


City of SeaTac

2017-2018 Biennial Budget
Workshop 2
October 24, 2016



Budget Workshop Agenda

- Department Budget Reviews – General Fund
 - Department Budget Reviews – Dedicated Funds
 - Public Works Funds
- 

Department Budget Reviews

General Fund



Fire

Preliminary Budget Pages 46 - 51


Fire Chief Jim Schneider

Deputy Chief Brian Wiwel


Finance Manager Margaret Martin



Supporting City/Dept. Goals

- Continuously Improve Effectiveness and Efficiency
 - Improve the Community by Making Capital Investments
 - Keep the SeaTac Community Safe and Improve Public Safety
- 

Services Provided

- Emergency Operations
 - CARES
 - Fire Prevention
 - Fire Investigation
 - Emergency Management
- 

Budget Summary

Category	2015-2016 Budget	2017-2018 Budget	% Increase/(Decrease)
Salaries & Wages*	\$145,300	\$143,800	-1.0%
Supplies-Explorers	5,000	0	0%
Services - OEM	24,270	24,270	0%
Intergovernmental	19,483,314	20,291,517	4.1%
Total	\$19,657,884	\$20,459,587	4.1%

*Salaries & Wages constitutes LEOFF1 commitment

Questions?



Police

Preliminary Budget Pages 42-45

Chief Lisa Mulligan

Captain Carl Cole



Supporting City/Dept. Goals

- **Reduce Crime and the Fear of Crime**

Through quick response, thorough investigations and thoughtful use of resources, work to instill confidence that SeaTac is a safe place to live, work and play.

- **Increase Traffic Safety and Awareness**

Through enforcement, education, engineering and problem solving ,work collaboratively with other city departments to reduce traffic collisions, moving violations and parking infractions.

- **Support City Operations**

Support Citywide efforts to reduce the impact of residences and businesses that negatively impact City resources.



Services Provided

Patrol Operations

- Respond to dispatched calls for service
- Directed, random and proactive patrol
- Problem solving to reduce repeat calls for service
- Traffic enforcement and education
- Traffic collision investigations
- Crime prevention efforts
- Community engagement functions
- School Resource Officer

Investigations

- Follow up on reports initiated by patrol; follow leads to case conclusion
- File felony and misdemeanor charges with courts
- Crime trends and analysis to support crime prevention
- Plain clothes investigations of problem locations (drug houses, prostitution, etc)
- Coordinate with other LE entities to address regional crime issues

Budget Summary

Category	2015-2016 Budget	2017-2018 Budget	% Increase/(Decrease)
Salaries & Wages	\$166,745	\$173,942	4.3%
Supplies	137,840	128,640	-6.7%
Services	715,083	693,797	-3.0%
Animal Control	215,016	276,289	28.5%
SCORE Jail	1,827,800	2,287,662	25.2%
Police Services	18,504,364	19,809,907	7.1%
Total	\$21,566,848	\$23,370,237	8.4%

Questions?




Municipal Court

Preliminary Budget Pages 19-22


Elizabeth Cordi-Bejarano, Judge
Gail Cannon, Court Administrator



Supporting City/Dept. Goals

- **City Operations**
Utilization of electronic and web-based court resources to maximize efficient operations and reduce physical resource requirements.
 - **Community Engagement/Lifelong Learning**
Promote greater understanding of the Judicial branch through community outreach.
 - **Revenue and development**
Reduce operational costs by continuous review of processes and procedures.
- 

Services Provided

- Provide a safe forum, convenient and accessible to all individuals, for the fair, impartial, and efficient administration of justice.
 - Provide timely adjudication of criminal misdemeanor cases and all civil infractions that occur within the City of SeaTac, and provide expedient hearings on requests for Domestic Violence Protection Orders.
 - Preserve dignity and rights of individuals and the citizens of SeaTac, while providing due process and honoring the rule of law.
 - Hold individuals accountable for their actions to ensure the safety and well being of the citizens of SeaTac.
 - Engage in community outreach and civic education with the citizens of SeaTac.
 - Cultivate positive intergovernmental and community relationships, while providing excellent customer service.
- 

Budget Summary

Category	2015-2016 Budget	2017-2018 Budget	% Increase/(Decrease)
Salaries & Wages	\$1,336,320	\$1,439,524	7.7%
Supplies	8,614	8,614	0%
Services	271,864	269,208	-1.0%
Intergovernmental	0	0	0%
Total	\$1,616,798	\$1,717,346	6.2%

Questions?



Legal / City Clerk

Preliminary Budget Pages 32 - 37


Mary Mirante Bartolo, City Attorney

Mark Johnsen, Senior Assistant City Attorney

Kristina Gregg, City Clerk



Supporting City/Dept. Goals

- Continuously improve the effectiveness and efficiency of city government.
 - Actively engage the community to gather input on city governance and issues of concern.
 - Support and legally represent the City.
- 

Services Provided

Legal

- Legally represent the City in criminal cases and civil matters
- Provide assistance to domestic violence victims
- Provide legal advice to the City Council and City departments

City Clerk

- Records Management, including Public Records Requests
- Administration and Support for City Council Meetings
- Passport Application Acceptance & information
- First point of contact with customers in person/phone
- SeaTac Report, SeaTV, CMWU

Budget Summary - Legal

Category	2015-2016 Budget	2017-2018 Budget	% Increase/(Decrease)
Salaries & Wages	\$2,320,376	\$2,374,047	2.3%
Supplies	11,700	7,500	-35.9%
Services	228,860	220,300	-3.7%
Intergovernmental	0	0	0%
Total	\$2,560,936	\$2,601,847	1.6%

Budget Summary – Clerk

Category	2015-2016 Budget	2017-2018 Budget w/o CMO transfer	% Increase/ (Decrease)
Salaries & Wages	\$778,956	\$667,120	-14.4%
Supplies	6,110	5,200	-14.9%
Services	120,805	108,450	-10.2%
Intergovernmental	113,400	129,400	14.1%
Total	\$1,019,271	\$910,170	-10.7%

Budget Summary – CMO costs transferred to CCO*

Category	2015-2016 CMO Budget	2017-2018 Budget	% Increase/ (Decrease)
Salaries & Wages	\$192,594	\$209,846	8.9%
Services	128,940	126,035	-2.2%
Total	\$322,434	\$337,881	4.7%

*CMO transfer is for Administrative Assistant 3 position, SeaTV, SeaTac Report, and postage machine related costs.

Questions?




Human Resources

Preliminary Budget Pages 38 - 41

Vanessa Audett, Human Resources Manager



Supporting City/Dept. Goals

- Continuously improve the effectiveness and efficiency of HR programs and services
 - Support and invest in the lifelong learning and development of staff and foster student learning and development through the Tyee Education Complex partnership
- 

Services Provided

Human Resources

- Regulatory Compliance
- Recruitment & Selection
- Employee & Labor Relations
- Employee Recognition
- Organizational/Employee Development
- Compensation & Benefits
- Community Programs/Outreach

Risk Management

- Property & Liability Insurance
- Small Claims
- Asset Protection & Recuperation
- Analysis & Internal Controls
- Safety & Workers Compensation
- Emergency Management

Budget Summary

Category	2015-2016 Budget	2017-2018 Budget	% Increase/(Decrease)
Salaries & Wages	\$751,249	\$779,690	3.8%
Supplies	38,656	35,476	-8.2%
Services	745,748	715,189	-4.1%
Intergovernmental	0	0	0%
Total	\$1,535,653	\$1,530,355	-0.3%

Questions?




Parks, Community Programs and Services

Preliminary Budget Pages 52 - 67

Lawrence Ellis
Parks, Community Programs
& Services Director



Supporting City/Dept. Goals

- Create a sense of community through people, parks, facilities and programs.
 - Meet community needs with high quality recreation programs, new parks and facilities while maintaining infrastructure at a level that creates community pride.
 - Cost efficiently deliver high quality, long lasting public parks and buildings that are well designed and promote community pride.
 - Energize and enhance cultural arts program through development of an Arts Master Plan.
- 

Services Provided

Administration

- Provide vision and goal setting for Department
- Administrative support for the Department
- Oversee compliance of contracts and financial records
- Create graphics and promotional materials

Recreation

- Create and develop comprehensive recreational programs for all populations
- Generate revenue through user fees
- Develop positive partnerships with local organizations
- Provide City wide special events

Services Provided

Facilities


- Monitor utilities use in City owned facilities
- Maintain and upgrade all City owned facilities and oversee facility construction projects
- Monitor contracted services

Parks

- Maintain all City parks and park facilities
- Schedule athletic fields for sport organizations, school district and the general public
- Provide support for City wide special events

Services Provided

Human Services

- Manage and administer the City's biannual grant program
 - Work with the community to identify and address critical and emergent Human Services needs in the community
 - Manage the City's Human Services CDBG funded programs which includes minor home repair
 - Provide resources and referral information to City residents in need
- 

Budget Summary – Parks Admin

Category	2015-2016 Budget	2017-2018 Budget	% Increase/(Decrease)
Salaries & Wages	\$599,157	\$533,742	-10.9%
Supplies	2,970	800	-73.1%
Services	17,470	21,784	24.7%
Intergovernmental	0	0	0%
Total	\$619,597	\$556,326	-8.6%

Budget Summary – Parks Maint

Category	2015-2016 Budget	2017-2018 Budget	% Increase/(Decrease)
Salaries & Wages	\$1,659,928	\$1,356,481	-18.3%
Supplies	193,400	188,054	-2.8%
Services	883,818	904,512	2.3%
Intergovernmental	0	0	0%
Total	\$2,737,146	\$2,449,047	-10.4%

Budget Summary - Recreation

Category	2015-2016 Budget	2017-2018 Budget	% Increase/(Decrease)
Salaries & Wages	\$2,372,892	\$2,362,613	-0.4%
Supplies	93,820	103,951	10.8%
Services	709,046	675,725	-4.7%
Intergovernmental	0	0	0%
Total	\$3,175,758	\$3,142,289	-1.1%

Budget Summary - Facilities

Category	2015-2016 Budget	2017-2018 Budget	% Increase/(Decrease)
Salaries & Wages	\$917,500	\$910,206	-0.8%
Supplies	156,160	132,848	-14.9%
Services	813,486	892,377	9.7%
Intergovernmental	0	0	0%
Total	\$1,887,146	\$1,935,431	4.1%

Budget Summary – Human Services

Category	2015-2016 Budget	2017-2018 Budget	% Increase/(Decrease)
Salaries & Wages	\$253,100	\$262,675	3.8%
Supplies	11,300	11,300	0%
Services	1,140,480	1,148,360	0.7%
Intergovernmental	0	0	0%
Total	\$1,404,880	\$1,422,335	1.2%

Questions?




Community & Economic Development

Preliminary Budget Pages 68 - 74

Jeff Robinson, Acting CED Director
Economic Development Manager



Supporting City/Dept. Goals

- Improve Effectiveness and Efficiency by streamlining codes and regulations and making system improvements to make processes more efficient
 - Promote public safety through active and effective enforcement of codes and implementation of CPTED principals
 - Promote Community Engagement through community and stakeholder participation
 - Promote economic development by working with other departments and external agencies to plan for infrastructure necessary to accommodate growth
 - Staff support to the Planning Commission and Airport, LUP, Code and Hotel/Motel, committees
- 

Services Provided

Planning and Code Compliance

- Management of current and long-range planning programs
- Administration of SEPA process
- Evaluation of development proposals to facilitate land-use entitlements
- Review of Business License Applications
- Implementation of code compliance actions and activities

Building

- Intake, processing, review and approval of all building, mechanical, plumbing, and electrical permit applications
- Inspection services for all development projects
- Oversight of permits and billing for all City franchise agreements
- Providing technical assistance to customers to facilitate the completion of permit applications

Services Provided

Engineering Review

- Review and approval of all engineering plans for development permits including storm drainage, road, grading, and right-of-way use
- Coordinates inspections and field approvals with the Public Works Department to maintain seamless construction
- Calculation and assessment of traffic impact fees
- Provides technical assistance to customers to facilitate the completion of permit applications

Economic Development

- Provides assistance to current and prospective businesses and developers
- Work with private and public sector property owners and brokers to facilitate development of available properties
- Facilitation and oversight of development review and approvals
- Management and oversight of the City's legislative efforts

Budget Summary

Category	2015-2016 Budget	2017-2018 Budget	% Increase/(Decrease)
Salaries & Wages	\$4,554,295	\$4,122,317	-9.5%
Supplies	32,710	22,700	-30.6%
Services	424,877	434,887	2.4%
Intergovernmental*	0	223,400	-
Total	\$5,011,882	\$4,803,304	-4.2%

* Intergovernmental is the transfer of 50% of the engineering review fees to Streets and Storm Water

Questions?



General Fund Revenues

Preliminary Budget Pages 9-17

Joe Scorcio, Acting City Manager


Gwen Pilo, Acting Finance Director



Types Of Revenues

- Taxes
 - Property
 - Sales
 - Leasehold
 - Gambling
 - Licenses & Permits
 - Intergovernmental
 - Grants & Entitlements
 - Charges for Goods & Services
 - Fees
 - Fines & Forfeits
 - Miscellaneous
 - Interest
 - Rents
 - Other Financing Sources
- 

Revenue Estimates

- Reviewed
 - Historical
 - Trends
 - Risks
 - Economic Factors
 - Considered
 - Outliers
 - Growth factors
 - Timing
 - One-Time
- All Revenues Estimated Conservatively
- 

Revenue Summary (in Thousands)

Category	2015-2016 Budget	2015-2016 Actual/Estimate	2017-2018 Budget	% Inc/(Dec) Budget to Budget
Taxes	\$58,940	\$61,042	\$58,064	-1.4%
Licenses/Permits	2,146	3,394	3,171	47.8%
Intergovernmental	2,196	2,304	2,162	-1.5%
Charges for Service	3,324	2,706	3,068	-7.6%
Fines & Forfeits	1,161	1,166	1,091	-5.9%
Interest	79	139	105	32.9%
Miscellaneous	1,134	669	487	-57.0%
Transfers In	4,482	3,064	4,228	-5.6%
Total	\$73,461	\$74,484	\$72,375	-1.4%

Questions?



GF Budget Summary

Category	2015-2016 Budget	2015-2016 Actual/ Estimate	2017-2018 Budget
Beginning Fund Balance	\$7,454,789	\$8,666,390	\$16,317,380
Revenues	73,461,092	74,485,799	72,375,345
Expenditures	(70,256,773)	(66,834,809)	(71,213,263)
Ending Fund Balance	\$10,659,108	\$16,317,380	\$17,479,462
Target Fund Balance	\$11,843,542	\$11,873,542	\$12,020,375
Over(Under) Target	(\$1,184,434)	\$4,443,838	\$5,459,086

Department Budget Reviews

Dedicated Funds



Transit Planning Fund #106

Preliminary Budget Pages 99 - 100

Jeff Robinson, Acting CED Director
Economic Development Manager



Services Provided


Engineering Review

- Final inspections and review of as-built drawings for projects related to the Angle Lake Station

Building

- Final inspections and review of as-built drawings for projects related to the Angle Lake Station

Planning

- Closeout activities for non-construction related items in Angle Lake Station Development Agreement
- 

Budget Summary

Category	2015-2016 Actual/Estimate	2017-2018 Budget	% Inc/(Dec)
Beginning Fund Balance	\$119,304	\$184,315	
Revenues	610,117	0	
Expenditures	(545,106)	(184,315)	
Ending Fund Balance	\$184,315	0	0%

Questions?



Hotel/Motel Tax Fund #107


Preliminary Budget Pages 100 - 101

Jeff Robinson, Acting CED Director
Economic Development Manager



Services Provided

Economic Development

- Management of SeaTac Tourism & Economic Development Program
 - Staff support to Hotel/Motel Tax Advisory Committee
 - Coordination with Seattle Southside Regional Tourism Authority
 - Administration and oversight of Lodging Tax revenue and expenditures
 - City representative on regional and statewide economic development organizations
- 

Revenue Summary

Category	2015-2016 Budget	2017-2018 Budget	% Inc / (Dec)
Taxes	\$2,014,422	\$2,960,200	46.9%
Intergovernmental	0	6,000	100%
Misc/ Interest	8,000	30,000	275%
Total	\$2,022,422	\$2,996,200	48.1%

Expenditure Summary

Category	2015-2016 Budget	2017-2018 Budget	% Inc / (Dec)
Salaries & Wages	\$502,723	\$549,634	9.3%
Supplies	1,000	0	-100%
Services	2,166,280	1,784,700	-17.6%
Total	\$2,670,003	\$2,334,334	-12.5%

Budget Summary

Category	2015-2016 Actual/Estimate	2017-2018 Budget	% Inc/(Dec)
Beginning Fund Balance	\$6,888,420	\$7,496,913	
Revenues	3,125,752	2,996,200	
Expenditures	(2,517,259)	(2,334,334)	
Transfers Out	0	0	
Ending Fund Balance	\$7,496,913	\$8,158,779	8.8%

Questions?



Building Management Fund #108

Preliminary Budget Pages 106 - 107

Jeff Robinson, Acting CED Director
Economic Development Manager




Services Provided

Economic Development

- Coordination of leasing and property management functions for the SeaTac Center
- Oversight of revenue, expenditures, tenant improvements and facility-wide maintenance

Facilities

- Coordination of leasing and property management functions for commercial space in City Hall
 - Oversight of revenue, expenditures, tenant improvements and facility-wide maintenance
- 

Revenue Summary

Category	2015-2016 Budget	2017-2018 Budget	% Inc / (Dec)
Rents/Leases	\$2,512,000	\$1,958,640	-22.0%
Fines	1,000	600	-4.0%
Misc/ Interest	509,900	501,440	-1.6%
Total	\$3,022,900	\$2,460,680	-18.5%

Expenditure Summary

Category	2015-2016 Budget	2017-2018 Budget	% Inc / (Dec)
Supplies	16,000	16,000	0%
Services	741,200	747,600	0.8%
Intergovernmental	33,000	20,000	-39.3%
Capital	347,994	40,000	-88.5%
Transfer Out	1,010,885	651,703	-35.5%
Total	\$2,149,079	\$1,475,303	-31.3%

Budget Summary

Category	2015-2016 Actual/Estimate	2017-2018 Budget	% Inc/(Dec)
Beginning Fund Balance	\$1,870,507	\$2,848,028	
Revenues	2,656,978	2,460,680	
Expenditures	(1,004,054)	(823,600)	
Transfers Out	(909,760)	(651,703)	
Ending Fund Balance	\$2,613,671	\$3,833,405	34.6%

Questions?



Facility Repair & Replacement Fund #110

Preliminary Budget Pages 106 - 107

Gwen Pilo, Acting Finance
Director



Budget Summary

Category	2015-2016 Actual/Estimate	2017-2018 Budget	% Inc/(Dec)
Beginning Fund Balance	\$168,038	\$276,879	
Revenues	303,874	0	
Expenditures	(195,034)	0	
Transfers Out	0	(276,879)	
Ending Fund Balance	\$276,879	\$0	-100%

Questions?



2009 Refunding Bond Fund #206


Preliminary Budget Handout

Gwen Pilo, Acting Finance Director

Roan Blacker, Financial Consultant



Description/Purpose of Bonds

- \$5,000,000 in tax exempt bonds issued
 - Refunded the 1998 Bonds issued to finance Tourism Related Capital Purposes
 - \$689,200 outstanding principal & interest
 - Mature on December 1, 2018
 - 4.0% interest on outstanding amount
 - Backed by 1.0% Hotel/Motel Tax
- 

Purpose of 2009 Bonds

- Refunded the 1998 Bonds issued to finance Tourism Related Capital Purposes



Budget Summary

Category	2015-2016 Actual/Estimate	2017-2018 Budget	% Inc/(Dec)
Beginning Fund Balance	\$12,356	\$12,458	
Revenues	691,227	689,200	
Expenditures	(691,125)	(698,200)	
Ending Fund Balance	\$12,458	\$12,458	0%

Questions?



SCORE Bond Fund #207

Preliminary Budget Handout Page 119

Gwen Pilo, Acting Finance Director
Roan Blacker, Financial Consultant



Description of Bonds

- Funded building SCORE Jail
 - \$86,235,000 of bonds issued in 2009
 - \$8,205,000 tax exempt bonds
 - \$78,030,000 taxable bonds (federal subsidy)
 - 30 years bond maturing on January 1, 2039

Inter-local Agreement Parties

Agency	Percentage of Bonds
Renton	36%
Auburn	31%
Federal Way	18%
Tukwila	8%
Burien	4%
SeaTac	3%

Budget Summary

2017-2018 Budget	Category	Amount	Principal & Interest (less subsidy)
2017	Bond Payment	\$210,359	
	Subsidy	(48,659)	\$161,700
2018	Bond Payment	209,099	
	Subsidy	(47,483)	\$161,616

Questions?



Department Budget Reviews

Public Works Funds



Street Fund #102

Preliminary Budget Pages 80 - 83


William Appleton, P.E.
Public Works Director



Supporting City/Dept. Goals

- **Infrastructure Investment**
 - Transportation Capital Improvement Program
 - **Community Engagement**
 - Citizen information requests, Sidewalk Committee, Stakeholders
 - **Revenue and Development**
 - Parking Tax, TIF, Grants
 - **Lifelong Learning**
 - Training, certifications, professional licensure, professional conferences
 - **Accountability**
 - Neighborhood traffic safety program, IB pedestrian, ADA transition plan, Intelligent Trans Systems
 - **City Operations**
 - Transportation maintenance, operation, and preservation
- 

Services Provided

- **Infrastructure Investment**
 - 6-year TIP (40.4M)
 - 2015-2035 TMP (231M)
 - Overlay Program, Sidewalk Program
 - **Community Engagement**
 - Citizen information requests
 - PW maintenance request hotline
 - **Revenue and Development**
 - Parking Tax, TIF, Grants
 - Engineering Review
 - **Lifelong Learning**
 - Training, certifications, professional conferences
 - **Accountability**
 - Neighborhood traffic safety program
 - Pedestrian Safety Program
 - **City Operations**
 - 182-lane miles, 51 signal systems, streetlights, landscaping (15 acres +)
 - Snow and Ice, litter removal/street sweeping, sidewalk repairs, neighborhood traffic safety.
- 

Revenue Summary

Category	2015-2016 Budget	W/O General Fund	From General Fund	2017-2018 Budget	% Inc / (Dec)
Taxes	\$14,135,806	\$16,056,970	\$0	\$16,056,970	13.5%
Intergovernmental	1,193,136	1,297,536	0	1,297,536	8.7%
Charges for Services	12,000	12,000	0	12,000	0%
Misc/ Interest	53,800	66,800	0	66,800	24.1%
Transfer In	0	3,363	111,700	115,063	100%
Total	\$15,394,742	\$17,436,669	\$111,700	\$17,548,369	13.9%

Expenditure Summary

Category	2015-2016 Budget	Request w/o General Fund	From General Fund	2017-2018 Budget	% Inc / (Dec)
Salaries & Wages	\$1,888,048	\$1,994,577	\$760,074	\$2,754,651	45.9%
Supplies	239,100	235,400	27,560	262,960	10.0%
Services	1,549,654	1,816,159	100,579	1,916,738	23.7%
Capital	1,895,688	1,845,000	0	1,845,000	-2.7%
Intergovernmental	2,053,800	851,800	0	851,800	-58.5%
Transfer Out	7,790,100	6,628,963	0	6,628,963	-14.9%
Total	\$15,416,388	\$13,371,899	\$888,213	\$14,260,112	-7.5%

Fund #102 Summary

Category	2015-2016 Budget	2015-2016 Actual/ Estimate	2017-2018 Budget	% Inc/(Dec)
Beginning Fund Balance	\$8,546,781	\$8,712,979	\$10,796,551	
Revenues	15,394,742	15,492,327	17,548,369	
Expenditures	(15,416,388)	(13,428,377)	(14,260,112)	
Ending Fund Balance	\$8,525,135	\$10,796,551	\$14,084,808	30.5%

Questions?




Des Moines Creek Fund #111

Preliminary Budget Pages 84 - 86

William Appleton, P.E.
Public Works Director




Supporting City/Dept. Goals

- **Infrastructure Investment**
 - Des Moines Creek Basin Restoration Projects
 - **Community Engagement**
 - Education/Outreach
 - **Accountability**
 - Protect and preserve natural resources
 - **City Operations**
 - Supports City Municipal Storm Water System
- 

Services Provided

Des Moines Creek Basin ILA

- Funding and Managing the construction of capital projects addressing fish habitat and surface water
 - Funding and Managing ongoing operations of the Projects
 - Ongoing monitoring of the project effectiveness
 - Creation and Management of a replacement and improvement fund
 - Administers the Basin Committee and manages the construction and operation of the Basin Plan Restoration Projects
- 

Revenue Summary

Category	2015-2016 Budget	2017-2018 Budget	% Inc/(Dec)
Intergovernmental	\$426,518	\$389,400	8.7%
Misc/ Interest	2,500	4,000	6.0%
Transfer In	296,774	270,600	-8.8%
Total	\$725,792	\$664,000	-8.5%

Expenditure Summary

Category	2015-2016 Budget	2017-2018 Budget	% Inc /(Dec)
Supplies	\$200	\$200	0%
Services	602,416	537,416	-10.7%
Capital	100,000	100,000	0%
Transfer Out	36,000	14,000	-61.0%
Total	\$738,616	\$651,616	-11.7%

Fund #111 Summary

Category	2015-2016 Budget	2015-2016 Actual/ Estimate	2017-2018 Budget	% Inc/(Dec)
Beginning Fund Balance	\$1,248,851	\$1,287,368	\$1,552,638	
Revenues	725,792	702,499	664,000	
Expenditures	(738,616)	(437,229)	(651,616)	
Ending Fund Balance	\$1,236,027	\$1,552,638	\$1,565,022	0.8%

Questions?



Surface Water Fund #403

Preliminary Budget Pages 87 - 91

Presenters



Supporting City/Dept. Goals

- Infrastructure Investment
 - Surface Water Capital Improvement Program
 - Community Engagement
 - Citizen information requests, Stakeholders, Education/Outreach
 - Revenue and Development
 - SWM Fee, Grants
 - Lifelong Learning
 - Training, certifications, professional licensure, professional conferences
 - Accountability
 - Spill Hotline
 - City Operations
 - Asset Management, Operations and Maintenance, NPDES Permit Compliance
- 

Services Provided

Surface Water Division

- Infrastructure Investment
 - Surface Water Capital Improvement Program
 - Support 6-year TIP
 - Community Engagement
 - Citizen information requests, Education/Outreach, Stakeholders
 - Revenue and Development
 - SWM Fee, Grants, Development Review
 - Lifelong Learning
 - Training, certifications, professional licensure, professional conferences
 - Accountability
 - Spill Hotline, IDDE inspections
 - City Operations
 - Asset Management, System Cleaning, Commercial & Development Inspections, Operations and Maintenance, NPDES Permit Compliance, Locates.
- 

Revenue Summary

Category	2015-2016 Budget	2017-18 W/O General Fund	From General Fund	2017-2018 Budget	% Inc / (Dec)
Intergovernmental	\$0	\$90,060	\$0	\$90,060	100%
Charges for Services	5,431,705	5,865,204	0	5,865,204	8.0%
Misc/ Interest	1,000	10,000	0	10,000	900%
Transfer In	32,000	4,000	111,700	115,700	261.6%
Total	\$5,464,705	\$5,969,264	\$111,700	\$6,080,964	11.3%

Expenditure Summary

Category	2015-2016 Budget	Request w/o General Fund	From General Fund	2017-2018 Budget	% Inc/(Dec)
Salaries & Wages	\$2,053,478	\$2,167,585	\$490,801	\$2,658,386	29.4%
Supplies	80,140	81,578	6,600	88,178	10.0%
Services	1,028,674	886,726	57,375	944,101	-8.2%
Capital	1,050,114	634,736	0	634,736	-39.5%
Intergovernmental	75,312	92,699	0	92,699	23.0%
Transfer Out	528,420	941,307	0	941,307	78.1%
Total	\$4,816,138	\$4,804,631	\$554,776	\$5,359,407	11.2%

Fund #403 Summary

Category	2015-2016 Budget	2015-2016 Actual/ Estimate	2017-2018 Budget	% Inc/(Dec)
Beginning Fund Balance	\$3,108,978	\$3,370,863	\$3,761,601	
Revenues	5,464,705	5,341,326	6,080,964	
Expenditures	(4,816,138)	(5,872,838)	(5,359,407)	
Ending Fund Balance	\$3,757,545	\$3,764,601	\$4,486,158	19.2%

Questions?




Solid Waste & Environmental Services Fund #404

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William Appleton, P.E.
Public Works Director




Supporting City/Dept. Goals

- **Community Engagement**
 - Education/Outreach
 - **Revenue and Development**
 - Solid Waste Contract Management
 - **Lifelong Learning**
 - Training, certifications, professional licensure, professional conferences
 - **Accountability**
 - Provides for the removal of solid waste/hazardous waste
 - **City Operations**
 - Ensures consistent, reliable solid waste removal
- 

Services Provided

Solid Waste & Environmental Services Division

- **Community Engagement**
 - Education/Outreach thru recycle events
 - Provide outreach at other city events
 - **Revenue and Development**
 - Provide contract management to insure deliverables are provided
 - Track and verify franchise fee
 - **Lifelong Learning**
 - Training, certifications, professional licensure, professional conferences
 - **Accountability**
 - Supports disposal of debris from the ROW and City property
 - Supports Debris Management Plan for Emergency Management
 - Supports hazardous waste removal/disposal
 - **City Operations**
 - Ensures consistent, reliable, cost effective solid waste removal within our community.
- 

Revenue Summary

Category	2015-2016 Budget	W/O General Fund	From General Fund	2017-2018 Budget	% Inc/(Dec)
Intergovernmental	0	0	\$102,000	\$102,000	100%
Charges for Services	0	0	448,000	448,000	100%
Misc/Interest	0	0	0	200	100%
Total	0	0	\$550,000	\$550,200	100%

Expenditure Summary

Category	2015-2016 Budget	Request w/o General Fund	From General Fund	2017-2018 Budget	% Inc / (Dec)
Salaries & Wages	\$0	\$0	\$318,166	\$318,166	100%
Supplies	0	0	41,000	41,000	100%
Services	0	0	150,930	150,930	100%
Transfer Out	0	0	0	35,000	100%
Total	\$0	\$0	\$510,096	\$545,096	100%

Fund #404 Summary

Category	2015-2016 Budget	2017-2018 Budget	% Inc/(Dec)
Beginning Fund Balance	\$0	\$0	
Revenues	0	550,200	
Expenditures	0	(545,096)	
Ending Fund Balance	\$0	\$5,104	100%

Questions?




Equipment Rental Fund #501

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William Appleton, P.E.
Public Works Director




Supporting City/Dept. Goals

- Infrastructure Investment
 - Supports related activities within all Departments
 - Lifelong Learning
 - Training, certifications, professional licensure, professional conferences
 - City Operations
 - Supports operational activities within all Departments
- 

Services Provided

Equipment Rental Fund

- Manages maintenance and replacement of fleet vehicles used by all City Departments
 - Manages maintenance and replacement of all heavy equipment used by City crews.
 - Oversees/tracks the replacement reserve fund
- 

Revenue Summary

Category	2015-2016 Budget	2017-2018 Budget	% Inc / (Dec)
Charges for Services	\$1,022,922	\$1,122,894	9.7%
Misc/ Interest	23,000	25,000	8.6%
Transfer In/Sales	0	98,363	100%
Total	\$1,045,922	\$1,246,257	19.1%

Expenditure Summary

Category	2015-2016 Budget	2017-2018 Budget	% Inc /(Dec)
Salaries & Wages	\$84,435	\$98,543	16.7%
Supplies	394,000	239,000	-39.3%
Services	299,750	319,459	6.5%
Capital	1,387,644	722,600	-48.6%
Transfer Out	231,646	48,562	-79.0%
Total	\$2,398,475	\$1,428,164	-40.4%


Fund #501 Summary

Category	2015-2016 Budget	2015-2016 Actual/ Estimate	2017-2018 Budget	% Inc/(Dec)
Beginning Fund Balance	\$1,356,889	\$1,330,008	\$976,882	
Revenues	1,045,922	1,353,249	1,246,257	
Expenditures	(2,398,475)	(1,706,372)	(1,428,164)	
Ending Fund Balance	\$4,336	\$976,882	\$794,975	-18.6%

Questions?



Confirm Budget Timeline & Workshop Agendas

- Budget Workshop 3 – November 3, 2016
 - Budget Workshop 4 – November 7, 2016
 - Levy Setting – November 22, 2016
 - Public Hearing – November 22, 2016
 - Budget Adoption – November 22, 2016
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Identify & Confirm Items for
Additional Review / Analysis

