



November 13, 2009

Dear Mayor, Councilmembers, Residents, and Employees:

Thanksgiving Luncheon: The Senior Program's annual Thanksgiving luncheon is Friday, November 20. Festivities start at 10:30 AM with the Hanky Panky Band. A traditional turkey dinner with all the trimmings will be served to the anticipated 200 plus seniors in attendance. Reservations are required. For more information, please contact the Senior Program at 973.4690. City staff interested in helping to serve the luncheon can contact Kathleen at kcummings@ci.seatac.wa.us.

Attachments:

November Calendar

Agendas:

Planning Commission	11.16.09
Human Services Advisory Committee	11.16.09
Library Advisory Committee	11.17.09

Minutes:

Land Use & Parks Committee	11.5.09
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Todd Cutts, Acting City Manager



November 2009



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2009
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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 A&F 2:30pm (Airport Conf RM 345) PS&J 3:30pm (Airport Conf RM 345) Council Workshop 5pm (CC RM 105) SCM 6pm (CC RM 105)	4 Composting 101 class 6pm (CC RM 105)	5 LUP 4:30pm (Airport Conf RM 345)	6	7 Holiday Bazaar 9am (STCC)
8	9 Civil Service Comm (Cancelled) PC 5:30pm (CC RM 105)	10 A&F (rescheduled to 11/03/09) PS&J (rescheduled to 11/03/09) RCM (rescheduled to 11/03/09) LUP 4:30pm (Airport Conf RM 345)	11 City Hall Closed Veteran's Day Observed  Veterans Day Celebration 2pm (STCC) Hotel/Motel Tax Adv Com (Rescheduled to 11/12/09)	12 LUP (Rescheduled to 11/05/09) Hotel/Motel Tax Adv Com 3pm (Riverton Conf RM 128)	13	14
15	16 Zoning Code Open House and Stakeholders Meeting 5pm (CC RM 105) Human Svs Adv Com 5:30pm (Riverton Conf RM 128) PC 6pm (CC RM 105)	17 Sr Citizen Adv Com 12:30pm (STCC) Library Adv Com 5pm (VV Library) Special Council Meeting - Executive Session 5pm (CC RM 105) Council Budget Workshop #5 5:30 pm (CC RM 105)	18	19 Hearing Examiner 4pm (CC RM 105)	20	21
22	23 PC 5:30pm (CC RM 105)	24 T&PW 4pm (Airport Conf RM 345) RCM 6pm (CC RM 105)	25	26 City Hall Closed - Thanksgiving Day 	27 City Hall Closed	28
29	30					

MEETING LEGEND:

A&F	Administration & Finance	RCM	Regular Council Meeting
LUP	Land Use & Parks	SCM	Special Council Meeting
PC	Planning Commission	T&PW	Transportation & Public Works
PS&J	Public Safety & Justice		

MEETING Location

(CC RM 105)	Council Chambers*
(STCC)	SeaTac Community Center
(VRCC)	Valley Ridge Community Center
(VV Library)	Valley View Library

Updated 11/12/2009

*Council Chambers are accessible to persons with disabilities and are also equipped with Assistive Listening Devices.

The dates and times of meetings are subject to change. Please contact City Hall to verify the above information.

**CITY OF SEATAC
PLANNING COMMISSION MEETING**

November 16, 2009

**Council Chambers, SeaTac City Hall, 4800 S. 188th Street
5:00 p.m. to 8:30 p.m.**

[Note: New Start Time to Accommodate a Stakeholders' Meeting from 5:00-6:00 p.m.]

MEETING AGENDA

1. Call to Order/Roll Call – 5:00 P.M.
2. “Stakeholders’ Roundtable” Discussion about the Major Zoning Code Update – 5:05 to 6:00 p.m.
3. Approve Minutes of November 9, 2009 – 6:00 to 6:05 P.M.
4. Public Hearings – 6:05 to 7:30 p.m.
 - Staff Presentation on the Creation of a “SeaTac/Airport Station Area Overlay District” Chapter in the Zoning Code
 - Public Hearing on the Creation of a “SeaTac/Airport Station Area Overlay District” Chapter in the Zoning Code
 - Continued Review and Discussion about the “SeaTac/Airport Station Area Overlay District” Chapter in the Zoning Code, Including a Recommendation to the City Council
 - Staff Presentation on the 2009 Final Docket of Proposed Comprehensive Plan Amendments
 - Public Hearing (continued from 11/9/09) on the 2009 Final Docket of Proposed Comprehensive Plan Amendments
 - Continued Review and Discussion about the 2009 Final Docket of Proposed Comprehensive Plan Amendments

**OPEN HOUSE
TO REVIEW THE PROPOSED ZONING CODE
AMENDMENT REGARDING THE SEATAC/AIRPORT
STATION AREA OVERLAY DISTRICT
5:00 – 6:00 p.m.
Municipal Court Lobby, SeaTac City Hall**

5. New Business – 7:30 to 8:15 P.M.
 - Presentation on Public Parking Garage Concept for the SeaTac/Airport Station Area
 - Discussion about a Proposed Zoning Code Amendment Regarding Setback Departures for Innovative Single-Family Residential Design
6. Detailed Commission Liaison's Report – 8:15 to 8:20 P.M.
7. Planning Director's Report – 8:20 to 8:25 P.M.
8. Planning Commission Comments (*including suggestions for next meeting's agenda and review of the Planning Commission's three month work schedule*) – 8:25 to 8:30 P.M.
9. Adjournment – 8:30 P.M.



**City of SeaTac
Human Services
Advisory
Committee**

**Rick Forschler, Chair
Mel McDonald
Cheryl Forbes
Dave Bush
Phyllis Byers**

***Alternate*
Bert Mendez**

◆
The Human Services
Advisory Committee serves
the City Council by advising
on human services issues
including:

community needs
human services priorities
plans and policies
funding requests
annual funding plans
collaborative & regional
planning initiatives
service trends & updates

◆
City of SeaTac
4800 South 188th Street.
SeaTac, WA 98188
206.973.4815

TDD: 206.973.4808
FAX: 206.973.4819

Meeting Notice

**City of SeaTac City Hall
Riverton Room**

**Monday, November 16th, 2009
5:30 PM**

Agenda

Call to Order

**Approval of Minutes:
Introductions:**

**Presentations: Lutheran Community
Services Family Resource Center, Claudia
Dickinson/Program Director; Results Based
Accountability/John Zumsteg, Consultant**

Business:

- Family Support
- Results/Performance Accountability
- SeaTac Results selection
- Common Application update
- COAD

New Business:

- City HS funding
- Adopt a Family Program

Next Meeting(s):

- **Monday, December ??, 2009**

Reminder: Regular meetings will be on the 3rd
Monday of the month.

Adjournment

Notes:

**City of SeaTac
Library Advisory
Committee**

*Cheryl Forbes
Chair*

*Harlan Feinstein
Vice Chair*

Jacqueline Krutz

John Glover

Vacant

—

*The Library Advisory Committee
reports to the City Council
regarding library issues including:*

*Literacy
Intellectual Freedom
Diversity*

—

City Clerk's Office

*Kristina Gregg
Coordinator*

*Zenetta Young
Staff Liaison*

*City of SeaTac
4800 S. 188th Street
SeaTac, WA 98188*

*(206) 973-4800
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DRAFT

**Library Advisory Committee Meeting
Agenda**

Tuesday, November 17, 2009

5:00 p.m.

Valley View Library

Book Reviews will be shared before the meeting is called to order.

5:00 pm Call to Order

Public Comments

Reports

- Chairperson
- Friends of the Library
- City of SeaTac
- Valley View Library

Continuing Business

- Approval of September 8, 2009

New Business

- KCLS Director & Associate to discuss February 2010 Proposition 1
- Fairwood Friends
- Board presentation regarding SeaTac Community Study
- Library 2 Go Van
- Citizenship Classes

Around the Table

Announcements

Adjournment

Cc: Valley View

Bruce Greeley, Managing Librarian

KCLS

Bill Ptacek, Director

Angelina Benedetti, Library Cluster Manager



(Note: To be Approved by the City Council on 11/24/09)

City Council Committee Meeting Land Use and Parks Committee (LUP)

November 5, 2009

4:30 PM/Airport Conference Room – 345

Present:

Chris Wythe, Chair
Barry Ladenburg
Gene Fisher

Absent:

X

Commence: 4:35 p.m.

Adjourn: 7:21 p.m.

Others Present:

Ralph Shape	Steve Butler	Kit Ledbetter	Colleen Brandt-Schluter
Terry Anderson	Jack Dodge	Bob Meyer	Kellie Stickney
Mia Gregerson	Mike Scarey	Jeff Robinson	***Please see the sign-in sheet for
Todd Cutts	Kate Kaehny	Trudy Olson	members of the public in attendance

Staff Coordinator: Steve Butler, Director, Department of Planning & Community Development

AB #	Topic	Disposition
	<p>1. Discussion about a Concept Plan for the Former Riverton Heights Elementary School Site.</p> <p>Todd Cutts</p>	<p><input type="checkbox"/> Informational Update</p> <p><input checked="" type="checkbox"/> Recommended for:</p> <p><input checked="" type="checkbox"/> Approval – Move forward with temporary farming on the site</p> <p><input type="checkbox"/> Approval with modifications</p> <p><input type="checkbox"/> Denial</p> <p><input type="checkbox"/> Referred to</p>
	<p>Comments:</p> <ul style="list-style-type: none"> Todd Cutts provided a PowerPoint Presentation <ul style="list-style-type: none"> - SeaTac purchased the site in 2007 - Currently, the property is being used for parking for a nearby mosque An incubator farm is being proposed for immigrants and refugees <ul style="list-style-type: none"> - Benefits include integration into the community, growing groceries, education on proper nutrition - Funding via SeaTac Capital costs, grants, revenues from farm - Temporary, five-year use - WSU would provide classes - Need 2 ½ acres minimum for training Kit Ledbetter summarized a p-patch community garden proposal <ul style="list-style-type: none"> - P-patches approximately ½ acre in size (36 plots) - Could be funded by King Conservation District - Community gathering space - Other south King County cities have p-patches Kit Ledbetter summarized an open space/park proposal <ul style="list-style-type: none"> - Provide amenities to attract South 154th Street Station Area developers - Approximately 3,600 new residents anticipated in the station area Bob Meyer summarized a fire station and training center proposal 	

	<ul style="list-style-type: none"> - Three-bay station, including King County Medic 1 office (separate quarters) - A new north/south connector would provide shortened response times • Councilmember Anderson – Can you get grant funding? Soil is bad. (Answer: WSU indicated the soil is good.) • Bob Meyer – Agrees with farming as a temporary use; a fire station could be designed in the interim. • Councilmember Ladenburg – How much space would be required for the fire station? (Answer: About three acres.) • Todd Cutts – Station funding is not in the City’s six-year Capital Improvement Plan. • Councilmember Gregerson – (1) Is the incubator farm a time-sensitive project? (2) What capital is necessary? (3) Would 4H programs be involved? (Answers: (1) There are grant deadlines for funding, plus the 2010 growing season is approaching. (2) There is a King County construction grant of \$75,000 that could be used to remove asphalt. (3) Unknown at this time.) • Jeff Richardson – Produce from the site could be used at the senior center. • Trudy Olson – Farming would be a great learning experience for the kids, bring in school tours. • Councilmember Ladenburg – Sounds like a pretty good program. The idea of a north/south road should be considered. • Councilmember Anderson – Great idea for garden. • Councilmember Shape – If we are relying on grant money, we need to get it soon. • Todd Cutts – Kellie is currently working on a grant. This issue will come back to LUP. • Councilmember Gregerson – Need to increase our outreach.
<p>2. Continued Discussion about 2009 Final Docket of Comprehensive Plan Amendments (with a focus on the draft Capital Facilities Plan, draft amendments to the Environmental Management chapter related to the new Shoreline Master Program, and the Land Use Plan Map Amendment Proposed by MasterPark and Washington Memorial Cemetery).</p> <p>Mike Scarey</p>	<p><input checked="" type="checkbox"/> Informational Update</p> <p><input type="checkbox"/> Recommended for:</p> <p style="padding-left: 40px;"><input type="checkbox"/> Approval</p> <p style="padding-left: 40px;"><input type="checkbox"/> Approval with modifications</p> <p style="padding-left: 40px;"><input type="checkbox"/> Denial</p> <p><input type="checkbox"/> Referred to</p>
	<p>Comments:</p> <ul style="list-style-type: none"> • Mike Scarey made a PowerPoint presentation and summarized the Capital Facilities Plan (CFP) <ul style="list-style-type: none"> - Needs to be realistic in terms of planning • Councilmember Anderson – Do we have to upgrade the CFP every six years? (Answer: Yes.) • Mr. Scarey distributed Map Amendment #A-3, a proposal for temporary use of a six-acre portion of Washington Memorial Cemetery property with a lease from the cemetery owners. • Councilmember Shape – Has the Port aligned their Rental Car Facility (RCF) access with the access for #A-3? (Answer: The Port is aligning access to provide better turning movements.) • Pam Fernald – How will the intersection at South 160th & IB be changed? (Answer: There will be some changes based on RCF operations, primary access to the RCF will be off SR

	<p>518.)</p> <ul style="list-style-type: none"> • Councilmember Anderson – Is this 42% of the Port’s capacity? • Mark Reis – Based on current economics, more park and fly parking will force down prices and may cause smaller operators to go out of business. Mr. Reis distributed growth forecasts, and stated that the RCF facility will open 3,000 stalls of airport parking. • Councilmember Shape – Can the airport raise property taxes? (Answer: No, all revenue generated by the airport stays with the Port.) • Councilmember Shape – The Port of Seattle can raise property taxes, the airport cannot. • Roger McCracken – Would like a rezone of Washington Memorial Cemetery property that is not being used. • Cameron Smock – MasterPark would have a 25-year lease with Washington Memorial Cemetery (which could be extended up to 40 years.) This is a six-acre fallow, undeveloped property easily converted back to cemetery use in the future. • Councilmember Anderson – This is deviating from Council goal of structured parking. • Roger McCracken – (1) MasterPark is a secure/safe environment; (2) People like their service; (3) Will bring \$650,000 in taxes to the state, county, and city; (4) The site has no contamination issues. • Mark Reis – Parking tax will come to the City wherever people park. A new lot will not generate additional revenue for the City, just draw people from other lots. • Councilmember Gregerson – Is there any other property they could swap for parking? Thought the City was against new surface parking lots. Will the property convert back? • Councilmember Shape – Are you going to clear-cut or save trees? (Answer from MasterPark: Will try to save trees. MasterPark parking is long term, most Port parking is short term.) • Mark Reis – Port revenue and capacity is dedicated to long-term parking. <ul style="list-style-type: none"> - Short-term parking has dropped - 90% - 95% of revenue – long term parking; 80% - 90% capacity – long term parking
<p>3. Continued Discussion about Major Zoning Code Update Project.</p> <p>Kate Kaehny</p>	<p> <input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: Adopt SeaTac/Airport Station only. Appoint CAC for remainder of Phase 1. <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to </p>
	<p>Comments:</p> <p>Kate Kaehny distributed a PowerPoint presentation.</p> <ul style="list-style-type: none"> • Steve Butler summarized the extended timeline for adoption of the Major Zoning Code Update <ul style="list-style-type: none"> - Adopt only the SeaTac/Airport Station Area Overlay District at the December 8, 2009 City Council meeting - Create a Citizen’s Advisory Committee (CAC) - The CAC will review Phase 1, and bring back in May or June, 2010 • Councilmember Ladenburg – Should spend more time on it, but need to set timeline for completion. • Todd Cutts – Staff wants to complete just the Station Area chapter this year. • Kate Kaehny – Phase 1 is the product of a lot of staff and consultant time. • Steve Butler – Want to set up the process to gain input from builders and the public.

	<ul style="list-style-type: none"> • Cathy Heiberg – Could the SeaTac/Airport Station Area be reviewed by the CAC versus adoption on December 8? (Answer: The overlay district needs to be adopted before the station opens; the standards are primarily the same standards as required in the South 154th Street Station Area. The CAC can still review the SeaTac/Airport Station Area regulations after adoption.) • Councilmember Shape – Important to get this chapter done, current regulations inadequate. • Councilmember Ladenburg – The CAC can still look at this chapter. • Councilmember Wythe – Great to move timeframe out. Need to get a plan in place for the SeaTac/Airport Station. • Roxie Chapin – Will we focus on City Center? (Answer: Yes.) • Councilmember Gregerson – How will the CAC be formed? (Answer: Members from CC, PC, business and residential.) • Todd Cutts – Staff could generate a list of relevant parties to be selected.
<p>4. Continued Discussion about the Proposal for the City of SeaTac to become a Tree City USA.</p> <p>Kit Ledbetter</p>	<p><input type="checkbox"/> Informational Update</p> <p><input checked="" type="checkbox"/> Recommended for:</p> <p><input checked="" type="checkbox"/> Approval – Provided it won't hinder development</p> <p><input type="checkbox"/> Approval with modifications</p> <p><input type="checkbox"/> Denial</p> <p><input type="checkbox"/> Referred to</p>
	<p>Comments:</p> <p>Kit Ledbetter distributed a draft agenda bill.</p> <ul style="list-style-type: none"> • Only applies to public trees. • The City would establish a “Tree Board” (Planning, Public Works, Parks, City Council, Citizens). • The City would inventory all public trees, and create a Management Plan. • Councilmember Ladenburg – Is there a membership fee? (Answer: No.) • Kit Ledbetter – This proposal would not override Zoning Code regulations. • Councilmember Wythe – Would look at trees on public lands and come up with a Management Plan. • Kit Ledbetter – Tree Board would be advisory only.
	<p>5. Discussion about a Proposed Zoning Code Amendment Regarding Setback Departures for</p> <p><input type="checkbox"/> Informational Update</p> <p><input checked="" type="checkbox"/> Recommended for:</p> <p><input checked="" type="checkbox"/> Approval – Move ahead on proposed</p>

	Innovative Single-Family Residential Design. Jack Dodge	Code changes ___ Approval with modifications ___ Denial ___ Referred to
	<p>Comments:</p> <ul style="list-style-type: none">• Jack Dodge explained that a developer wants a variance of 5 feet to the front yard setback requirements to allow that portion of the house with living space to be moved closer to the road. The setback for the garage would remain at 20 feet.• The proposed house design would avoid “snout houses” where the garage is the predominant feature of the house (closer to the street than the living space portion).• Staff is in support of the concept; however, requesting a variance is the wrong forum for this request. A Code change should be made to allow this option.• Councilmember Ladenburg – He is in support of the concept, and staff should move forward with the Code change.• Councilmember Wythe – He also supports moving forward.	