

**CITY OF SEATAC**  
**Human Services Advisory Committee**  
**Minutes**

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**January 23, 2017**  
**5:30 PM**

**SeaTac City Hall**  
**Riverton Room**

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<b>Call to Order</b>	Committee members met at 5:30 PM
<b>Members Present</b>	Edwin Obras, Cheryl Forbes, Deborah Anderson, Maria Wachtel, Judith Williams (alt.)
<b>Members Absent</b>	Melissa Wells (alt.), Lawrence Pitre
<b>Staff Present</b>	Colleen Brandt-Schluter, City Manager's Office
<b>Approval of Minutes</b>	

**BUSINESS**

<b>Agency Presentations</b>	<p>No presentation scheduled.</p> <p>Council removed 2 agencies from the final funding list and two agencies were approved for 1-year funding. The Committee may be asked for a secondary recommendation for the remaining funds or additional funds that become available.</p> <p>All 4<sup>th</sup> quarter reports are in and agencies met or exceeded their goals. Colleen has been meeting with each agency to define expectations, performance measures, quarterly reporting process, and sign them up for presentations. She will bring the new master and presentation schedule to the next meeting.</p>
<b>New Business</b>	<p>A member requested to audio tape meetings and Colleen asked to wait until the next meeting for legal response as she was unsure if allowed even though it is a public meeting.</p> <p>The Committee began to brainstorm data sets and presentations that would be helpful to grow their knowledge of community conditions facing SeaTac residents. The list will be reviewed and added to at next meeting.</p> <p>The Committee will also bring ideas to the February meeting regarding questions they'd like the agency presenters to address</p> <p>Colleen shared about the following:</p> <ul style="list-style-type: none"><li>• Share1 platform may be replaced with ZoomGrants</li><li>• Larry and Colleen will be discussing ideas on the RFP process at the February meeting</li></ul>
<b>Next meeting:</b>	February 27, 2017. Time – 5:30pm – 7:30pm. Riverton Room.
<b>Adjourn:</b>	