

SENIOR CITIZEN ADVISORY COMMITTEE

Meeting Minutes

September 20, 2016
9:00 a.m.

SeaTac Community Center
Conference Room

CALL TO ORDER: The Senior Citizen Advisory Committee meeting was called to order at 9:00 a.m.

ROLL CALL: Present: Fred Geraldson, Alice Belenski, Judy Beste, Vicki Lockwood, Dennis Anderson, and Donna Ellenberger. Excused: William Oliver

ADMINISTRATIVE STAFF: Kathleen Cummings, Senior Services Supervisor and Linda Croasbill, Recreation Program Specialist

APPROVAL OF MINUTES: Minutes dated July 19, 2016 were approved as written.

SEATAC CAFÉ UPDATE: Overall, things are going well. There remains a need for new volunteers. We have put the new purchases of plates, etc. into service. The volunteer luncheon is scheduled for Monday, November 14.

MANAGEMENT OF FUNDS: An informational meeting with Lynn Bohart, Executive Director of the Renton Community Foundation took place on Wednesday, September 14. Fred Geraldson represented the Advisory Committee. Also present were Ruth Black from Finance, Lawrence Ellis, Parks and Recreation Director and Kathleen and Linda from the Senior Program. The meeting was positive and the next step will either be a presentation at a City Council Study Session or at the Administration & Finance (A&F) Committee meetings. Lawrence will get back to us about the direction to take. Vicki Lockwood would like to participate in future meetings as well. A Motion was made and approved that the process of investigating the Renton Community Foundation for investment of funds goes forward.

BAZAAR: Draft copies of the raffle tickets were distributed. The Committee made a Motion and approved the purchase of a \$50 gift card for a raffle prize. Additional prizes would be decided by what is donated such as a gift card or afghan. The menu for the Candy Cane Café was discussed. A handout was given which showed the approximate cost of each item, the profit and the quantity that would be purchased. Several changes were made to simplify the menu and hopefully the ordering process. Staff suggested purchasing readymade chicken Caesar salad from Costco and sell at a slight mark up. It was decided to go ahead with this and to purchase 15 to 20 salads. There was also an update on the gift basket raffle. Several items are still pending but it is anticipated that we will have at least 15 baskets. We will also have several baskets for the holiday functions.

There are currently 65 plus vendors for the bazaar. Vendor packets will go out in a month. It was requested that we repeat the promotional post cards that were used last year.

OLD BUSINESS: The contract for the parking lot striping has been awarded to another company. Work is expected to take place soon.

Meals on Wheels continues to struggle financially and has a very lengthy wait list of several months.

NEW BUSINESS: Brian Tomisser has been promoted to Larry's former position. Brian has been with SeaTac's Parks & Recreation Department for more than 15 years. His new title is Parks, Recreation and Cultural Services Manager. He will be attending some of our Committee meetings.

ADJOURNMENT: Meeting was adjourned at 9:45 a.m.