



November 25, 2009

Dear Mayor, Councilmembers, Residents, and Employees:

Holiday Closure: City facilities will be closed Thursday, November 26, and Friday, November 27 in observance of the Thanksgiving Holiday.

Open House: On Monday December 7, please join us for an open house at the Holiday Inn Conference Center to learn about concept plans for future downtown development within the SeaTac/Airport Station Area and provide crucial feedback on these plans. The City has engaged in an extensive outreach effort to invite the community to this event. This outreach has included public notices, posting in community facilities, a direct mail campaign, phone calls, coordination with local elementary schools, a comprehensive public relations campaign, and inclusion on the City's website and local cable access television channel. The City will also be reaching out to area human service providers and community groups to further spread the word to residents.

Meeting Details:

Monday, December 7 from 5:00-8:00 PM

Holiday Inn Conference Center, 17338 International Boulevard, SeaTac

Families Welcome, Refreshments Available, Free Parking.

Questions? Please call 973.4820

Annual Tree Lighting Ceremony: The annual tree lighting will be held on Thursday, December 3, at 6:30 PM in Council Chambers at City Hall. What better way to get in the holiday spirit than by bringing your family and friends to help us light this year's tree? Live musical entertainment will feature crooner Daniel Quintero and the ABC...123 Preschool students. Bring a camera and get your picture taken with Santa. Refreshments will also be available. Happy Holidays!

You can view the City's Event Calendar at:

<http://www.ci.seatac.wa.us/index.aspx?page=16>

Agendas:

Senior Citizen Advisory Committee 12.1.09

Planning Commission 12.2.09

Minutes:

Land Use & Parks Committee 11.10.09

Council Actions 11.24.09

Todd Cutts, Acting City Manager



Senior Citizen Advisory Committee

MEETING AGENDA

Tuesday, December 1, 2009
9 a.m.

SeaTac Community Center
13735 - 24th Ave. S., SeaTac
206.973.4680

MEMBERS: Alice Belenski, Jon Ancell, Margaret Gray, Peggy Ancell, Fred Geraldson;
Alternate: Shirley Coulson

MISSION STATEMENT: Represent the Senior population of the City of SeaTac through recreational, social and educational services. Act as advocates and advisors to the City of SeaTac Council on issues relating to the Senior population.

9:00 a.m. - Call to order. Approval of Minutes dated November 17, 2009.

9:05 a.m. - Special Events:

- Holiday Luncheon, December 18
- Christmas Eve Brunch, December 24
- End of year party, December 30

9:10 a.m. - Finalize 2009 fundraising purchases

- Chairs
- Kitchen Equipment (rack, food processor)
- Adopt-A-Family

9:40 a.m. - Ideas for 2010 Expenditures:

- Monthly birthday cakes
- Scholarship fund

9:50 a.m. - Old Business

10:00 a.m. - Adjourn

Breakfast goodies will be provided and available at 9:00 a.m.

**CITY OF SEATAC
PLANNING COMMISSION MEETING**

December 2, 2009

Council Chambers, SeaTac City Hall, 4800 S. 188th Street

5:30 p.m. to 7:00 p.m.

[Note: *New Date for this Month*]

**MEETING AGENDA
(TENTATIVE)**

1. Call to Order/Roll Call – 5:30 P.M.
2. Public Hearing – 5:30 to 6:45 p.m.
 - Staff Presentation on the Major Zoning Code Update and Related Code Changes (with a focus on Creation of a “SeaTac/Airport Station Area Overlay District” Chapter)
 - Public Hearing (continued from 11/16/09) on the Major Zoning Code Update and Related Code Changes (with a focus on Creation of a “SeaTac/Airport Station Area Overlay District” Chapter)
 - Continued Review and Discussion about the Major Zoning Code Update and Related Code Changes (with a focus on Creation of a “SeaTac/Airport Station Area Overlay District” Chapter)
3. Detailed Commission Liaison's Report – 6:45 to 6:50 P.M.
4. Planning Director's Report – 6:50 to 6:55 P.M.
5. Planning Commission Comments (*including suggestions for next meeting's agenda and review of the Planning Commission's three month work schedule*) – 6:55 to 7:00 P.M.
6. Adjournment – 7:00 P.M.



(Note: To be Approved by the City Council on 12/8/09)

City Council Committee Meeting Land Use and Parks Committee (LUP)

November 10, 2009

4:30 PM/Airport Conference Room – 345

Present:

Chris Wythe, Chair
Barry Ladenburg
Gene Fisher

Absent:

X

Commence: 4:35 p.m.

Adjourn: 5:40 p.m.

Others Present:

Todd Cutts	Annette Louie	Pam Fernald	Christine Lange	Bill Eckel
Steve Butler	Roxie Chapin	Mary Cook	Nancy McKenney	
Jack Dodge	John Thompson	Doris Cassan	Al Dams	

Staff Coordinator: Steve Butler, Director, Department of Planning & Community Development

AB #	Topic	Disposition
	<p>1. Discussion about a King County Proposal to Locate a Temporary Animal Shelter and “Office Trailer” for Animal Control Officers on the Sunset Playfields Site during a Flood Emergency, and Related Potential Code Amendments.</p>	<p><input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval - Draft Code regulations to allow an emergency animal shelter at Sunset Parks Maintenance Facility <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to</p>
	<p>Comments: Bill Eckel distributed a PowerPoint presentation.</p> <ul style="list-style-type: none"> • The Kent animal shelter must be relocated because the likelihood of flooding in the Green River is now 1 in 33, the chances of levee failure are significant. • King County must provide functions for animal care and control in case of a Green River flood. This includes a flood-stray shelter, co-located shelters with human shelters, and to protect or replace the existing shelter. • Criteria for a shelter includes a significant indoor sheltered area, close to the existing Kent shelter out of the flood zone, good road access, and in an isolated location with minimal impacts to residential neighborhoods. • King County evaluated nearly 20 sites, and is proposing to prepare the Sunset Parks Maintenance Facility (1000' from residential) as a storm-stray shelter and temporary evacuation site for portions of the Kent facility <ul style="list-style-type: none"> - Immediately install six job trailers, and make limited tenant improvements to the Aquatics Warehouse • If flooding occurs, dumpsters would be positioned, parking identified for semi-truck trailer, cages would be stored in the south-end building, Parks staff and operations would be temporarily moved, and temporary military tents would be erected if necessary. • If negotiations with private partners are successful, the Sunset Parks facility would be needed for flood-strays only. If negotiations are unsuccessful, the facility would be used for some shelter functions and flood-strays. • Some Control staff, and remaining stray cats and dogs from the Kent shelter would be 	

housed at the Sunset facility.

- Councilmember Wythe – How many animals could we hold? (Answer: Up to 500, mostly dogs.)
- Councilmember Ladenburg – Is there a liability to the City? (Answer from Mark Johnsen: No.)
- Jack Dodge – The proposed use is not allowed in the Park Zone (the property is located in the Park Zone).
- Pam Fernald – Is the property fenced? (Answer: Yes.)
- Bill Eckel – The animals will be housed indoors.
- Councilmember Gregerson – Can this be confined to the property? (Answer: Yes.)
- Councilmember Wythe – King County using the property in the Park Zone would be an emergency situation, it should be reviewed annually.
- Al Dams – The County won't be in the sheltering business next year, the facility would only be used for flood-strays.
- Todd Cutts – King County will move out of the shelter business on January 31, 2010.
- Al Dams – Army tents are worst-case scenario.
- Pam Fernald – Do you feel the facility can hold the worst-case scenario? (Answer: Yes.)
- Councilmember Wythe – He is uncomfortable approving dogs/cats in tents. Would you be comfortable with just the buildings? (Answer from Al Dams: Yes.)
- Steve Butler – What would be the maximum number of trailers? (Answer: Six.)
- Councilmember Ladenburg – Would animals be re-united with owners at the site? (Answer: Yes.)
- Pam Fernald – Are there any other sites? (Answer: This is the primary site.)
- John Thompson – The City needs to protect itself very clearly.
- Councilmember Wythe – The fence needs to be dog-proof.
- Todd Cutts – Indicated a Code change would take two or three months.
- Councilmember Wythe – Is there a way to move this along?
- Al Dams – Could the City Council pass a motion that they would support the use?
- Pam Fernald – What section of the Code would be amended? (Answer from Steve Butler: Use Charts and the Temporary Use Chapter, criteria will be the same.)
- Todd Cutts: This item will go before the Council on November 24.
- Steve Butler – The City could do an emergency ordinance per the legal department.

City of SeaTac

Council Actions

November 24, 2009

The following Council actions were taken at the November 24, 2009 Regular Council Meeting:

The following meeting minutes were approved:

- **Council Budget Workshop 2** held September 28, 2009.
- **Council Budget Workshop 3** held October 10, 2009.
- **Transportation and Public Works Committee Meeting** held October 27, 2009.
- **Administration and Finance Committee, Public Safety and Justice Committee, Council Workshop, and Special Council Meetings** held November 3, 2009.
- **Land Use and Parks Committee Meeting** held November 5, 2009.

Summary of \$5,000 - \$35,000 Purchase Requests for the period ended November 20, 2009

- **Passed:** Additional amount added to Evergreen Erectors contract (steel erection for Station 46 construction) - \$786

(The following agenda bill number was assigned for tracking purposes only. No agenda bill was created.)

Agenda Bill #3175; Resolution #09-023 imposing a moratorium on acceptance of applications for rezones, land use permits, development permits, and building permits for new construction of commercial and multi-family structures, affecting certain parcels within the SeaTac/Airport Station Area to allow for creation of development standards for an overlay district *was passed and became effective December 5, 2009.*

(The following agenda bill number was assigned for tracking purposes only. No agenda bill was created.)

Agenda Bill #3176; Motion amending the contract for Assistant City Manager Todd Cutts to provide additional compensation while performing the duties of Acting City Manager and authorizing the Mayor to enter into a revised contract *was carried and became effective immediately (November 24, 2009).*

Agenda Bill #3132; Ordinance #09-1032 establishing the 2010 Annual City Budget *was adopted November 24, 2009 and becomes effective December 5, 2009.*

Agenda Bill #3173; Ordinance #09-1033 amending Section 2.10.090 of the SeaTac Municipal Code related to appointment of the Municipal Court Judge *was adopted November 24, 2009 and becomes effective December 5, 2009.*

Agenda Bill #3174; Ordinance #09-1034 confirming the appointment of Elizabeth Cordi-Bejarano as the Municipal Court Judge, affixing the compensation of the Municipal Court Judge and Judges Pro-Tem, and authorizing entry of a Professional Services Contract *was adopted November 24, 2009 and becomes effective December 5, 2009.*

Agenda Bill #3144; Ordinance #09-1035 authorizing the City to become a “Tree City USA” and establishing an advisory tree board *was adopted November 24, 2009 and becomes effective December 5, 2009.*

Agenda Bill #3159; Ordinance #09-1036 making a declaration of substantial need for purposes of setting the limit factor for the property tax levy for 2010 *was adopted November 24, 2009 and becomes effective December 5, 2009.*

Agenda Bill #3130; Ordinance #09-1037 tentatively establishing the 2010 ad valorem property tax levy *was adopted November 24, 2009 and becomes effective December 5, 2009.*

Agenda Bill #3168; Ordinance #09-1038 amending Section 15.20.020 and adding a new Section 15.20.047 to the SeaTac Municipal Code, adopting interim development standards to allow a temporary emergency animal shelter and Animal Control Offices in the Park (P) zone *was adopted November 24, 2009 and becomes effective December 5, 2009.*

Agenda Bill #2845; Motion authorizing the City Manager to terminate the City’s participation in the Interlocal Agreement between the Cities of Burien, Des Moines, Normandy Park, and SeaTac for a Joint Emergency Preparedness Coordinator *was carried and became effective November 24, 2009.*