



Special Administration and Finance Committee Agenda

July 5, 2016

3:00 PM

SeaTac City Hall – Riverton Room 128

Councilmembers:
Erin Sitterley, Chair
Peter Kwon
Pam Fernald

Note: A quorum of the Council may be present.

Staff Coordinator: Aaron Antin, Finance Director

ITEM	TOPIC	PROCESS	WHO	TIME
1	Call to Order		Chair	
2	Public Comment	Please raise your hand if you'd like to speak so the Chair can call on you. Public comments are limited to 10 minutes total and three minutes per individual speaker. Time may be reduced for each speaker to stay within the 10-minute time limit.	Chair	10
3	Ratification of revised job description for Sr. Administrative Analyst position	Discussion and ratification	Joe/Vanessa	15
4	Budget Update-potential changes to 2016	Discussion	Joe	15
5	Finance & Systems Director Transition Plan	Discussion	Joe	15
6	Next Meeting Adjourn	August 1, 2016		