

# City of SeaTac

## City Council Retreat Minutes Synopsis

June 21, 2013 (Friday)

Cedarbrook Lodge

1:30 PM

18525 36<sup>th</sup> Avenue South, SeaTac, WA 98188

**CALL TO ORDER:** Mayor Anthony (Tony) Anderson called the meeting to order at 1:30 p.m.

**COUNCIL PRESENT:** Mayor Tony Anderson, Deputy Mayor (DM) Mia Gregerson, Councilmembers (CMs) Barry Ladenburg, Rick Forschler, Terry Anderson, Dave Bush, and Pam Fernald.

**STAFF PRESENT:** City Manager Todd Cutts, City Attorney Mary Mirante Bartolo, City Clerk Kristina Gregg, Assistant City Manager (ACM) Gwen Voelpel, Community & Economic Development (CED) Director Joe Scorcio, Planning Manager Steve Pilcher, Fire Chief Jim Schneider, Facilities Manager Pat Patterson

**OTHERS PRESENT:** RFA Board Chairperson Les Thomas, RFA Board Member Mike Denbo, Kent City CM / RFA Board Member Bill Boyce, KC District 37 Commissioner / RFA Board Member Allan Barrie, Kent City CM and RFA Governance Board Member Dennis Higgins, KC District 37 Commissioner / RFA Board Member Pat Riordan, Kent Fire Attorney Brian Snure, Kent Fire Division Chief Pat Pawlak, Kent Fire Finance Manager Margaret Martin, IAFF Local 2919 President Keven Rojecki, IAFF Local 1747 President Mike Moore, IAFF Local 1747 Vice-President Scott Galassi, RFA IT Manager Don Gentry.

**PLANNING COMMISSION (PC) MEMBERS PRESENT:** Daryl Tapio, Roxie Chapin, Tom Dantzler

### PARLIAMENTARY PROCEDURE VIDEO

Council reviewed a video on parliamentary procedure.

### REGIONAL FIRE AUTHORITY (RFA) UPDATE

City Manager Cutts thanked all of the people that participated in this process.

Fire Chief Schneider provided an update on what the process has been during the past 12 months to determine assets and how to bring the two union contracts together.

SeaTac and Kent RFA staff presented the contractual consolidation plan: needs statement; definitions; formation authority; jurisdictional boundaries; governance; organizational structure/operations; financial; administrative/management/personnel; and Fire Prevention, Public Education Services, Emergency Management, and Fire Investigation Unit.

Discussion ensued regarding the plan including benefits and concerns.

Schedule: July 17 – the Interlocal Agreement (ILA) will go before the RFA governance board, July 23 – City Council review, August 13 – Council action, and October 1 through December 31 – transition

Council requested this discussion continue at the next Council Study Session (CSS).

**Recessed:** Council recessed for dinner from approximately 5:00 p.m. (*no time was mentioned on the recording*) to 5:40 p.m.

### PLANNING COMMISSION (PC) UPDATE

CED Director Scorcio stated that this discussion is a follow up to the Joint City Council / PC meeting that was held in April. There is a requirement in the SeaTac Municipal Code (SMC) that the PC will deliver annually a work program to the City Council for ratification. The SMC provides rather broad authorization for the City Council to send just about anything it wants to the PC for review and/or comment. The current code states that the PC will deliver to the City Council the work plan at the time of the annual budget. The City has now gone to a biennial budget cycle.

Mr. Scorcio presented the 2013-2014 Draft PC Work Plan.

Discussion ensued regarding the PC work priorities and additional potential topics. Council and staff also discussed the PC's ability to seek Council input on potential priorities instead of the Council always bringing topics to the PC.

Mr. Scorcio highlighted a couple of areas on the work plan:

Annual CP Amendment Process - Staff is looking at this as a potential process improvement

Major Zoning Code Amendment Process – Need to figure out how to move forward

At some point, the Council will need to act on this work plan. The PC will refine the plan prior to that action.

**ADJOURNED:** The SeaTac City Council Retreat adjourned at 6:57 p.m.