



Special Administration and Finance Committee Agenda

November 3, 2016

3:00 PM

SeaTac City Hall – Airport Conference Room

Councilmembers:

Erin Sitterley, Chair

Peter Kwon

Pam Fernald

Note: A quorum of the Council may be present.

Staff Coordinator: Gwen Pilo, Acting Finance Director

ITEM	TOPIC	PROCESS	WHO	TIME
1	Call to Order		Chair	
2	Public Comment	Please raise your hand if you'd like to speak so the Chair can call on you. Public comments are limited to 10 minutes total and three minutes per individual speaker. Time may be reduced for each speaker to stay within the 10-minute time limit.	Chair	10
3	Vacant Position Updates	Update	Joe	5
4	Legislative Agenda	Discussion and Recommendation	Jeff	30
5	Future Meeting Schedule/Topics <ul style="list-style-type: none">• Council Admin Procedures<ul style="list-style-type: none">○ Reimbursements○ Quarterly Expense Reports• Town Hall Guidelines	Discussion	All	5
6	Adjourn			