

# Code Compliance: a Broader Approach

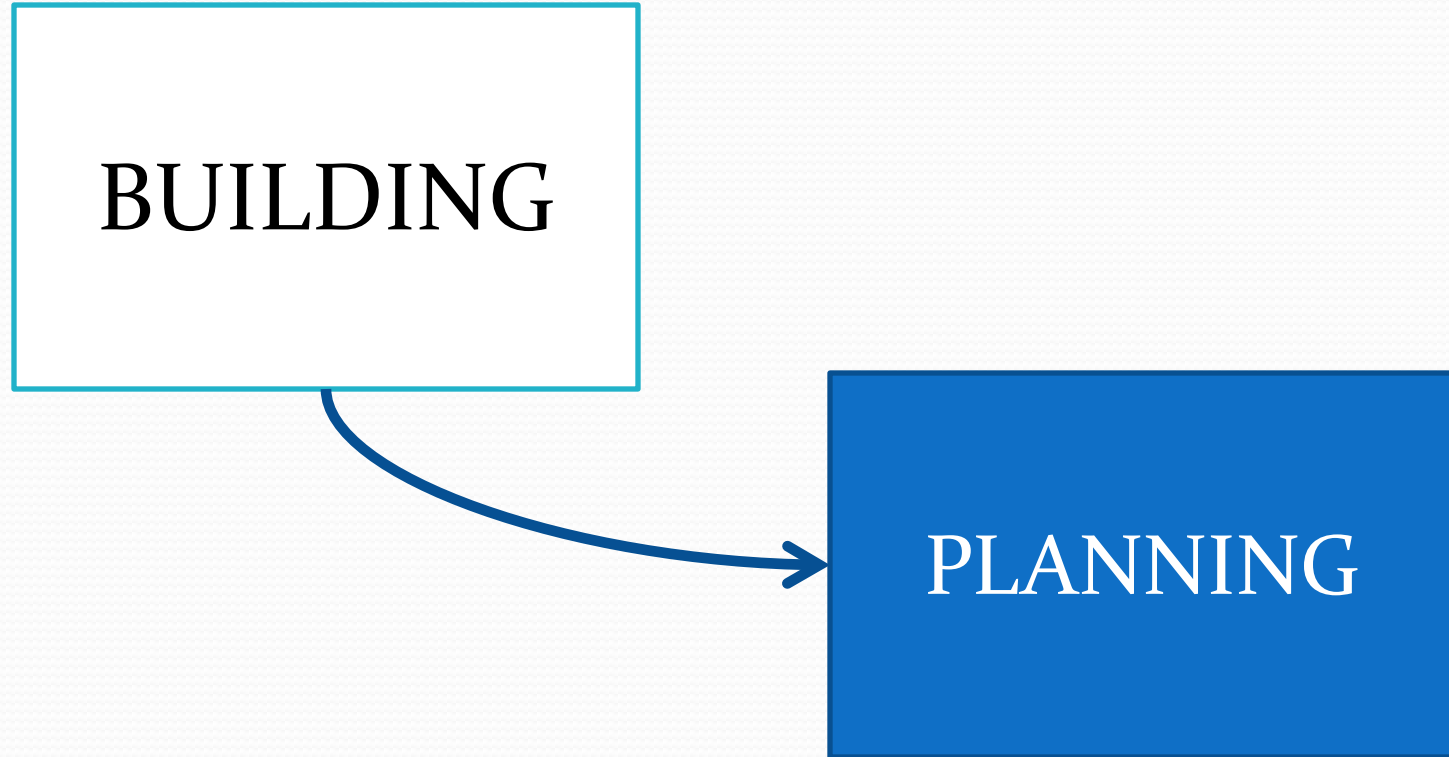


City Council Retreat  
June 29, 2015

# CITY COUNCIL GOAL

*In order to enhance quality of life and public image, enhance code compliance effectiveness within all neighborhoods and areas in the city.*

# CODE COMPLIANCE PROGRAM WAS RE-ALIGNED



# INCREASED STAFFING

2014

CODE  
COMPLIANCE  
PROGRAM  
COORD.

CODE  
ENFORCEMENT  
OFFICER

2015

CODE  
COMPLIANCE  
PROGRAM  
COORD.

CODE  
COMPLIANCE  
PROGRAM  
COORD.

0.5 ADMIN.  
ASSISTANT

## Code Compliance Program 2015

City Council Working Group	Executive Team	Core Team
Terry Anderson, Councilmember Dave Bush, Councilmember Kathryn Campbell, Councilmember	Todd Cutts, City Manager Mary Mirante Bartolo, City Attorney Tom Gut, Public Works Kit Ledbetter, Parks, Recreation & Facilities Jon Napier, Kent RFA Lisa Mulligan, Police Joe Scorcio, Community & Econ. Development Steve Pilcher, CED, Planning Division	Julia Yoon, City Attorney Trudy Olson, Public Works Sean Clark, Public Works Mike Fitzpatrick, Parks, Recreation & Facilities Tom Betenson, Kent RFA Mechee Burnett, Police Eloise Kruger, Police Cindy Osborne, Police Colleen Brandt-Schluter, Human Services Heidi Skinner, Planning Division, Code Comp. Nick Stephens, Planning Division, Code Comp. Steve Pilcher, CED, Planning Division
<b>Conveners, Facilitators and Record Keepers</b>		
Todd Cutts, City Manager Joe Scorcio, Community & Econ. Development Steve Pilcher, CED, Planning Division	Joe Scorcio, Community & Econ. Development Steve Pilcher, CED, Planning Division	Steve Pilcher, CED, Planning Division Megan Howey, Planning Division, Code Comp.

Initiative	Core Team Members
Refine Code Compliance processes and communication	Heidi Skinner, Nick Stephens, Julia Yoon, Eloise Kruger
Explore expansion of comprehensive abatement and cleanup programs	Trudy Olson, Sean Clark, Nick Stephens
Evaluate and prepare Municipal Code revisions	Nick Stephens, Julia Yoon, Cindy Osborne
Raise community awareness	Mechee Burnett, Trudy Olson, Heidi Skinner
Engage volunteers	Eloise Kruger, Trudy Olson
Explore "Adopt-a-_____" programs	Trudy Olson, Sean Clark, Mike Fitzpatrick



# SEATAC SHINES ROAD MAP

## VISION

SeaTac is a safe, clean and healthy community where we all feel pride in our city, our businesses, our homes.

## MISSION

The mission of the City of SeaTac is to use its resources and regulatory authority to foster safety, cleanliness and health, to promote civic pride and engagement, in order to protect both property and community values.

## GOALS

Encourage property owners, businesses and residents to achieve well-maintained private properties, to protect property values and foster the vision.

Ensure safety and cleanliness of parks, facilities, streets, and other public spaces.

Engage the entire SeaTac community to build pride, motivate actions, and support caring neighbors.

## INITIATIVES

Refine code compliance processes and communication pathways.

Expand comprehensive abatement and clean-up programs.

Evaluate and present Municipal Code revisions.

Raise community awareness and Involvement.

Engage and utilize the energy of volunteers.

Explore “Adopt-a-\_\_\_\_\_” programs.



# Initiative: Code Compliance Processes

**Purpose: Refine/enhance processes**

Key Tasks:

Priority	Tasks	Description	Schedule
High	Refine complaint process	Standardize receipt of complaints	In process
High	Refine Notice of Violation process	Streamline/standardize complaint to NOV	In process
Medium	Refine Infraction (citation) process	Update forms, standardize # of citations to be issued	3 <sup>rd</sup> Qtr. 2015
Medium	Refine process for court filings	Establish sequential process.	4 <sup>th</sup> Qtr. 2015

# Initiative: Abatement & Cleanup Programs

**Purpose: Address persistent nuisance properties**

Key Tasks:

Priority	Tasks	Description	Schedule
High	Review current code & processes	Amend code as needed; establish policy & procedures	3d Qtr. 2015
High	Investigate in-house vs. vendor	Compare costs, availability of resources	3 <sup>rd</sup> Qtr. 2015
High	Prepare program budget	Develop funding options for Council consideration	3 <sup>rd</sup> Qtr. 2015
High	Increase support from Recology Cleanscapes	Review current contract capabilities	3 <sup>rd</sup> Qtr. 2015



# Initiative: Municipal Code Revisions

**Purpose: Streamline and augment**

Key Tasks:

Priority	Tasks	Description	Schedule
High	Review property maintenance standards	Amend code as needed	3 <sup>rd</sup> Qtr. 2015
High	Review issues & code re: commercial vehicles	Amend code to address parking in res. zones	3 <sup>rd</sup> Qtr. 2015
High	Review issues & code re: vehicle storage	Amend code to address storage of operational vehicles	4 <sup>th</sup> Qtr. 2015
High	Notice of Violation vs. Notice & Order	Select one process for all violations	1 <sup>st</sup> Qtr. 2016

# Initiative: Raise Community Awareness

**Purpose: Enhance knowledge and understanding**

**Key Tasks:**

Priority	Tasks	Description	Schedule
High	Program marketing	Brochures, web page, articles, etc.	3rd. Qtr. 2015
Medium	Vehicle & CCPC identification	Purchase identifying decals and shirts & jackets	3 <sup>rd</sup> Qtr. 2015
High	Initiate neighborhood meetings	Education & outreach; plan events; recruit volunteers	3 <sup>rd</sup> Qtr. 2015
High	Attend meetings to interact, educate	City events; Blockwatch; others	On-going

# Initiative: Engage Volunteers

**Purpose: Encourage community volunteerism**

Key Tasks:

Priority	Tasks	Description	Schedule
Medium	Analyze and expand existing opportunities	Review current City programs and legal liability	4 <sup>th</sup> Qtr. 2015
Medium	Develop outreach materials	Create brochures, web page, social media, etc.	4 <sup>th</sup> Qtr. 2015
Low	Business involvement	Coordinate with Ec. Dev., Chamber	1 <sup>st</sup> Qtr. 2016
Low	Explore non-profit and faith-based groups	Create a list of resources; match with needs	1 <sup>st</sup> Qtr. 2016

# Initiative: Explore “Adopt-a-\_\_\_” Programs

Purpose: Foster community pride and ownership

Key Tasks:

Priority	Tasks	Description	Schedule
Medium	Explore “Adopt-a-Park, -Trail, -Open Space”	Determine where, funding, training, recognition	4 <sup>th</sup> Qtr. 2015
Medium	Explore “Adopt-a-Street, -Stop, -Roundabout, -Stormdrain”	Determine where, funding, training, recognition	4 <sup>th</sup> Qtr. 2015
Medium	Website options	Explore options for pages on website	4 <sup>th</sup> Qtr. 2015
Medium	Administration	Develop administrative process	4 <sup>th</sup> Qtr. 2015

# 2015 YTD vs. 2014 Code Compliance Activities

## CODE COMPLIANCE CASES

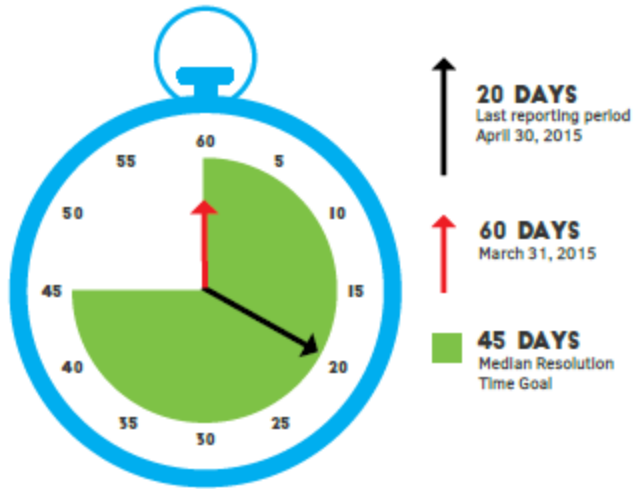
New Cases	172	(284)
Closed Cases	187	(234)
Active Cases	78	

## CONFIRMED CODE VIOLATIONS

Junk	111	(54)
Vegetation	73	(69)
Vehicles	65	(59)
Vacant Structure	6	(22)
Graffiti	1	(0)
Rodent Harborage/Infestation	14	(9)

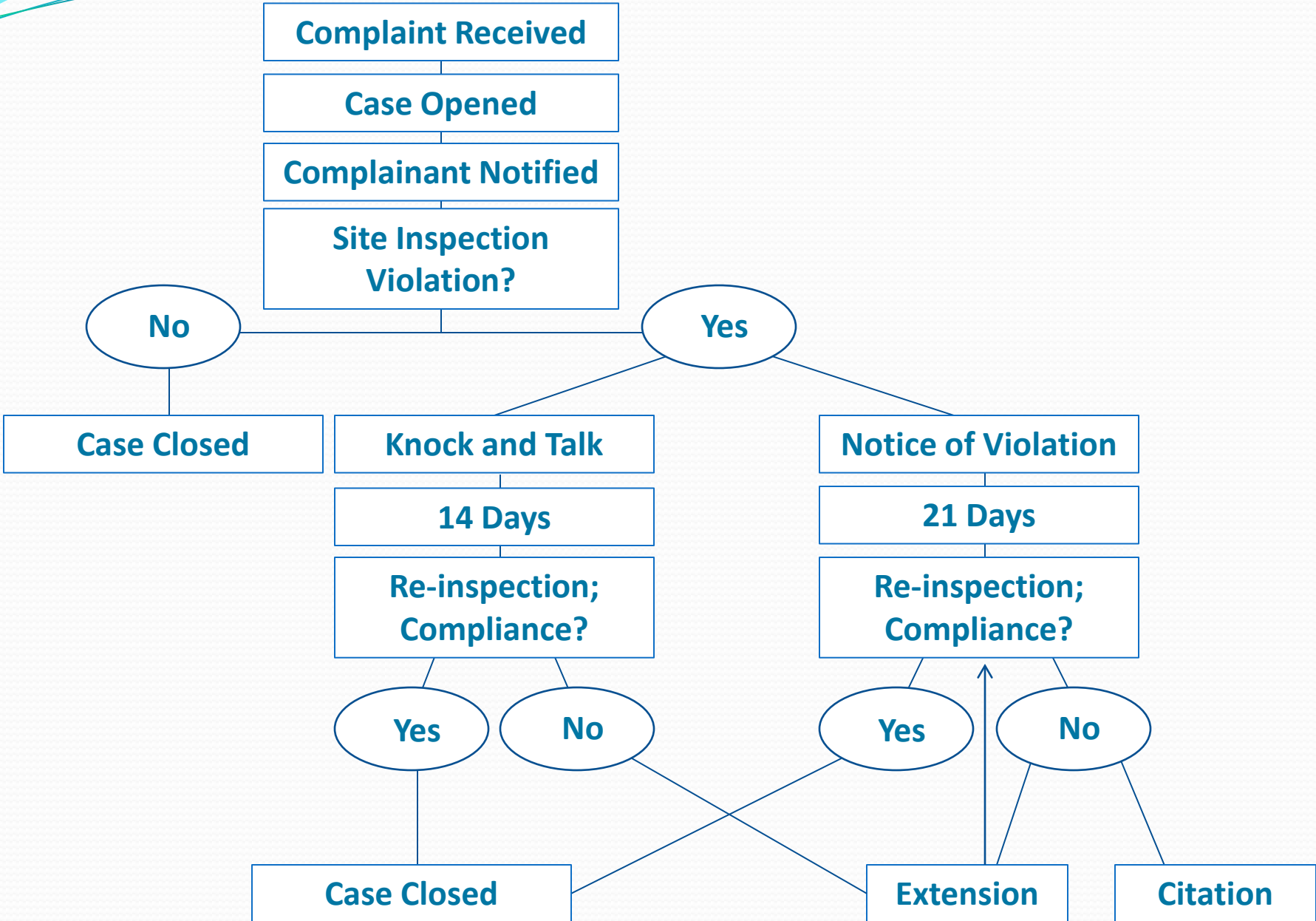
# Dashboard/performance measures

## MEDIAN RESOLUTION TIME / CODE COMPLIANCE STOPWATCH (measured in days)



Also measuring time from receipt of complaint to initial site inspection (target is 3 days; currently achieving 2 days)

# Code Compliance Process



# Comments and Questions