

City of SeaTac

2017-2018 Biennial Budget

Workshop 1

October 10, 2016




Budget Overview

Joseph Scorcio – Acting City Manager

Gwen Pilo – Acting Finance Director



Organizational and Alignment Changes

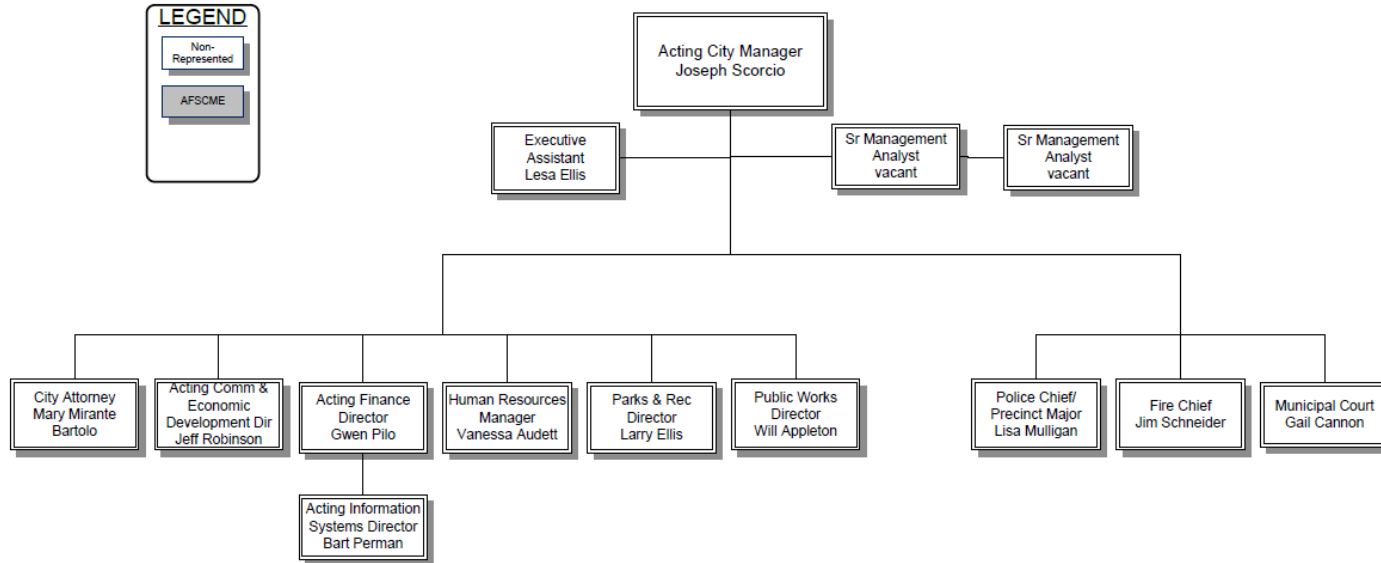
- Clear link between revenues & expenditures
 - More intuitive and transparent
 - Improved performance monitoring & management
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City Manager Office

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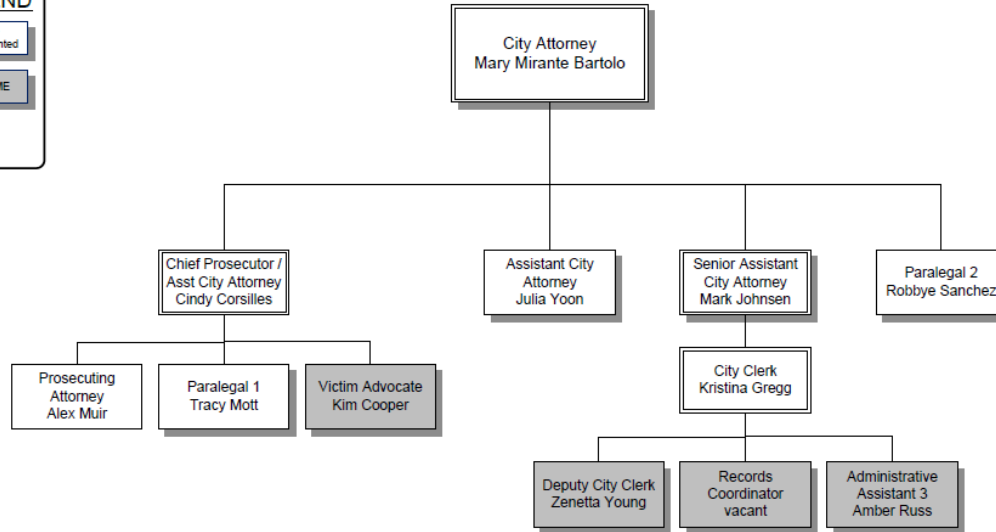
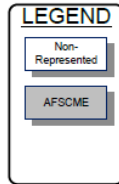
City of SeaTac City Manager 2017 Organization Chart



Legal & City Clerk



City of SeaTac Legal 2017 Organization Chart

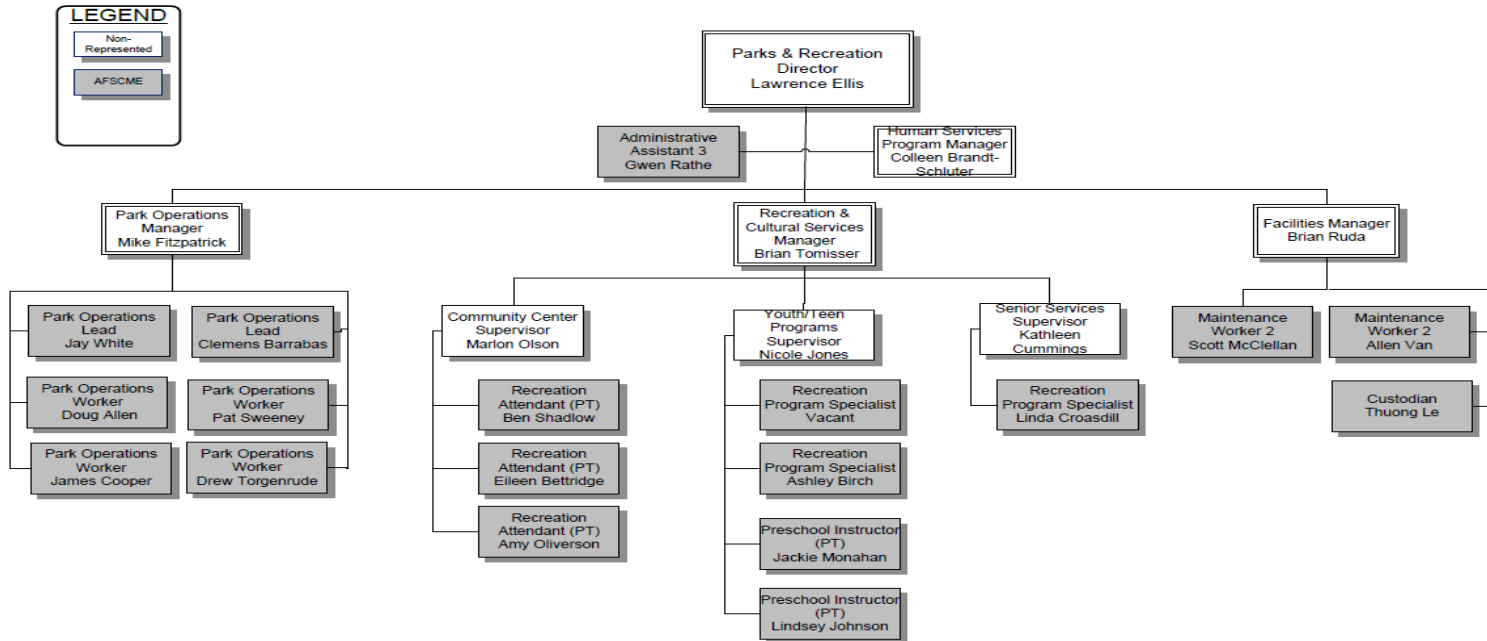


Parks & Human Services

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City of SeaTac Parks & Recreation 2017 Organization Chart

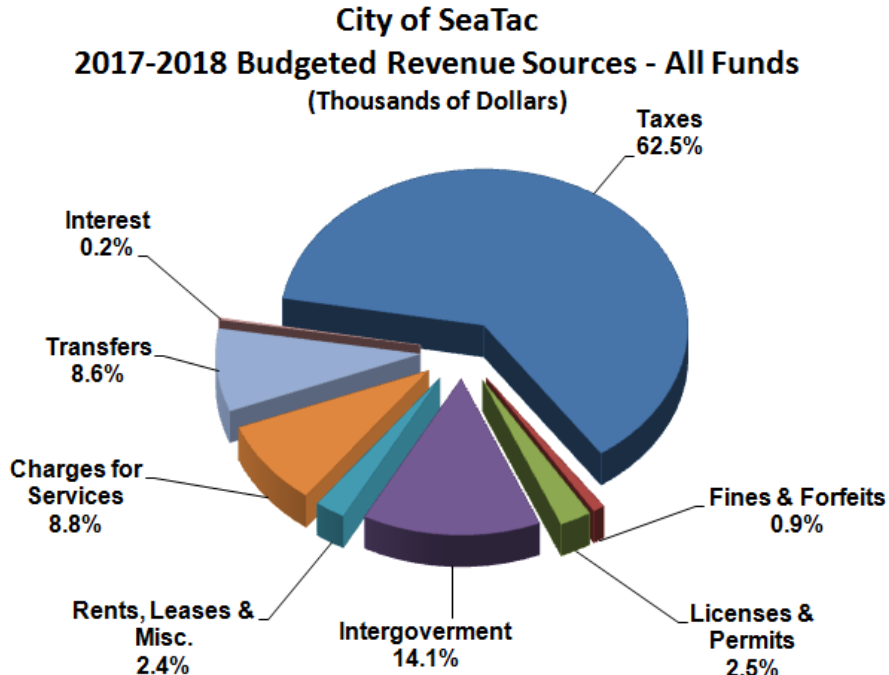


Public Works

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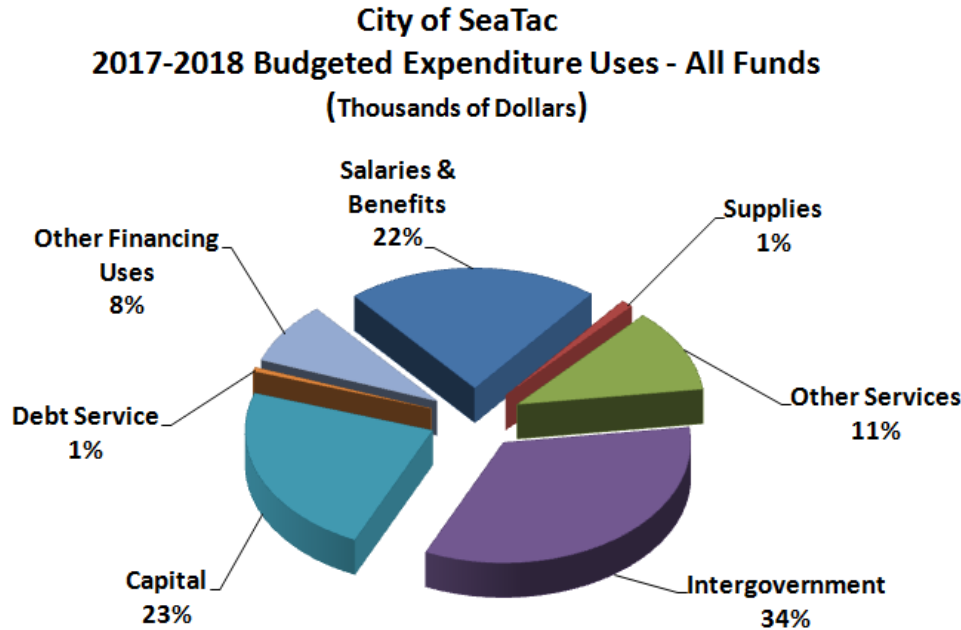
- Created Solid Waste & Environmental Fund
 - Moved Public Works Administration out of General Fund and into Street/SWM/SWE
 - Moved Engineering Review FTE's costs to Street & SWM (Division remains in CED)
 - Transfer Out of General Fund 50% of Engineering Review Revenue to Street & SWM
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Revenue Review



2015-16	2017-18	By Category
\$79,025	\$78,761	Taxes
2,146	3,171	Licenses & Permits
18,273	17,767	Intergovernment Revenue
10,480	11,116	Charges for Service
1,162	1,182	Fines & Forfeits
116	211	Interest Revenue
7,585	3,040	Rents, Leases & Miscellaneous
11,295	10,787	Transfers
\$130,081	\$126,035	
		By Fund
\$73,461	\$72,375	General Fund
15,395	15,871	Street Fund
1	5	Port of Seattle ILA
657	0	Transit Planning
2,022	2,996	Hotel/Motel Tax
3,023	2,461	Building Management
200	0	Facility Repair and Replace
726	664	Des Moines Creek Basin ILA
691	689	LTGA Refunding Bonds
4,671	3,790	Capital Improvement
1,183	5	Municipal Facilities CIP
21,538	19,296	Transportation CIP
2	5	LR Station Areas CIP
5,465	6,081	Surface Water Management
0	550	Solid Waste & Environmental
1,046	1,246	Equipment Rental
\$130,081	\$126,035	

Expenditure Review




2015-16	2017-18	
		By Category
\$28,067	\$27,914	Salaries & Benefits
1,636	1,350	Supplies
14,760	14,398	Other Services
42,314	43,346	Intergovernment Services
28,797	29,758	Capital Outlay
691	689	Debt Service
11,437	10,660	Other Financing Uses
\$127,701	\$128,115	
		By Fund
\$70,257	\$70,742	General Fund
15,416	14,508	Street Fund
45	45	Port of Seattle ILA
657	0	Transit Planning
2,670	2,334	Hotel/Motel Tax
2,149	1,475	Building Management
385	277	Facility Repair and Replace
739	652	Des Moines Creek Basin ILA
691	689	LTGA Refunding Bonds
3,389	7,708	Capital Improvement
157	157	Municipal Facilities CIP
22,181	19,974	Transportation CIP
1,750	1,750	LR Station Areas CIP
4,816	5,829	Surface Water Management
0	545	Solid Waste & Environmental
2,398	1,428	Equipment Rental
\$127,701	\$128,115	

Initial Input from A & F Committee & City Council

- Organizational and Alignment Changes
 - Affirmed Council Retreat Macro Budget decisions
 - Reviewed Financial Management Policies
 - Target Reserve at 4 months (up from 3)
 - Maintain Human Services at 1.5% of GF Operating Expenditures
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Initial input from A & F Committee & City Council

- Proposed fee changes (+ and -)
 - Traffic Impact Fees
 - Business Licenses
 - Parking Tax
 - City Fee Table
 - Pass thru fees (contract based)
 - Animal licenses
 - Drop box fee
- 

Department Budget Reviews




City Council

Preliminary Budget Page 18

Lesa Ellis, Executive Assistant



Supporting City/Dept. Goals

- **CITY OPERATIONS**
Continuously improve the effectiveness and efficiency of city government.
 - **COMMUNITY ENGAGEMENT**
Actively engage the community to gather input on city governance and issues of concern.
 - **INFRASTRUCTURE INVESTMENT**
Improve the community by making capital investments.
 - **LIFELONG LEARNING**
Support and invest in lifelong learning for the City's citizens, staff and council.
 - **ACCOUNTABILITY**
Improve public safety.
 - **REVENUE AND DEVELOPMENT**
Steward the City's financial resources and promote economic development to ensure sustainability and future growth.
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Services Provided

- Represent the interests of the community by involving residents and interest groups in the policymaking process, making policy decisions, enacting laws, and adopting a balanced budget.



Budget Summary

Category	2015-2016 Budget	2017-2018 Budget	% Increase/(Decrease)
Salaries & Wages	\$442,500	\$441,298	-0.3%
Supplies	17,200	17,200	0%
Services	182,882	180,501	-1.3%
Intergovernmental	0	0	0%
Total	\$642,582	\$638,999	-0.6%

Questions?



City Managers Office

Preliminary Budget Pages 23-26

Joseph Scorcio, Acting City Mgr.

Lesa Ellis, Executive Asst.



Supporting City/Dept. Goals

- **City Operations**

Ensure the organization is aligned and working toward city priorities. Improve processes to effectively and efficiently deliver city services.

- **Community Engagement**


Deliver inclusive and proactive community engagement programs to understand and meet community needs.

- **Revenue and development**

Propose sustainable budgets and oversee implementation to support future growth and development.



Services Provided

- Oversee the daily operations of the City, and advise, implement and administer the policies adopted by the City Council.
 - Public outreach and communications.
 - Maintain intergovernmental relationships.
 - Prepare a balanced budget.
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Budget Summary

Category	2015-2016 Budget	2017-2018 Budget	% Increase/(Decrease)
Salaries & Wages	\$1,532,239	\$1,194,884	-22.0%
Supplies	13,050	7,400	-43.3%
Services	1,312,675	529,680	-59.6%
Intergovernmental	0	0	0%
Total	\$2,857,964	\$1,731,964	-39.4%

Questions?




Finance & Systems

Preliminary Budget Pages 27-31

Gwen Pilo, Acting Finance Director
Bart Perman, Acting Systems Director



Supporting City/Dept. Goals


- Improve effectiveness and efficiency by reviewing policies and procedures
 - Promote lifelong learning by identifying & supporting opportunities for employee training
 - Steward financial resources through increased network security and updating infrastructure
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Services Provided

Finance

- Receive payments from the public and other departments
- Performs treasury functions (banking, AR, AP, payroll)
- Oversees compliance for reporting & auditing standards

Information Systems/GIS

- Ensures Information Systems are secure, reliable and available for use by employees & customers
 - Provides vision, support & maintenance for all technology used by the City
 - Provides, integrates, and maintains geographic data for analysis and use in applications used citywide
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Budget Summary

Category	2015-2016 Budget	2017-2018 Budget	% Increase/(Decrease)
Salaries & Wages	\$2,842,277	\$2,842,579	0%
Supplies	31,300	30,100	-3.8%
Services	617,874	684,866	10.8%
Intergovernmental	0	0	0%
Total	\$3,491,451	\$3,557,545	1.9%

Questions?



Confirm Budget Timeline & Workshop Agendas

- Budget Workshop 2 – October 24, 2016
 - Budget Workshop 3 – November 3, 2016
 - Budget Workshop 4 – November 7, 2016
 - Levy Setting – November 22, 2016
 - Public Hearing – November 22, 2016
 - Budget Adoption – November 22, 2016
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Identify & Confirm Items for
Additional Review / Analysis

