



Code Compliance Committee Minutes

Thursday, January 12, 2017
4:00 PM
SeaTac City Hall – Riverton Room

Members:	Present:	Absent:	Commence: 4:05 P.M.
			Adjourn: 5:29 P.M.
Peter Kwon, Chair	X		
Rick Forschler	X		
Pam Fernald	X		

Staff Coordinator: Steve Pilcher, Planning Manager

Other Staff Present: Joe Scorcio, Acting City Manager; Jeff Robinson, Acting CED Director; Cindy Corsilles, Asst. City Attorney

1. Approval of minutes	The minutes of the December 18, 2016 meeting were approved by consensus.
2. Purpose Statement	<p style="text-align: center;"><u>X</u> Discussion & approval</p> <p><i>Planning Manager Steve Pilcher presented a revised draft purpose statement, that is recommended by the Code Compliance Executive Team.</i></p> <p><i>After discussion and suggesting some further changes, the Committee agreed to the following purpose statement, which is consistent in format with other Council Committees described on the City's website:</i></p> <p><i>"Code Compliance Committee, which shall consider matters related to code compliance issues, to create more successful outcomes by providing input to staff on the program and priorities, and as necessary, forward recommendations to the City Council for action."</i></p>
3. 2016 Year-end Statistics	<p style="text-align: center;"><u>X</u> Discussion</p> <p><i>Planning Manager Pilcher presented a variety of statistical information in graphic form. He noted that the majority of complaints involve single family residential properties and that staff maintained a next-day response time, while the median time for closing cases was 40 days, 5</i></p>

	<p><i>days less than the established target.</i></p> <p><i>The Committee expressed its desire to have this information posted on the City' website. It was suggested that for the top 5 complaints, a short statement should be included to indicate why enforcement of this code requirement is important. The Committee also agreed to discuss at a future meeting, top issues and obstacles to obtaining compliance.</i></p>
4. Update on citations	<p><u> X </u> Discussion</p> <p><i>Planning Manager Pilcher passed out a graphic which shows the number of citations that have been issued vs. how much revenue has been collected. He noted there have been difficulties in receiving complete data from the Court and Code Compliance staff is developing some "work arounds" so citation payment history may be tracked accurately.</i></p> <p><i>The Committee inquired of the status of the mandatory curbside garbage collection service for rental properties. Staff will check into this for the next meeting.</i></p>
5. Foreclosure meeting	<p><u> X </u> Report</p> <p><i>Acting CED Director Jeff Robinson provided a report of a meeting that held at SeaTac last week regarding efforts at the state level to deal with problems of foreclosed homes. Currently, homes take an average of 45 days to go through the foreclosure process. Individuals are investigating an Ohio law, which addresses how to deem a home as "abandoned." The State Dept. of Financial Institutions is working on posting a list of foreclosed homes on its website.</i></p>
6. Mediation	<p><u> X </u> Discussion</p> <p><i>Assistant City Attorney Cindy Corsilles reported that it would be difficult for the City to assume the role of mediator for neighbor disputes, if there is a code violation involved. She also pointed out that both parties have to be willing to mediate and work together to resolve differences.</i></p> <p><i>It was agreed to further discuss the issue of private vs. public nuisances at the next meeting.</i></p>
7. Adjourn	<p><i>The meeting adjourned at 5:29 p.m.</i></p>