sunshine, the only way we can limit the growth of algal is to reduce the volume of nutrients flowing to our lake. Sources of these nutrients include: duck and geese feces, pet feces, and fertilizers from lawns and gardens. Simple practices that Angle Lake watershed residents can adopt to help reduce nutrient loading to the lake are:

- Don't feed the ducks or geese. It is unhealthy for the birds and it leads to an unhealthy build up of fecal matter on our shores and docks, which eventually gets washed into our lake.
- Scoop up daily after pet, bag it and put it in the garbage, don't bury it. When it rains, pet waste left in the yard will dissolve and send nutrients and bacteria into the lake.
- Limit the use of fertilizers. If you must use them, use natural slow release fertilizers that are phosphorus free.

For questions on lake ecology, or the City's lake monitoring program, please contact Sally Abella with King County's Water and Land Resources Division at 296.8382.

Agendas:

Civil Service Commission	3.8.10
Administration & Finance Committee	3.9.10
Public Safety & Justice	3.9.10
Library Advisory Committee	3.9.10
Hotel/Motel Tax Advisory Committee	3.10.10

Minutes:

Land Use & Parks Committee	2.23.10
Special Joint LUP/T&PW	2.26.10

You can view the City's Event Calendar at:

<http://www.ci.seatac.wa.us/index.aspx?page=16>



 Todd Cutts, Interim City Manager



4800 South 188th Street
SeaTac, WA 98188-8605

City Hall: 206.973.4800
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AGENDA

City of SeaTac

Civil Service Commission

Chair: Richard Jordan

Commissioners: Donna Thomas, Vacant

Secretary/Chief Examiner: Stephanie Johnson

Meeting: Monday, March 8, 2010 at 3:30pm.

Location: SeaTac City Hall, Conference Room 128

AGENDA

1. **Call to Order** – By Committee Chair
2. **Public Comment** – If requested
3. **Regular Business:**
 - a. Approval of Minutes:
 - i. Meeting held on December 14, 2009.
 - ii. Special meeting held on January 12, 2010.
 - b. Revision of SeaTac Municipal Code 2.35.060
 - c. Fire Captain and Battalion Chief promotional examinations.
 - d. Commission vacancy.
 - e. Chief Examiner vacancy.
 - f. Chief Examiner/Assistant Chief Examiner paid/volunteer position.
 - g. Civil Service Budget – Human Resources.
 - h. Other items from the Commission members.
4. **Next Meeting** – Monday, April 12, 2010 at 3:30 p.m. at SeaTac City Hall, Conference Room 128.

Mayor
Terry Anderson

Deputy Mayor
Gene Fisher

Councilmembers
Rick Forschler
Tony Anderson
Ralph Shape
Pam Fernald
Mia Gregerson

Interim City Manager
Todd Cutts

City Attorney
Mary Mirante Bartolo

City Clerk
Kristina Gregg



Administration and Finance Committee Agenda

Tuesday, March 9, 2010
3:00 PM
Airport Conference Room 345

AGENDA

Members:

Gene Fisher, Chair
Tony Anderson
Rick Forscher

Staff Coordinator: Mike McCarty, Finance Director

1. ILA between Highline School District and the City of SeaTac for Shared Facility Use at Valley Ridge Park and the Tyee Educational Complex Parking Area – Kit Ledbetter (*5 minutes*)
2. Amendment to Planning Commission Bylaws Regarding the Days of the Month the Planning Commission Meets – Steve Butler/Al Torrico (*10 minutes*)
3. Highline Botanical Garden Foundation \$12,000 Support from Hotel/Motel Tax Fund – Jeff Robinson (*5 minutes*)

Items #4 through #6 to be reviewed jointly with the Public Safety & Justice Committee

4. Stormwater Management System for New Fire Station 45 Update – Pat Patterson (*10 minutes*)
5. Councilmember Speaking Protocol – Kristina Gregg (*5 minutes*)
6. Animal Services Governance Update – Soraya Lowry (*10 minutes*)
7. Next Meeting – April 13, 2010



Public Safety and Justice Committee Agenda

March 9, 2010
4:00 PM
Airport Conference Room 345

Members:

Councilmember Tony Anderson, Chair
Councilmember Pam Fernald
Councilmember Gene Fisher

Staff Coordinator: Acting Fire Chief Brian Wiwel; Police Chief Jim Graddon

Item #1 through #3 to be reviewed jointly with the A & F Committee

1. Stormwater Management System for New Fire Station 45 Update – Pat Patterson (*10 minutes*)
2. Councilmember Speaking Protocol – Kristina Gregg (*5 minutes*)
3. Animal Services Governance Update – Soraya Lowry (*10 minutes*)
4. Secure Medicine Return – Annette Louie (*5 minutes*)
5. Burien Annexation and Sheriff's Office Reorganization – Jim Graddon (*10 minutes*)

**City of SeaTac
Library Advisory
Committee**

*Cheryl Forbes
Chair*

*Harlan Feinstein
Vice Chair*

Jacqueline Krutz

John Glover

Vacancy

—

*The Library Advisory Committee
reports to the City Council
regarding library issues including:*

*Literacy
Intellectual Freedom
Diversity*

—

City Clerk's Office

*Kristina Gregg
Coordinator*

*Zenetta Young
Staff Liaison*

*City of SeaTac
4800 S. 188th Street
SeaTac, WA 98188*

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**Library Advisory Committee Meeting
Agenda**

Tuesday, March 9, 2010

5:00 p.m.

Valley View Library

Book Reviews will be shared before the meeting is called to order.

5:00 pm Call to Order

Public Comments

Reports

- Chairperson
- Friends of the Library
- City of SeaTac
- Valley View Library

Continuing Business

- Approval of January 12, 2010 minutes

New Business

- Renton Libraries join KCLS
- Recruiting an open Library Advisory Board Position
- Annual Report to City Council on February 23, 2010
- Writer's workshop coming to Valley View on March 20, 2010

Around the Table

Announcements

Adjournment

Cc: Valley View Managing Librarian Bruce Greeley
KCLS Director Bill Ptacek
KCLS Library Cluster Manager Angelina Benedetti



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HOTEL/MOTEL COMMITTEE

March 10, 2010

3:00 – 5:00 PM

SeaTac City Hall, Airport Conference Room

4800 S. 188th Street

Chair: Mayor Terry Anderson

***Draft* AGENDA**

- 1. Introductions – All (5 minutes)**
- 2. Review & Approval of February 10, 2010 Minutes – Councilmember Anderson (5 minutes)**
- 3. SSVS Updates – Katherine Kertzman, SSVS (20 minutes)**
- 4. Downtown Planning Update – Todd Cutts / Jeff Robinson (20 minutes)**
- 5. Discussion on SeaTac-Specific Tourism Marketing Concept -- Jeff Robinson / Group (20 minutes)**
- 6. Other Business**
- 7. Adjourn**

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Deputy Mayor
Gene Fisher

Councilmembers
Rick Forschler
Tony Anderson
Ralph Shape
Pam Fernald
Mia Gregerson

Interim City Manager
Todd Cutts

City Attorney
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(Note: To be Approved by the City Council on March 9, 2010)

City Council Committee Meeting Land Use and Parks Committee (LUP)

February 23, 2010

2:30 PM/Airport Conference Room – 345

Present:

Mia Gregerson, Chair
Ralph Shape
Pam Fernald

Absent:

Commence: 2:30 p.m.

Adjourn: 3:30 p.m.

Others Present:

Terry Anderson	Steve Butler	Kit Ledbetter	Earl Gipson
Rick Forschler	Jack Dodge	John Thompson	Doris Cassan
Todd Cutts	Al Torrico	Cathy Heiberg	

Staff Coordinator: Steve Butler, Director, Department of Planning & Community Development

AB #	Topic	Disposition
	1. Status Report on Proposed Zoning Code Amendments related to Crisis Diversion Facilities. Al Torrico	<input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>The Planning Commission</u>
	Comments: Al Torrico provided background information and summarized the proposed regulations. <ul style="list-style-type: none"> • The City is being proactive in establishing regulations. • King County’s siting criteria was outlined. • Crisis Diversion Facilities (CDF) would be allowed in the Community Business, Aviation Business Center, and Industrial zones, subject to the CUP-EPF (Conditional Use Permit as part of an Essential Public Facility) process. • The LUP Committee recommended the issue be moved forward to the Planning Commission for review. 	
	2. Initial Discussion about Potential “Cell Tower” Regulation Amendments related to a Recent FCC Order. Jack Dodge	<input checked="" type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>The Planning Commission</u>
	Comments: Jack Dodge provided a summary of the new FCC regulations regarding cell towers. <ul style="list-style-type: none"> • Current City regulations are not consistent with FCC regulations. • SeaTac’s Code would be revised to be consistent with FCC regulations. • The LUP Committee recommended approval, and that the proposed regulations be reviewed by the Planning Commission. 	

	<p>3. Continued Discussion about a Potential Zoning Code Amendment regarding “Flood Emergency-Related Evacuation Storage Sites” as Temporary Use in the Industrial, Business Park, and/or Commercial Zones.</p> <p>Jack Dodge</p>	<p><input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input checked="" type="checkbox"/> Denial of proposed code changes to allow staging of temporary structures on site <input type="checkbox"/> Referred to</p>
<p>Comments: Jack Dodge provided the background of the proposed “emergency storage site” regulations.</p> <ul style="list-style-type: none"> • A request by Federal Express to stage temporary warehouses on a site prior to flooding was reviewed and discussed. • The LUP Committee recommended denial of the proposed regulations that would allow the staging of temporary structures on a site prior to a flooding event. The LUP Committee recommended that the rest of the proposed regulations be forwarded to the Planning Commission for their review. 		
	<p>4. Continued Discussion about Proposed Zoning Code Amendment regarding Single-family Front Yard Setback Departure Standards.</p> <p>Jack Dodge</p>	<p><input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval of 15’ setback <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to</p>
<p>Comments: Jack Dodge provided the background of the proposed regulations.</p> <ul style="list-style-type: none"> • Mr. Dodge summarized citizen concerns expressed at the 2/9/10 RCM, including that a reduced setback could result in children and pets running into the street. • Police and fire research indicate there is no evidence to support the citizen concerns. • The LUP Committee recommended a 20’ setback for the garage, a 15’ setback for the rest of the home. 		
	<p>5. Discussion about the Highline School District Tyee Parking/Valley Ridge Park Usage Agreement.</p> <p>Kit Ledbetter</p>	<p><input type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>The Administration & Finance Committee</u></p>
<p>Comments: Kit Ledbetter reported that a verbal agreement has been in place for 15 years.</p> <ul style="list-style-type: none"> • The specifics of the agreement were outlined <ul style="list-style-type: none"> - A written agreement is now necessary - It would be a ten year agreement (Tyee complex parking only) • The LUP Committee recommended that the issue be forwarded to the Administration & Finance Committee for review prior to a presentation before the full Council. 		

	<p>6. Discussion about the “Downtown SeaTac” Workshop at the Upcoming City Council Retreat.</p>	<p>___ Informational Update ___ Recommended for: ___ Approval ___ Approval with modifications ___ Denial ___ Referred to</p>
	<p>Comments: At 3:30 p.m., this agenda item was reviewed jointly by the Land Use & Parks Committee and the Transportation & Public Works Committee.</p> <ul style="list-style-type: none"> • The Downtown SeaTac workshop will be held on Saturday, March 6, from 1:00 to 5:00 p.m. in the Council Chambers at City Hall. • The workshop agenda was presented and discussed. • The purpose of the workshop is to revisit the vision for downtown and gain consensus on how to move forward. • The final discussion, and question and answer portion of the workshop will be facilitated by the City’s consultant, Jim Reinhardtsen, who is also a University of Washington instructor for their Commercial Real Estate Certification Program. 	



Special Joint Land Use and Parks and Transportation and Public Works Council Committees Meeting

February 26, 2010

4:00 PM/Airport Conference Room 345

<u>LUP Members</u>	<u>Present</u>	<u>Absent</u>	<u>T&PW Members</u>	<u>Present</u>	<u>Absent</u>
Mia Gregerson, Chair	X		Ralph Shape, Chair	X	
Ralph Shape	X		Mia Gregerson	X	
Pam Fernald	X		Rick Forschler	X	

Other Councilmembers Present: Mayor Terry Anderson

Staff Present: Interim City Manager Todd Cutts, City Attorney Mary Mirante Bartolo, Economic Development Manager Jeff Robinson, Planning and Community Development Director Steve Butler, Public Works Director Tom Gut

Others Present: Dorothy Cassan, James Cassan, George Fernald, Earl Gipson, Lyle Lockwood, Vicki Lockwood, Leonard Luna, Erin Sitterley, Wes Wood

Staff Coordinators: Planning and Community Development Director Steve Butler, Public Works Director Tom Gut

Meeting Time Commenced: 4:00 PM

Meeting Time Adjourned: 4:43 PM

(These minutes are to be approved at 3/9/10 Council Meeting)

AB #	Topic	Disposition
	1. Discussion regarding the Downtown Workshop Facilitator - Interim City Manager Todd Cutts and Economic Development Manager Jeff Robinson	<input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to staff to select a different facilitator
	<i>Comments: Since the previous joint Land Use and Planning/Transportation and Public Works meeting, concerns were raised about the facilitator for the Downtown Workshop, specifically the facilitator's affiliation with Heartland, a consultant to the City. The merits of a facilitator and the potential for bias were discussed. The committee concluded it would be best for staff to select a different facilitator.</i>	