



City Manager's Weekly Update

November 6, 2009

Dear Mayor, Councilmembers, Residents, and Employees:

Veteran's Day Holiday Closure: City facilities will be closed Wednesday, November 11 in observance of the holiday.

Holiday Bazaar this Saturday: The Senior Program's annual holiday bazaar is this Saturday, November 7, from 9:00 AM – 3:00 PM. More than 60 vendors are expected to fill the SeaTac Community Center with their selection of goodies ranging from hand crafted items to commercial vendors to photos with Santa. The Senior Program will have craft tables, a bake sale, a Café, gift baskets and the always popular 50/50 raffle and craft raffle. Kick start your holidays by supporting local craftspeople and the Senior Program. There is bound to be something for everyone at this popular annual event. For more information, call 973.4690 or drop in at the Community Center on Saturday at 13735 24th Ave S., SeaTac.

Seattle Police Officer Slain: Last Saturday evening, Seattle Police Officer Timothy Brenton was shot and killed in the line of duty while working in the Leschi area of Seattle. His trainee partner was wounded but survived this senseless attack. To honor this fallen officer Mayor Shape has authorized that our SeaTac City Hall flags be flown at half-staff. They will remain so until after the services, now set for Friday, November 6 at 1:00 PM. The memorial will be at Seattle's Key Arena. Our condolences go out to Officer Brenton's family and friends, to his partner, and to all of our uniformed public servants who put themselves in harms way daily.

Inaugural SeaTac Teen Program "Late Night" at Matt Griffin YMCA: On Friday, October 30, the SeaTac Teen Program partnered with the YMCA to offer the first "Late Night" for teens. The program is for teens that are SeaTac residents, students at SeaTac schools, or are YMCA teen members. The event was held from 8:30-11:00 PM and 93 teens attended. The amenities available were the teen room (board games, air hockey, foosball, and various video games), rock wall, dance room for Zumba, gym with basketball and volleyball, movie area with snacks, cookie decorating in the kitchen, and the swimming pool. Upcoming "Late Nights" will be held on November 13, December 18, January 15, February 19, and March 19.

Change in Council Adoption Schedule for Major Zoning Code Update: At the November 5 Land Use and Parks (LUP) Committee meeting, Council members approved the staff recommendation to extend the "Phase 1" Major Zoning Code Update project into 2010. The "Phase 1" project includes a significant restructuring of the zoning code, and revisions to various development standards, including those for the City Center and S. 154th Street Station Area.

In addition, LUP approved the staff suggestion to set-up a Citizens' Advisory Committee (CAC), to provide input on "Phase 1" and "Phase 2" of the Major Zoning Code Update project throughout 2010. It is anticipated that Council will create the CAC at the December 8, Regular Council Meeting.

The LUP Committee also approved the staff recommendation to move forward with the proposed December 8, adoption date for the SeaTac/Airport Station Area Overlay District. (The proposed SeaTac/Airport Station Area Overlay District chapter includes new pedestrian-oriented regulations for the area that extends from S. 176th Street to S. 170th Street, from International Blvd. to 32nd Avenue S.)

For more information about the SeaTac/Airport Station Area Overlay District or the Major Zoning Code Update project, please contact Kate Kaehny (kkaehny@ci.seatac.wa.us) at 973.4830, or see the project's website at: <http://www.ci.seatac.wa.us/services/zoningcodeupdate.htm>.

Major Zoning Code Update-SeaTac/Airport Station Area Overlay District Open House & Stakeholder Roundtable, November 16, 5:00 – 6:00 PM: The public is invited to attend an Open House and Stakeholder Roundtable to discuss the Major Zoning Code Update project and changes to regulations proposed for the SeaTac/Airport Station Area Overlay District.

The Open House and Stakeholder Roundtable will be held at the same time, and are both open to the public. More information about these activities can be found below:

- **Open House:** At the open house, information will be provided about proposed changes to the code for areas within the SeaTac/Airport Station Area Overlay District, which City Council will consider for adoption on December 8. Information about the Major Zoning Code Update project will also be available.
- **Stakeholder Roundtable:** The Stakeholder Roundtable will be an open forum where the public is invited to share ideas and issues about proposed changes to the SeaTac/Airport Station Area Overlay District, and other proposed code changes, with City staff. All are welcome.

For further information, please contact Kate Kaehny (kkaehny@ci.seatac.wa.us) at 973.4830, or see the project's website at: <http://www.ci.seatac.wa.us/services/zoningcodeupdate.htm>.

Firefighters Cut Hair: On Saturday, October 31, 16 firefighters cut and shaved their heads in support of one of their fellow firefighter's wife recently diagnosed with cancer. Additional firefighters have also cut their hair since Saturday.

Fire Moves into Station 46: On Saturday, October 31, Administration and Fire Prevention as well as the ECC equipment has moved from Station 45 to 46 located at 3521 S. 170th Street. The suppression crews had already moved in and staff followed suit on Saturday.

CERT Graduates: The combined SeaTac, Burien, Normandy Park CERT classes graduated another session on Halloween. Eighteen students did their final exercise and graduated at the end of the day.

New Firefighter Graduates: Firefighter Jeromy Waddell graduated from the Washington State Patrol Fire Academy on Friday November 6. Jeromy spent 12 weeks in the academy and graduated with a Firefighter II certification. He will return to the City on Monday for two weeks of familiarization and then go on shift no November 25.

Attachments:

November Calendar

Agendas:

Planning Commission	11.9.09
Special Land Use & Parks Committee	11.10.09
Hotel/Motel Tax Advisory Committee	11.12.09

Minutes:

Transportation & Public Works Committee	10.27.09
Administration & Finance Committee	11.3.09
Public Safety & Justice	11.3.09

Council Actions	11.3.09
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Todd Cutts, Acting City Manager



November 2009



November 2009 Go

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 A&F 2:30pm (Airport Conf RM 345) PS&J 3:30pm (Airport Conf RM 345) Council Workshop 5pm (CC RM 105) SCM 6pm (CC RM 105)	4 Composting 101 class 6pm (CC RM 105)	5 LUP 4:30pm (Airport Conf RM 345)	6	7 Holiday Bazaar 9am (STCC)
8	9 PC 5:30pm (CC RM 105)	10 A&F (rescheduled to 11/03/09) PS&J (rescheduled to 11/03/09) RCM (rescheduled to 11/03/09) LUP 4:30pm (Airport Conf RM 345)	11 City Hall Closed Veteran's Day Observed  Veterans Day Celebration 2pm (STCC) Hotel/Motel Tax Adv Com (Rescheduled to 11/12/09)	12 LUP (Rescheduled to 11/05/09) Hotel/Motel Tax Adv Com 3pm (Riverton Conf RM 128)	13	14
15	16 Zoning Code Open House 5pm (CC RM 105) PC 6pm (CC RM 105)	17 Library Adv Com 5pm (VV Library) Council Budget Workshop #5 5pm (CC RM 105)	18	19 Hearing Examiner 4pm (CC RM 105)	20	21
22	23 PC 5:30pm (CC RM 105)	24 T&PW 4pm (Airport Conf RM 345) RCM 6pm (CC RM 105)	25	26 City Hall Closed - Thanksgiving Day 	27 City Hall Closed	28
29	30					

MEETING LEGEND:

A&F	Administration & Finance	RCM	Regular Council Meeting
LUP	Land Use & Parks	SCM	Special Council Meeting
PC	Planning Commission	T&PW	Transportation & Public Works
PS&J	Public Safety & Justice		

MEETING Location

(CC RM 105)	Council Chambers*
(STCC)	SeaTac Community Center
(VRCC)	Valley Ridge Community Center
(VV Library)	Valley View Library

Updated 11/06/2009

*Council Chambers are accessible to persons with disabilities and are also equipped with Assistive Listening Devices.

The dates and times of meetings are subject to change. Please contact City Hall to verify the above information.



**CITY OF SEATAC
PLANNING COMMISSION MEETING**

November 9, 2009

**Council Chambers, SeaTac City Hall, 4800 S. 188th Street
5:30 p.m. to 8:30 p.m.**

MEETING AGENDA

1. Call to Order/Roll Call – 5:30 P.M.
2. Approve Minutes of October 26, 2009 – 5:30 to 5:35 P.M.
3. Public Hearing (continued from October 26, 2009) – 5:35 to 6:00 P.M.
 - Staff Presentation on the 2009 Final Docket of Proposed Comprehensive Plan Amendments
 - Public Hearing on the 2009 Final Docket of Proposed Comprehensive Plan Amendments
 - Continued Review and Discussion of Comprehensive Plan Amendments
4. Old Business – 6:00 to 8:15 P.M.
 - Continued Discussion about Methods to Deal with Existing “Tree Retention” Covenants
 - Continued Review and Discussion about the Major Zoning Code Update and Related Code Changes
5. Detailed Commission Liaison's Report – 8:15 to 8:20 P.M.
6. Planning Director's Report – 8:20 to 8:25 P.M.
7. Planning Commission Comments (*including suggestions for next meeting's agenda and review of the Planning Commission's three month work schedule*) – 8:25 to 8:30 P.M.
8. Adjournment – 8:30 P.M.



Land Use and Parks Committee Agenda

Tuesday, November 10, 2009
4:30 – 5:30 PM
Airport Conference Room 345

Members:
Chris Wythe, Chair
Gene Fisher
Barry Ladenburg

Staff Coordinator: Steve Butler, Planning and Community Development Director

“Special Meeting” Agenda

1. Discussion about a King County Proposal to Locate a Temporary Animal Shelter and “Office Trailer” for Animal Control Officers on the Sunset Playfields Site during a Flood Emergency, and Related Potential Code Amendments - *Jack Dodge & Representative from King County [60 Minutes]*



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Mayor
Ralph Shape

Deputy Mayor
Gene Fisher

Councilmembers
Chris Wythe
Terry Anderson
Tony Anderson
Barry Ladenburg
Mia Gregerson

Acting City Manager
Todd Cutts

City Attorney
Mary Mirante Bartolo

City Clerk
Kristina Gregg

HOTEL/MOTEL COMMITTEE

(Please Note Change in Location)

November 12, 2009

3:00 – 5:00 PM

**SeaTac City Hall, Riverton Room #128
4800 S. 188th Street**

Chair: Councilmember Terry Anderson

***Draft* AGENDA**

- 1. Introductions – All (5 minutes)**
- 2. Review & Approval of September 9, 2009 Minutes – Councilmember Anderson (5 minutes)**
- 3. Anti-Prostitution Enforcement Signage – Chief James Graddon, SeaTac Police Dept. (15 Minutes)**
- 4. Presentation from Wendy Morgan, Highline Botanical Society (10 minutes)**
- 5. Update on SSVS Relocation Project – Katherine Kertzman, SSVS; Derek Speck, Tukwila Economic Development (15 minutes)**
- 6. Discussion of, and Input for, the Airport Station Area Retail, Dining & Entertainment Market Study – Jeff Robinson; Jon Eisen, Managing Principal & Staff - Streetsense Consulting (60 minutes)**
- 7. STR Report Discussion – All (10 minutes)**
- 8. Other Business**
 - **Committee replacement for Tom Dantzler**



City Council Committee Meeting Transportation and Public Works (T&PW)

October 27, 2009

4:00 PM/Airport Conference Room - 345

Present:

Mia Gregerson, Chair
Chris Wythe
Tony Anderson

Present:

X

X

Absent:

X

Commence:

4:00 pm

Adjourn:

5:59 pm

Other Council Members Present: Mayor Ralph Shape, Barry Ladenburg
Staff Coordinator: Tom Gut, Public Works Director

(Note: These minutes are to be approved at 11/24/09 Council Meeting)

AB #	Topic	Disposition
3105	1. Motion to approve ILA and Fiber-Sharing Agreement with King County for A-Line RapidRide Improvements (David Cantey, King County)	<input checked="" type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval ___ Approval with modifications ___ Denial <input checked="" type="checkbox"/> Referred to 11/3/09 RCM
	<p><i>Comments: A presentation on the RapidRide A-Line Project was given by King County staff. The project provides rapid bus connection from S. 154th St. in SeaTac to S. 320th St. in Federal Way. Construction of the project is scheduled to begin in January, 2009. RapidRide service will be available to SeaTac residents in the summer of 2010. Maintenance of the system was discussed as well as future uses for the spare fiber optic strands. Two agreements are necessary to install new fiber connections and replace existing City signal controllers. There is no cost to the City for the installations. Responsibility for the signal controller maintenance cost is with the City, as it currently is for the existing controllers. King County will turn over 24 fiber strands to the City. Another 24 strands will be shared among all cities along the project and 24 strands would remain the property of King County. Fiber repair and maintenance cost would be shared by the City and King County.</i></p>	

	2. Overview of NPDES Permit Tasks	<input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to staff to implement
<p><i>Comments: An overview of the NPDES Permit requirements was presented. The consequences of not complying with these requirements can be significant. The City's plan to comply with the requirements was outlined. The plan includes adopting relevant manuals and codes. The tracking and reporting requirements were discussed. The City will receive two grants totaling approximately \$95,000 that will be used to track spill notifications, general citizen comments and all responses. Outreach to the development community has been initiated. The City is partnering with other jurisdictions on several permit requirements.</i></p>		
	3. Proposal to compost food-scrap at City Facilities	<input checked="" type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to staff to prepare 2010 Budget Amendment and prepare to implement.
<p><i>Comments: The proposal to begin food waste composting was presented. Food waste recycling would be most effective at City facilities where food preparation is done (i.e., the fire stations and the Community Center). The recommendation was to hire Cedar Grove to collect and compost the food waste. The annual cost estimate was \$2500 per year. The Committee requested staff to prepare to implement in 2010 and present a Budget Amendment to Council in January 2010 for the additional cost.</i></p>		
	4. Approval of Vehicle Replacement Decision Matrix	<input checked="" type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to staff to apply matrix and report results.
<p><i>Comments: A proposed replacement schedule was presented. A matrix of five criteria would be used to determine when to consider replacing City vehicles. Vehicles and equipment meeting three out of the five criteria would then be recommended for replacement at the next budget cycle. Staff will apply the five criteria to the existing fleet and bring the results back to T&PW.</i></p>		
3148	5. Ordinance proposing an alternate SeaTac Electrical Code 13.180	<input checked="" type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input checked="" type="checkbox"/> Approval with modifications (IBEW endorsement)

		<p style="text-align: center;"><input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to 11/24/09 RCM</p>
	<p><i>Comments: SeaTac's current adopted electrical code is the 2005 National Electrical Code (NEC). The proposal is to adopt the Washington Cities Electric Code. This code would eliminate conflicts between the State rule and the NEC. It also addresses enforcement inconsistencies. Staff was requested to obtain endorsement of this code from IBEW prior to bringing this item to the 11/24/09 regular Council meeting.</i></p>	

3152	6. Motion approving WSDOT release from Des Moines Creek Basin ILA	<input checked="" type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval ___ Approval with modifications ___ Denial <input checked="" type="checkbox"/> Referred to 10/27/09 RCM
Comments: <i>WSDOT's role in the Des Moines Creek Basin Committee has concluded. Per the ILA, WSDOT has no role or responsibility in the maintenance of the basin improvements. They have requested to be released from the ILA.</i>		
	7. Update on City's advocacy for SR509 Completion	___ Informational Update ___ Recommended for: ___ Approval ___ Approval with modifications ___ Denial <input checked="" type="checkbox"/> Referred to 11/24/09 T&PW
Comments: <i>Discussion of this item was deferred until the 11/24/09 T&PW meeting.</i>		
3149	8. Motion renewing lease with Guardsmark, Inc. as second floor tenant.	<input checked="" type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval ___ Approval with modifications ___ Denial <input checked="" type="checkbox"/> Referred to 10/27/09 RCM
Comments: <i>The proposed lease renewal with Guardsmark, Inc. was presented. There were no objections to renewing the lease.</i>		
3154	9. Motion approving a Consultant Contract for SeaTac/Station Area Market Study.	<input checked="" type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: ___ Approval ___ Approval with modifications ___ Denial <input checked="" type="checkbox"/> Referred to 10/27/09 RCM
Comments: <i>The proposed study would help define which types of retail, entertainment and dining would be viable for the City Center. The highest ranking consultant was Streetsense Consulting, LLC.</i>		



Administration and Finance Committee Minutes

These minutes are scheduled to be approved at the 11/24/09 Regular Council Meeting

Tuesday, November 3, 2009
2:30 PM
Airport Conference Room 345

Members:	Present:	Absent:	Commence: 2:30 p.m.
Gene Fisher, Chair	X		Adjourn: 4:00 p.m.
Ralph Shape	X		
Terry Anderson	X		

Note: Items #9 - 11 reviewed jointly with Public Safety and Justice Committee

Other Councilmembers Present: Mia Gregerson for items #7-11.

Staff Coordinator: Mike McCarty, Finance and Systems Director

<p>1. ILA between SeaTac, Tukwila, Covington and Des Moines for the Minor Home Repair Program for 2010 - Colleen Brandt-Schluter</p>	<p><u> </u> Informational Update <u> X</u> Recommended for: <u> X</u> Approval <u> </u> Approval with modifications <u> </u> Denial <u> X</u> Referred to <u>11/3/09 SCM</u> <i>Human Services Coordinator Colleen Brandt-Schluter distributed copies of a proposed agenda bill to enter into an ILA with the Cities of Tukwila, Covington and Des Moines, to work together in the planning and implementation of a Minor Home Repair program funded by a Community Development Block Grant. Ms. Brandt-Schluter noted the City entered into a similar ILA in 2009, and the effort was successful. The City of Covington will be added in 2010. The cities asked for \$91,000 and received \$100,000, of which \$26,000 is allocated to SeaTac. Tukwila will act again as the fiscal agent to administer the grant for 2010. The proposed ILA will remain in effect on an ongoing basis as long as CDBG funds for Minor Home Repair are available.</i></p>
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<p>2. McMicken Heights Property Exchange with Highline Water District-Kit Ledbetter</p>	<p><input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>12/8/09 RCM.</u> <i>Parks and Recreation Director Kit Ledbetter introduced two representatives from the Highline Water District, who summarized the costs they have incurred related to the proposed property exchange. The net cost to the City to reimburse the water district for a portion of the cost is proposed to be \$4,960.80. Mr. Ledbetter provided an aerial photograph of the two properties being proposed in this exchange, noting the advantage both agencies would receive by completing this property exchange. Mr. Ledbetter also indicated that a mailing to about 300 residents near McMicken Heights Park resulted in a general opinion that they liked the proposed land trade.</i></p>
<p>3. Confirming the appointment of Stephen K. Causseaux, Jr. as the Hearing Examiner, and providing for appointment of a Hearing Examiner Pro-Tem - Todd Cutts and Steve Butler</p>	<p><input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>11/3/09 SCM.</u> <i>Planning Director Steve Butler reported that a proposed Resolution confirming the appointment of Stephen K. Causseaux, Jr. as the City Hearing Examiner, providing for appointment of a Hearing Examiner Pro-Tem, and authorizing the City Manager to enter into contracts for Hearing Examiner services, will be presented to Council for consideration at the 11/3/09 SCM. Mr. Butler noted that Mr. Causseaux was appointed as the City's Hearing Examiner in November 2004, and he has done an excellent job serving the City in that capacity. The City Manager wishes to reappoint Mr. Causseaux as the City's Hearing Examiner for another term, and the proposed Resolution confirms that appointment for calendar years 2010 and 2011.</i></p>
<p>4. Proposed Travel Policy Amendments - Mark Johnsen/Mike McCarty</p>	<p><input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>11/24/09 RCM.</u> <i>Senior Assistant City Attorney Mark Johnsen distributed copies of a proposed agenda bill and Resolution amending the Council Administrative Procedures related to Councilmember Travel Expenses and Reimbursement. The proposed amendment provides that each Councilmember would be allocated \$4,000 per calendar year for expenses related to conferences and meetings, and up to \$1,000 of the yearly amount could be carried over to the following year if unspent. It</i></p>

	<p><i>also provides that unforeseen training workshops and conference opportunities would not be restricted by the \$4,000 limit if approved by the Council, nor would other various local meetings and associated meal costs. Mr. Johnsen also distributed copies of a proposed agenda bill and Resolution amending the City Travel Policies, Regulations and Procedures, and summarized a list of proposed changes to the Policy. Mr. Johnsen noted that many of the changes stem from various audit exceptions regarding the City's practices as they relate to City-related travel expenditures. Staff will present both proposed agenda bills and Resolutions for Council consideration at the 11/24/09 RCM.</i></p>
<p>5. Resolution Cancelling Outstanding Municipal Checks - Mike McCarty</p>	<p><u> </u> Informational Update <u> X </u> Recommended for: <u> X </u> Approval <u> </u> Approval with modifications <u> </u> Denial <u> X </u> Referred to <u>11/3/09 SCM.</u> <i>Finance and Systems Director Mike McCarty distributed copies of a proposed agenda bill and Resolution that declares a list of outstanding municipal checks over one year old as cancelled. Mr. McCarty noted that staff have made every reasonable attempt to resolve these outstanding checks, and has been successful in some cases. However, 13 checks still remain unresolved. State law requires the City to take this action, and the Washington State Auditor regularly checks to ensure the City is complying. The total amount of these cancelled checks is \$804.71.</i></p>
<p>6. Ordinance Rescinding Resolution 09-015, and Authorizing the Creation of a Police Confidential Imprest Fund and a Farmers Market Imprest Fund - Mike McCarty</p>	<p><u> </u> Informational Update <u> X </u> Recommended for: <u> X </u> Approval <u> </u> Approval with modifications <u> </u> Denial <u> X </u> Referred to <u>11/3/09 SCM.</u> <i>Mr. McCarty distributed copies of a proposed agenda bill and Ordinance that rescinds Resolution 09-015, and authorizes the creation of a Police Confidential Imprest Fund and a Farmers Market Imprest Fund. Mr. McCarty noted that the action taken by the City Council at the 9/8/09 RCM should have been accomplished by ordinance rather than resolution. Creation of the Police Confidential Imprest Fund is necessary because the City's most recent audit by the Washington State Auditor's Office revealed that the existing fund was never officially authorized by the City Council. Creation of the Farmers Market Imprest Fund is necessary to provide reimbursement to the participating vendors on the same day for the coupons they have accepted at their respective booths, as well as providing the ability to give change as necessary for cash payments received for Market space rentals.</i></p>

<p>7. 2010 Legislative Agenda - Todd Cutts</p>	<p><input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to _____.</p> <p><i>Acting City Manager Todd Cutts distributed a draft of the 2010 City of SeaTac Legislative Agenda, highlighting the items of primary interest to the City. Joe Daniels, the City's lobbyist in Olympia, provided a summary of the 2009 legislative session and a forecast of potential legislative action in 2010.</i></p>
<p>8. World Cup Support Resolution - Todd Cutts</p>	<p><input type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>11/3/09 SCM</u>.</p> <p><i>Due to this item being added to the agenda without the required 24 hour notice (because this was a Special A&F Committee Meeting), this item was not discussed. A presentation will be provided at the 11/3/09 SCM for Council consideration.</i></p>
<p>9. 2010: 20 Year Celebration Update - Kristina Gregg</p>	<p><input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to _____.</p> <p><i>City Clerk Kristina Gregg reported that the Celebration Committee has two choices to select from for a tote bag that will be distributed to attendees of the 20 Year Celebration on March 1, 2010. Samples of the two bags were provided for review and input. Ms. Gregg also presented two logo options to be considered for the bags, indicating the logo selection that will be used on invitations, posters and handouts advertising the event. A&F Committee members provided input on their selection choice for both the bag and the logo.</i></p>
<p>10. Acceptance of the Work of Several Contractors on Fire Station 46 - Pat Patterson</p>	<p><input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>11/3/09 SCM</u>.</p> <p><i>Facilities Director Pat Patterson reported an additional seven contractors have completed their contract work on Fire Station 46 and that he would like to close out their contracts and release their retainage amounts. Mr. Patterson</i></p>

	<p><i>summarized the final contract amounts for the seven contracts, indicating that he is also requesting approval for additional costs that total \$20,216 on three of the seven contracts. Mr. Patterson provided a description of the additional work requiring approval for these additional costs, noting that the additional work has already been performed.</i></p>
<p>11. Emergency Preparedness Coordinator - Todd Cutts</p>	<p><u> </u> Informational Update <u> X </u> Recommended for: <u> X </u> Approval <u> </u> Approval with modifications <u> </u> Denial <u> X </u> Referred to <u>11/24/09 RCM.</u> <i>Acting City Manager Todd Cutts distributed copies of a proposed agenda bill that authorizes the City Manager to terminate the City's participation in the Interlocal Agreement between the cities of Burien, Des Moines, Normandy Park and SeaTac for a Joint Preparedness Coordinator. Mr. Cutts and Fire Chief Bob Meyer summarized the reasons that staff feels that SeaTac hasn't received services from the Coordinator worth the amount we pay annually. Mr. Cutts also distributed and reviewed the status of various tasks that were to be performed by the Coordinator in 2009.</i></p>
<p>12. Next Meeting</p>	<p>December 8, 2009</p>



Public Safety and Justice Committee Minutes

These minutes are scheduled to be approved at the 11/24/09 Regular Council Meeting

November 3, 2009
3:30 PM
Airport Conference Room 345

Members:	Present:	Absent:	Commence:	Adjourn:
			3:40 PM	5:00 PM
Tony Anderson, Chair	X			
Mia Gregerson	X			
Barry Ladenburg	X			

Other Councilmembers Present: Ralph Shape, Gene Fisher, Terry Anderson

Staff Coordinator: Fire Chief Bob Meyer and Chief of Police Services Jim Graddon

<p>City of SeaTac 20 Year Celebration By: Kristina Gregg, City Clerk.</p>	<p><input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to _____.</p> <p><i>City Clerk Kristina Gregg reported that the Celebration Committee has two choices to select from for a tote bag that will be distributed to attendees of the 20 Year Celebration on March 1, 2010. Samples of the two bags were provided for review and input. Ms. Gregg also presented two logo options to be considered for the bags, indicating the logo selection that will be used on invitations, posters and handouts advertising the event. A&F Committee members provided input on their selection choice for both the bag and the logo.</i></p>
<p>Motion to Accept the Work of Several Contractors on Fire Station 46 By: Facilities Director, Pat Patterson</p>	<p><u>Informational Update</u> <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>11/3/09 SCM</u>.</p> <p><i>Facilities Director Pat Patterson reported an additional seven contractors have completed their contract work on Fire Station 46 and that he would like to close out their contracts and release their retainage amounts. Mr. Patterson summarized the final contract amounts for the seven contracts, indicating that he is also requesting approval for additional costs that total \$20,216 on three of</i></p>

	<p><i>the seven contracts. Mr. Patterson provided a description of the additional work requiring approval for these additional costs, noting that the additional work has already been performed.</i></p>
<p>Agenda Bill #2763 Emergency Preparedness Coordinator By: Acting City Manager Todd Cutts</p>	<p><u> </u> Informational Update <u> X </u> Recommended for: <u> X </u> Approval <u> </u> Approval with modifications <u> </u> Denial <u> X </u> Referred to <u> 11/24/09 RCM.</u> <i>Acting City Manager Todd Cutts distributed copies of a proposed agenda bill that authorizes the City Manager to terminate the City's participation in the Interlocal Agreement between the cities of Burien, Des Moines, Normandy Park and SeaTac for a Joint Preparedness Coordinator. Mr. Cutts and Fire Chief Bob Meyer summarized the reasons that staff feels that SeaTac hasn't received services from the Coordinator worth the amount we pay annually. Mr. Cutts also distributed and reviewed the status of various tasks that were to be performed by the Coordinator in 2009.</i></p>
<p>Animal Control Services By: Asst. City Attorney Julia Yoon</p>	<p><u> X </u> Informational Update <u> </u> Recommended for: <u> </u> Approval <u> </u> Approval with modifications <u> </u> Denial <u> X </u> Referred to next PS&J meeting <u> </u>. <i>Assistant City Attorney Julia Yoon reported to the Committee that the Cities of Des Moines and Renton have full-time Animal Control Officers. Des Moines is paying \$108K per year for salaries and benefits (does not include equipment or sheltering costs). The animal license fees in Des Moines cover 30% of those costs at best and the remainder comes from the general fund. Des Moines is currently looking into raising their licensing fees to offset some of the cost. Ms. Yoon is awaiting a response from the City of Renton on their operating costs.</i></p>
<p>SeaTac/Port of Seattle/Sound Transit Memorandum of Understanding Regarding Airport Light Rail Station By: Police Chief Jim Graddon & Program Manager Soraya Lowry</p>	<p><u> X </u> Informational Update <u> </u> Recommended for: <u> </u> Approval <u> </u> Approval with modifications <u> </u> Denial <u> </u> Referred to <u> </u>. <i>A MOU has been drafted addressing operational security issues on light rail service within our city. Final details are being discussed and our legal department is reviewing the document. Uniformed private security will be present at the light rail station and adjoining related properties. They will be supported by uniformed officers from Sound Transit. Primary responsibility for law enforcement remains with the local jurisdiction. MOU will be presented at the 11/24/09 RCM.</i> <i>A Hide & Ride Study is being conducted in the South 176th area, paid for by Sound Transit. The existing Tukwila Station parking lot is at 90% capacity. The committee was given a draft summary from a consulting firm outlining some options to consider for mitigating Hide and Ride issues. This included establishing Residential Parking Zones. Baseline data will be received and</i></p>

	discussed at a future PS & J Committee Meeting.	
Prostitution Vehicle Impoundment By: Police Chief Jim Graddon & Asst. City Attorney Julia Yoon	<p> <u>X Informational Update</u> <u>Recommended for:</u> <u>Approval</u> <u>Approval with modifications</u> <u>Denial</u> <u>Referred to _____.</u> </p> <p> <i>Legislation was enacted earlier this year that allows cities to impound vehicles and compel a fee for release if a person is found to be involved in prostitution activity. The City may apply a \$500 fee for this. The money is collected by the City but would go into the State Prostitution Prevention & Intervention Fund. The City does not directly control the fees. The City would be responsible for reimbursement of impound fees if the impound was found to be improper. To use all aspects of the law, signage is required indicating an area of prostitution activity. Model language used on the City of Kent's signage was provided. After discussion regarding the impact to citizens and business owners over posting these signs, the Committee agreed to have the issue brought up at the next Hotel/Motel Advisory Meeting to receive their input on this matter.</i> </p>	
Police Dispatch Statistics/District Maps By: Police Chief Jim Graddon	<p> <u>X Informational Update</u> <u>Recommended for:</u> <u>Approval</u> <u>Approval with modifications</u> <u>Denial</u> <u>Referred to _____.</u> </p> <p> <i>Police Chief Jim Graddon presented cross dispatching statistics from 1/1/09 through 09/29/09 to the Committee. The data reflects that the majority of calls (97.7%) for service within the city are handled by the City of SeaTac Police with the remaining calls being handled by the City of Burien and Unincorporated King County patrol. The computer aided dispatch system from which this information is extracted allows for reporting of the primary unit only and does not take secondary units into account.</i> </p>	
Reserve Officers Distribution By: Police Chief Jim Graddon	<p> <u>X Informational Update</u> <u>Recommended for:</u> <u>Approval</u> <u>Approval with modifications</u> <u>Denial</u> <u>Referred to _____.</u> </p> <p> <i>The Sheriff's Office has a Reserve Officer Program. KSCO currently has 24 reserve officers in the Department, nine of which are at Precinct 4. One of the officers is a detective who works at the City of SeaTac. Due to the staff time involved to manage the program, KSCO budget issues, and potential accreditation concerns, we are not actively recruiting Reserve Officers. Reserves can work off-duty jobs, however, they are paid at the same rate as other officers who work off-duty jobs.</i> </p>	

<p>Redflex Contract Renewal By: Police Chief Jim Graddon</p>	<p><u>X Informational Update</u> <u>Recommended for:</u> <u>Approval</u> <u>Approval with modifications</u> <u>Denial</u> <u>Referred to _____.</u> <i>Court Administrator Mary Pederson has provided filing statistics to Redflex. We expect some kind of offer from them regarding extension or renewal of the contract to be forthcoming.</i></p>	
<p>Fire Department Body Armor By: Fire Chief Bob Meyer & Assistant Fire Chief Brian Wiwel</p>	<p><u>X Informational Update</u> <u>Recommended for:</u> <u>Approval</u> <u>Approval with modifications</u> <u>Denial</u> <u>Referred to _____.</u> <i>Fire Chief Bob Meyer reports that they are still in discussion with Blumenthals on this matter. The Legal Unit is assisting.</i></p>	

City of SeaTac Council Actions November 3, 2009

The following Council actions were taken at the November 3, 2009 Special Council Meeting:

Phyllis Byers was appointed to the Human Services Advisory Committee.

Mel McDonald was re-appointed to the Human Services Advisory Committee.

Margaret Gray was re-appointed to the Senior Citizen Advisory Committee.

The following meeting minutes were approved:

- **Public Safety and Justice Committee Meeting** held October 13, 2009.
- **Special Council Meeting** held October 22, 2009
- **Regular Council Meeting** held October 27, 2009

Summary of \$5,000 - \$35,000 Purchase Requests for the period ended October 30, 2009

- **Passed:** Annual Traffic Count Services - \$8,960
- **Passed:** Outside Legal Services - \$25,000

Agenda Bill #3105; Motion approving Interlocal Agency and Fiber Sharing Agreements with King County for the A-Line RapidRide project *was carried and became effective November 3, 2009.*

Agenda Bill #3150; Motion approving an Interlocal Agreement between the Cities of SeaTac, Tukwila, Covington, and Des Moines for the Minor Home Repair Program *was carried and became effective November 3, 2009.*

Agenda Bill #3155; Motion to accepting the work of several contractors for contracts on Fire Station 46 and requesting approval of additional costs *was carried and became effective November 3, 2009.*

Agenda Bill #3142; Resolution #09-020 ordering the cancellation of outstanding municipal checks *was passed and became effective November 3, 2009.*

Agenda Bill #3143; Ordinance #09-1031 rescinding Resolution #09-015, and authorizing the creation of a Police Confidential Imprest Fund and a Farmers Market Imprest Fund *was adopted November 3, 2009 and becomes effective November 14, 2009.*

Agenda Bill #3145; Resolution #09-021 confirming the appointment by the City Manager of Stephen K. Causseaux, Jr. as the City Hearing Examiner, providing for appointment of a Hearing Examiner Pro-Tem, and authorizing the City Manager to enter into contracts for Hearing Examiner services *was passed and became effective November 3, 2009.*

Agenda Bill #3158; Resolution #09-022 making clear the City of SeaTac's support of the City of Seattle's proposal to host the 2018/2022 *Fédération Internationale de Football Association* (FIFA) World Cup™ *was passed and became effective November 3, 2009.*

(The following agenda bill # was assigned for tracking purposes only. No agenda bill was created.)

Agenda Bill #3162; Motion accepting the resignation agreement between Craig Ward and the City of SeaTac *was carried and became effective November 3, 2009.*