

SeaTac Municipal Court

State of the Court

2015-2016

Judge Elizabeth Cordi-Bejarano

206-973-4610

www.ci.seatac.wa.us

Administrator Gail Cannon: gcannon@ci.seatac.wa.us





MUNICIPAL COURT ROAD MAP

VISION

Promote respect for the law and constitutional rights.

MISSION

Serve the community by providing a safe, efficient, and accessible court system, accessible to all individuals, for the fair, impartial, and efficient administration of justice.

SUPPORTING CITYWIDE GOALS

ENHANCE OUR COMMUNITY

Continue to provide citizens access to information on constitutional rights, the law, and courts through the court webpage, Quarterly Newsletter, and Court Community Outreach Program.

SUSTAIN FINANCIAL HEALTH & STABILITY

Continue partnerships with neighboring jurisdictions to achieve economies of scale. Facilitate development of interns, electronic, and web-based solutions to maximize efficient and precise operations. Continue use of jail alternatives and warrant resolution options to reduce jail costs to the city. Ensure regular monitoring of budget to achieve operational cost savings.

DEPARTMENT GOALS

IMPROVE PROCESSES

Ensure lean operations by reviewing processes with court stakeholders to achieve efficiencies. Increase training of staff to ensure provision of quality service to all court customers and stakeholders.

ACCESS TO COURT

Deliver an annual State of the Court Address, inclusive of criminal justice statistics, to the

Judge Elizabeth
Cordi-Bejarano

The image features a background of a large, light blue scale of justice. The scale is balanced, with two pans hanging from a central pillar. The top pan is slightly higher than the bottom pan. The scale is set against a white background with a blue and black decorative border at the bottom left. The text is overlaid on the scale, with a red double-line circle around the top text and a vertical line connecting it to the middle text. The bottom text is arranged in two columns, one on each side of the central pillar.

Court Administrator
Gail Cannon

Lead Judicial
Support
Specialist

Judicial
Support
Specialist

Judicial
Support
Specialist

Judicial
Support
Specialist

Case filing increase

- ▶ In 2015, filings for certain case types increased:
 - Traffic Infractions: ↓ 7%
 - Non-Traffic Infractions: ↑ 82%
 - Parking and Photo Enforcement: ↑ 18%
 - DUI's: ↑ 21%
 - Criminal Traffic: ↓ 17%
 - Criminal Non-Traffic : ↑ 3%
 - Domestic Violence Protection Orders: ↓ 46%

 - Overall increase: ↑ 22%

Warrant Walk-ins = Jail savings

- ▶ 215 Defendants in 2015 avoided arrest through Warrant Walk-in Program
- ▶ Savings of at least 430 **jail days** (day of booking, ordered for video next day, assuming no weekend bookings)
- ▶ Equates to savings of \$49,450 ($430 * 115$)

Probation Services

- On average, 95 cases on “Active” Probation
 - 62% DUI/Physical Control
 - 18% Domestic Violence
 - 5% Reckless Driving/Negligent Driving 1st
 - 12% Other
 - 1% Theft
 - 2% Drugs/Prostitution

Probation services (continued):

- ▶ Jail Alternatives (funded by Defendants)
 - Defendants served 6 days through Day Reporting
 - Defendants served 360.5 hours through Community Service
 - Community benefited from work hours
 - Served in lieu of **94 days jail**

 - Defendants served 142 days through Electronic Home Monitoring
 - Served in lieu of **142 days jail**
- ▶ Total jail days saved in 2015 using alternative sentencing: **203 days**
- ▶ **Total saved through Jail alternative and Warrant Walk-in =**
\$72,795



Court Outreach

Law Week

Quarterly Newsletter

School Visits

Mock Trials

State of the Court

DSHS Mobile Service Office

Law Week 2015



SeaTac Municipal Court

Law Week 2016

Free Movie! Free Popcorn!

Starring Tom Hanks
Rated PG-13, Some language

Wednesday, May 4th, at 12:30 pm

SeaTac Community Center

13735 - 24th Ave. S., SeaTac 206.973.4680

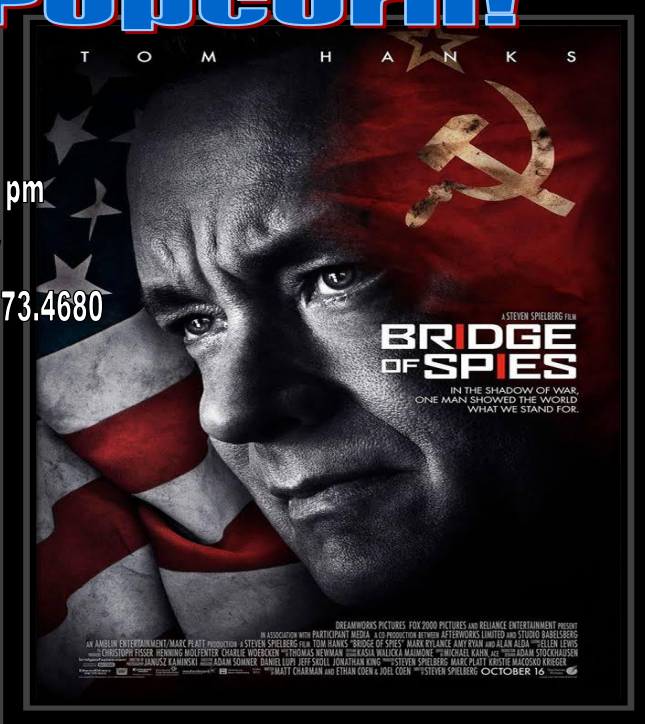
And

Friday, May 6th, at 6 pm

SeaTac Council Chambers

4800 S. 188th St., SeaTac

206.973.4610



Two Show Times!

Law Week 2016

SEATAC MUNICIPAL COURT LAW WEEK 2016



MIRANDA: MORE THAN WORDS

The theme of Law Week this year honors the Miranda Warnings which provides that people who are placed under arrest must be advised that any statements made to law enforcement can be used against them in a court of law.

Schedule of Events

Monday, May 2, 2016

Mock Trial performed by Chinook Middle School Students, Teacher: Colleen Carpenter
Location: SeaTac Municipal Court
206.973.4610
Time: 3:30 pm

Wednesday, May 4, 2016

Free Movie Screening
"Bridge of Spies," 2015, Starring Tom Hanks
Location: SeaTac Community Center
13735 - 24th Ave. S.
SeaTac, Washington 98168
206.973.4680
Time: 12:30 pm

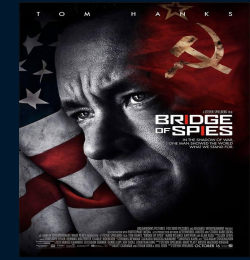
Thursday, May 5, 2016

Student visit to Court while Court is in session
Location: SeaTac Municipal Court
206.973.4610
Time: 8:45 am, 1:30 pm

Friday, May 6, 2016

Free Movie Screening
"Bridge of Spies," 2015, Starring Tom Hanks
Location: SeaTac Council Chambers
4800 S. 188th Street
SeaTac, Washington 98188
206.973.4610
Time: 6:00 pm

Free Movie Screening!



Bridge of Spies (2015)

Directed by Steven Spielberg
Written by Matt Charman, Ethan Coen, Joel Coen

Produced by Steven Spielberg, Kristie Macosko Krieger, Marc Platt

Starring Tom Hanks, Alan Alda

Rated PG-13, Some Language
Nominated for 6 Oscars

Questions: Gail Cannon, 206-973-4610
gcannon@ci.seatac.wa.us



SeaTac Municipal Court
Your City. Your Court.
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SeaTac, Washington 98188
206.973.4610

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Improvements

- ▶ Technology improvements:
 - Ocourt (Electronic Hearings Scheduler and Forms)
 - Expanded project includes user friendly features
 - Allows scheduling to occur through forms and automatically upload to JIS
 - Simplification of interpreter management
 - Batch email forms to SCORE, attorneys, parties
 - Batch archive of forms
 - Forms are nearly all electronic (avoids expenses due to outdated forms; bulk orders in triplicate)
 - Electronic File Storage (Onbase)
 - Saves space, paper, significant staff time for retrieval and storage

Current Initiatives

- ▶ Collaborative efforts supports:
 - Safe community
 - Collaborative Relicensing effort with King County Municipal and District Courts to develop a program that enables defendants to expedite the process of obtaining license and insurance and becoming legal drivers
 - Accessibility
 - Quicker resolution of cases / hearings, more convenient
 - Support efficient operations
 - Cost savings achieved
 - Time savings achieved
 - Support fair and impartial administration of justice
 - Forms are standardized for use in multiple courts
 - Forms are current and reflect changes in law
 - Forms are easier to read and understand (each form only includes the information necessary for that defendant)

Current Initiatives, cont'd

- ▶ DSHS Mobile Service Office
 - Accessibility to justice
 - Provides opportunity for defendants to access services so basic needs can be met in order to make them more successful meeting court requirements (thereby creating a safer community)
 - Available to all citizens
 - Other Courts duplicating this program
 - **Next Visit: August 30, 2016**
- ▶ Paperless Court
 - Support efficient operations
 - Saving of physical resources (paper, folders, staples, boxes, space, etc.)
 - Time savings (clerk time spent creating files, retrieving files, replacing files, filing documents, archiving files, faxing, scanning, creating documents, scheduling hearings, scheduling interpreters, entering payments, entering tickets and defendant information)
 - Time savings (judge time completing orders, length of hearings, forms accessible to attorneys prior to hearing so easier to prepare)

On-going review

- ▶ Continuous review of process and procedure
- ▶ Prompt response when issues arise
- ▶ Success determined by:
 - Reduction in resources used for processes
 - Reduction in time to process files
 - Jail video hearings
 - Forms
 - Budget reduction
 - Comparison to other similar courts
 - Cases filed / staff = Number of cases processed per employee
 - Bothell: $2,882 / 4 = 721$
 - Tukwila: $4,536 / 6.25 = 726$
 - Des Moines: $6,311 / 6 = 1,052$
 - Renton: $10,884 / 10 = 1,088$

 - **SeaTac: $8,132 / 5 = 1,626$**

Ocourt efficiencies on-going

▶ Efficient provision of services

- Objective:
 - Establish a building block for a paperless court
- Result:
 - Actually gave us the capability to become nearly paperless in one effort
 - Ten forms have become thirty-five and counting
 - More user friendly and responsive than initial vision
 - More features
 - Scheduling, interfacing with other court functions, and across courts
 - Commitment to improvement and creation of efficiencies on-going
 - Collaboration is extending to other courts as well
 - Creates more consistency among courts in practice

Savings from E-Storage


- ▶ **Electronic payment savings:**
\$4 per minute per transaction: 1,805 transactions in 2015 * \$4 = \$7,220
- ▶ **Filing Page Savings:**
Pages generated per year 162,640 * .58 = \$94,331 (assuming 20 pages per case average)
- ▶ **Filing Labor Savings:**
4.2 minutes per filing * 8,132 cases per year = 34,154 minutes spent per year (569.24 staff hours) = \$15,369
- ▶ **Storage Savings:**
6.39 * 181 cartons of files = \$1,157

Total Savings: \$118,077

Convenience for stakeholders

- ▶ Video hearings daily for jail savings, expedited due process
- ▶ Accessibility to Court for decisions
 - Daily hearings, review of correspondence
 - Daily availability for Protection Orders
 - Daily warrant walk-in calendars for jail savings
- ▶ Use of technology
 - Offer of e-hearings, communications, hearings by mail
 - Payment options
 - Interpreter ordering
 - Collections process
 - Filing process
 - Scheduling process
 - File retention and destruction
 - File retrievability

What we are working on...

- Work toward utilizing electronic storage and retrieval solutions available to the City
 - Cooperative efforts with the Cities of Des Moines, Tukwila and Renton Municipal Courts for cost sharing, improvement in trial court programs, training
 - Pro-tem judge
 - Technology development
 - Outreach
 - Cooperative programs (Warrant pilot project, Relicensing project)
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In conclusion...

- ▶ Thank you for allowing me to serve as your Judge!
 - ▶ Work hard to be efficient and innovative
 - ▶ Continue outreach with local schools and publications
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